



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

**DATE OF MEETING:**        **September 10, 2024**

**TITLE:**                    **Approval of Out of State Travel**

**BACKGROUND:**

**STAFF**

Jeremy Tarbet requests permission to attend Specialty Equipment Market Association Conference on November 5-8, 2024 in Las Vegas, Nevada. Approximate cost of travel is \$2,567.89 and will be paid using CTE funds. Four school days will be missed, and a substitute is required.

Tiffany Bucciarelli-Fay requests permission to attend National Association for the Education of Young Children Conference on November 5-9, 2024 in Anaheim, California. Approximate cost of travel is \$3,048.88 and will be paid using Preschool funding. Four school days will be missed, and no substitutes are required.

Fabienna Godlewski requests permission to attend FLIBS Winter 2024 IB Professional Development Workshop on December 4-7, 2024 in St. Pete Beach, Florida. Approximate cost of travel is \$2,957.28 and will be paid using Maintenance & Operations and Student Activities funds. Three school days will be missed, and a substitute is required.

Todd Jaeger requests permission to attend Council of School Attorneys (COSA) School Law Seminar on April 2-6, 2025 in Atlanta, Georgia. Approximate cost of travel is \$3,588.00 and will be paid using Maintenance and Operations funds. Three school days will be missed, and no substitute is required.

**STUDENTS**

Nate Ayers, Sarah Lortie, Angela Wichers, Mason Perkins, Chris Mercilliot, and Jennifer Queiruga request permission to take 40 Amphi Middle School 8<sup>th</sup> grade students to Disney Imagination Campus on April 23-26, 2025 in Anaheim California. Approximate cost of travel is \$32,481.38 and will be paid using Student Activities, Auxiliary, and Schottenstein Trust funds. Three school days will be missed, and substitutes are required.

Chris Yetman and Lindi Arnold request permission to take 20 Canyon del Oro High School Academic Decathlon Team students to Rockwall Academic Decathlon Scrimmage on October 24-27, 2024, in Rockwall, Texas. Approximate cost of travel is \$14,100.00 and will be paid using Tax Credit and Student Activities funds. Two school days will be missed, and substitutes are required.

<b>BUDGET CODE KEY</b>		
260.25.211.2210.6582.282.0000	CTE	Improvement of Instruction, Employee Travel, CDO
955.00.900.3320.6360.109.0000	IGA-PC	Community Schools, Employee Training, Keeling
955.00.900.3320.6582.109.0000	IGA-PC	Community Schools, Employee Travel, Keeling
001.00.100.2210.6360.282.0000	M & O	Improvement of Instruction, Employee Training, CDO
001.00.100.2210.6582.282.0000	M & O	Improvement of Instruction, Employee Travel, CDO
850.00.100.1001.6105.282.0000	Student Activities	Classroom Instruction, Substitutes, CDO
001.00.100.2320.6360.501.0000	M & O	Executive Administration, Employee Training, Superintendent
001.00.100.2320.6582.501.0000	M & O	Executive Administration, Employee Travel, Superintendent
850.00.100.1001.6892.166.0000	Student Activities	Classroom Instruction, Student Expenses, AMS
525.00.100.1001.6892.166.0000	Auxiliary	Classroom Instruction, Student Expenses, AMS
533.00.100.1001.6892.166.0000	Schottenstein	Classroom Instruction, Student Expenses, AMS
850.00.410.2710.6519.166.0000	Student Activities	Student Transportation, Student Travel, AMS
525.00.410.2710.6519.166.0000	Auxiliary	Student Transportation, Student Travel, AMS
533.00.410.2710.6519.166.0000	Schottenstein	Student Transportation, Student Travel, AMS

850.00.100.2190.6892.166.0000	Student Activities	Student Support Services, Student Expenses, AMS
525.00.100.2190.6892.166.0000	Auxiliary	Student Support Services, Student Expenses, AMS
533.00.100.2190.6892.166.0000	Schottenstein	Student Support Services, Student Expenses, AMS
850.00.100.1001.6105.166.0000	Student Activities	Classroom Instruction, Substitutes, AMS
525.00.100.1001.6105.166.0000	Auxiliary	Classroom Instruction, Substitutes, AMS
533.00.100.1001.6105.166.0000	Schottenstein	Classroom Instruction, Substitutes, AMS
526.00.410.2710.6519.282.0000	Tax Credit	Student Transportation, Student Travel CDO
850.00.410.2710.6519.282.0000	Student Activities	Student Transportation, Student Travel CDO
526.00.610.2190.6892.282.0000	Tax Credit	Student Support Services, Student Expenses, CDO
850.00.610.2190.6892.282.0000	Student Activities	Student Support Services, Student Expenses, CDO
850.00.610.1001.6105.282.0000	Student Activities	Classroom Instruction, Substitutes, CDO

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**RECOMMENDATION:**

It is the recommendation of the administration that the above travel be approved.

