

No. \_\_\_\_\_



# UNITED INDEPENDENT SCHOOL DISTRICT INFORMATIONAL ITEM

**TOPIC:** Presentation of High School Magnet Timeline

**SUBMITTED BY** Amy Alaniz **OF:** Director of Gifted and Talented/Advanced Academics

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** January 21, 2009

## High School Magnet Timeline 2008-2009

Date	Activity	Person Responsible
November 17, 2008	Disseminate magnet flyers and admissions applications for each middle school to Magnet Deans.	Amy Alaniz
December 5, 2008	Meet with eighth-grade middle school counselors to review magnet timeline, recruitment procedures, and testing dates.	Amy Alaniz
December 5, 2008	Magnet Deans should have disseminated all flyers and admissions applications to feeder middle schools counselors for mass mail out.	Magnet Deans/Amy Alaniz
December 5, 2008	Advertisement of high school magnet recruitment procedures and testing dates posted on all middle school websites, all high school magnet websites, and on the GT/AA website.	Amy Alaniz in collaboration with Eduardo Rocha
December 15, 2008	All middle schools should have mailed out magnet flyers and admissions applications to all eighth-grade students. Private entities will be delivered such items by the GT/AA Director.	Eighth-Grade Counselors/Amy Alaniz
January 4, 7, & 9, 2009	Newspaper advertisement of magnet recruitment and testing dates/sites in both English (LMT) and Spanish (El Tiempo).	Amy Alaniz
January 12-16, 2009	Eighth-grade orientations at all middle schools take place to introduce each high school magnet and its benefits. Magnet counselor and 4 students assist with the orientations.	Magnet Deans/Amy Alaniz
January 14, 2009	Magnet Parent Night in English takes place at UMS auditorium at 6 p.m. It is open to all parents.	Magnet Deans/Amy Alaniz
January 15, 2009	Magnet Parent Night in Spanish takes place at UMS auditorium at 6 p.m. It is open to all parents.	Magnet Deans/Amy Alaniz
January 19-23, 2009	All middle schools advertise high school magnet recruitment and deadline on campus marquee.	Eighth-Grade Counselors
January 28, 2009	Deadline for all magnet applications.	Eighth-Grade Counselors/Amy Alaniz
January 30, 2009	Eighth-grade counselors submit all magnet applications to the GT/AA Department.	Eighth-Grade Counselors/Amy Alaniz
February 2, 2009	Magnet Deans meet at Curriculum and Instruction Department to compile district-wide testing list, application binders, etc. Collaborate with Norma Farabough to verify residency of applicants.	Magnet Deans/Amy Alaniz
February 7, 2009	Magnet testing district-wide at UHS, AHS, and USHS.	Magnet Deans/Magnet Counselors/High School Teachers
February 14, 2009	Magnet testing district-wide at SAC 1 and 2.	Magnet Deans/Magnet Counselors/High School Teachers
February 28, 2009	Magnet testing district-wide at SAC 1 and 2.	Magnet Deans/Magnet Counselors/High School Teachers
March 9, 2009	Magnet Deans meet to package and ship off CogAT tests for scoring. Score reports returned within two to three weeks.	Magnet Deans/Amy Alaniz