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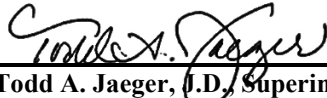
**INITIATED BY:**




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**Matthew Munger**  
Associate Superintendent for Secondary Education

**Date: September 9, 2024**




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**Todd A. Jaeger, I.D., Superintendent**

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Jeremy Tarbet \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: CDO  
 Department (opt.): CTE  
 DATE(S): 11/5/24-11/8/24

ACTIVITY/EVENT: SEMA Conference

LOCATION: Las Vegas Convention Center, 3150 Paradise Rd. Las Vegas, NV 89109

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>0</u>	_____
Transportation	<u>\$700.00</u>	Mode <u>Personal Car</u> <u>260.25.311.2210.6582.282</u>
Rental Car	_____	_____
Meals	<u>\$170.50</u>	<u>260.25.311.2210.6582.282</u>
Lodging	<u>\$1,137.36</u>	<u>260.25.311.2210.6582.282</u>
Substitutes	<u>\$560.00</u>	<u>260.25.311.2210.6582.282</u>
<b>TOTAL</b>	<b><u>\$2,567.89</u></b>	

(Note: Tax credit contributions are District funds and require a budget code.)

The District will  (or) will not  receive reimbursement from outside sources.  
 \* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: **Purpose of travel is to attend and learn the automotive industry trends, designs, and products. The trip will include break out sessions on the current automotive field and include vendors that promote up and coming products.**

Outcomes and academic benefits to students and staff: **Industry updates, electric hybrid, trends in the automotive industry**

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  |
| <input checked="" type="checkbox"/> Collaboration    | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input type="checkbox"/> Critical Thinking           | <input checked="" type="checkbox"/> Problem-Solving |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:

Jeremy Tarbet 8/20/24  
 Signature Date  
Tim Bueh \_\_\_\_\_  
 Principal/Supervisor Date  
8/29/2024

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Tiffany Bucciarelli-Fay \_\_\_\_\_ SCHOOL: Keeling  
 \_\_\_\_\_ Department (opt.): \_\_\_\_\_  
 \_\_\_\_\_ DATE(S): 11/5/2024 – 11/9/2024

ACTIVITY/EVENT: National Association for the Education of Young Children (NAEYC) Conference

LOCATION: Anaheim, CA

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$570.00</u>		<u>955.00.900.3320.6360.109.0000</u>
Transportation	<u>\$500.00</u>	Mode _____	<u>955.00.900.3320.6582.109.0000</u>
Rental Car	_____		
Meals	<u>\$288.00</u>		<u>955.00.900.3320.6582.109.0000</u>
Lodging	<u>\$1690.88</u>		<u>955.00.900.3320.6582.109.0000</u>
Substitutes	_____		
<b>TOTAL</b>	<b><u>\$3048.88</u></b>		

The District will  (or) will not  receive reimbursement from outside sources.  
 \* PO must be submitted and approved *prior* to travel to qualify for reimbursement.  
 Purpose of travel: Framework of recommendations on educator roles and responsibilities, aligned preparation and pathways, profession compensation, and supportive infrastructure with shared accountability.

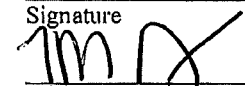
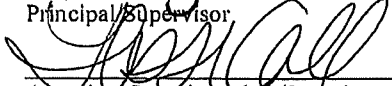
Outcomes and academic benefits to students and staff: Reflects new research that underscores the importance of social, cultural, and historical contexts of development and elevates the need for active engagement through play, exploration, and inquiry in ways that support the whole child.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

<input checked="" type="checkbox"/> Academic Content	<input checked="" type="checkbox"/> Caring	<input checked="" type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Collaboration	<input checked="" type="checkbox"/> Communication	<input checked="" type="checkbox"/> Creative Thinking
<input checked="" type="checkbox"/> Critical Thinking	<input checked="" type="checkbox"/> Problem-Solving	

The travel is necessary for the implementation of the project funding the travel.

Submitted by: \_\_\_\_\_

Signature	Date
	<u>9/3/24</u>
Principal/Supervisor	Date
	<u>8/28/24</u>
Associate Superintendent/Superintendent	Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Fabienna Godlewski \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: CDO  
 Department (opt.): Math Dept-IB  
 DATE(S): Dec 4-7, 2024

ACTIVITY/EVENT: Flibs Winter 2024 IB Professional Development Workshop

LOCATION: Tradewinds Grand Island Resort, 5500 Gulf Blvd, St Pete Beach, FL 33706

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$1125.00</u>		<u>001-00-100-2210-6360-282-0000</u>
Transportation	<u>\$385.00</u>	Mode <u>airlines</u>	<u>001-00-100-2210-6582-282-0000</u>
Rental Car	<u>\$85.00 (shuttle)</u>		<u>001-00-100-2210-6582-282-0000</u>
Meals	<u>\$142.00</u>		<u>001-00-100-2210-6582-282-0000</u>
Lodging	<u>\$800.28</u>		<u>001-00-100-2210-6582-282-0000</u>
Substitutes	<u>\$420.00</u>		<u>850-00-100-1001-6105-282-0000</u>
<b>TOTAL</b>	<b><u>\$2957.28</u></b>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

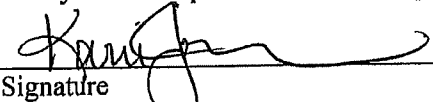
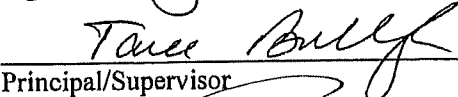
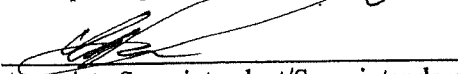
Purpose of travel: IB Training

Outcomes and academic benefits to students and staff: Developing expertise in delivering an IB Programme course

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  | <input checked="" type="checkbox"/> Collaboration     |
| <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input type="checkbox"/> Scholarship                  |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  8/29/24  
 Signature Date  
 8/29/24  
 Principal/Supervisor Date  
 9/5/24  
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Todd Jaeger \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Office  
 Department (opt.): Superintendent's Office  
 DATE(S): 4/2/25-4/6/25

ACTIVITY/EVENT: Council of School Attorneys (COSA) School Law Seminar

LOCATION: Atlanta, GA

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$700.00</u>		<u>001.00.100.2320.6360.501.0000</u>
Transportation	<u>\$1000.00</u>	Mode: <u>Air</u>	<u>001.00.100.2320.6582.501.0000</u>
Rental Car	<u>\$300.00</u>		<u>001.00.100.2320.6582.501.0000</u>
Meals	<u>\$288.00</u>		<u>001.00.100.2320.6582.501.0000</u>
Lodging	<u>\$1300.00</u>		<u>001.00.100.2320.6582.501.0000</u>
 TOTAL	 <u>\$3588.00</u>		

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: Attend the Council of School Attorneys National Convention

Outcomes and academic benefits to students and staff: Attending the COSA National Convention provides continuing education and updates on current law and litigation affecting public schools, discussing best practices, and networking.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Academic Content  | <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship       |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |  |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: \_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Principal/Supervisor Date

Todd Jaeger \_\_\_\_\_  
 Associate Superintendent/Supervisor Date 9-9-24

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: AMS

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: 8<sup>th</sup> Grade Science Club

STAFF ADVISOR(S)/CHAPERONES: Nate Ayers, Sarah Lortie, Angela Wichers, Mason Perkins, Chris Mercilliot, Jennifer Queiruga

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 8<sup>th</sup> Grade Trip

DESTINATION OF TRAVEL: Disneyland Resort, Anaheim, California

DATES OF TRAVEL: April 23-26<sup>th</sup>, 2025

ACADEMIC BENEFITS TO STUDENTS: Students will take part in STEM activities hosted by Disney Imagination Campus which will include lessons on the Physics of Rides as well as the technology used to bring magic to the parks. Students will have the opportunity to use the Scientific Method to creatively brainstorm new Guest experiences and rides. Students will use Newton's 3 Laws of Motion and various methods of energy transfer to create their prototypes for Disney. These classes relate directly to AZ State Science Standards 8.P4U1.3 and 8.P4U2.5 and will add a hands on, practical application to content students have learned during the year.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  |
| <input type="checkbox"/> Collaboration                | <input type="checkbox"/> Communication              | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Mountain View Charter Bus

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits \_\_\_\_\_ Club Funds Yes  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$16,380 – Disneyland Tickets</u>	<u>850/525/533.00.100.1001.6892.166.0000</u>
Transportation	<u>\$5582.50 – Mountain View Charter Bus</u>	<u>850/525/533.00.410.2710.6519.166.0000</u>
Meals	<u>\$5750</u>	<u>850/525/533.00.100.2190.6892.166.0000</u>
Lodging	<u>\$3825.28 – Super 8 Anaheim-Disneyland Drive</u>	<u>850/525/533.00.100.2190.6892.166.0000</u>
Substitutes	<u>\$2100</u>	<u>850/525/533.00.100.1001.6105.166.0000</u>
<b>TOTAL</b>	<b><u>\$32,481.38</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Included in Student Tuition

COST TO EACH STUDENT \$ \$822

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Scholarships will be available from club funds

FUNDING SOURCE(S): Club funds, Fundraisers, Schottenstein Trust

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Concessions Stand @ Athletics and Dances, Candy Cane Sales, Restaurant Fundraisers

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: [Signature] 8/26/24  
Signature Date

APPROVED BY: [Signature] 8/26/24  
Principal/Supervisor Date

[Signature] 8/29/24  
Associate Superintendent/Supervisor Date



AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 20

NAME OF SCHOOL GROUP/CLUB/ENTITY: CDO Academic Decathlon Team

STAFF ADVISOR(S)/CHAPERONES: Chris Yetman, Lindi Arnold

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Rockwall Academic Decathlon Scrimmage

DESTINATION OF TRAVEL: Rockwall High School, 901 W. Yellow Jacket Ln, Rockwall, TX 75087

DATES OF TRAVEL: October 24 – 27, 2024

ACADEMIC BENEFITS TO STUDENTS: Academic Competition, Time Management, etc.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input checked="" type="checkbox"/> Caring          | <input checked="" type="checkbox"/> Citizenship       |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Parent transport, Commercial Airline, Hosting school school bus

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits Yes Club Funds Yes  
Parent Organization Maybe

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>0.00</u>	<u>          </u>
	<u>\$9000.00</u>	<u>526-00-410-2710-6519-282-0000</u>
Transportation	<u>\$9000.00</u>	<u>850-00-410-2710-6519-282-0000</u>
	<u>\$500.00</u>	<u>526-00-610-2190-6892-282-0000</u>
Meals	<u>\$500.00</u>	<u>850-00-610-2190-6892-282-0000</u>
	<u>\$4000.00</u>	<u>526-00-610-2190-6892-282-0000</u>
Lodging	<u>\$4000.00</u>	<u>850-00-610-2190-6892-282-0000</u>
Substitutes	<u>\$600.00</u>	<u>850-00-610-1001-6105-282-0000</u>
<b>TOTAL</b>	<b><u>\$14100.00</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS:           

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Club Funds

COST TO EACH STUDENT \$ \$500

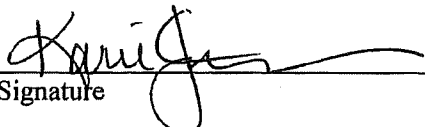
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Club and Tax Credit Funds

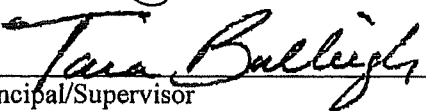
FUNDING SOURCE(S): Cub Funds and Tax Credit donations


FUNDRAISING ACTIVITIES PLANNED (If applicable):

Chocolate Sales, Dine-Out Nights

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  8/14/24  
Signature Date

APPROVED BY:  8/29/24  
Principal/Supervisor Date

 9/4/24  
Associate Superintendent/Superintendent Date