

Business/Non-Instructional Operations

Electronic Information Security

~~Infinite Campus~~ PowerSchool Parent Portal

The New Fairfield School District is implementing a Parent Portal through ~~Infinite Campus~~ PowerSchool as a means to further promote educational excellence and to enhance communication with parents. The Portal allows parents to view their own child's school records anywhere, at any time, via the Internet.

Information accuracy on the Portal is a shared responsibility among schools, parents/guardians, and students. The portal is available to every parent or legal guardian of a student enrolled in the school district.

Parents must sign an agreement upon entering Consolidated School, Meeting House Hill School, New Fairfield Middle School and New Fairfield High School complying with the security measures listed below to continue access to the Parent Portal. The following security measures are in place to insure the safety and privacy of each student:

1. Parents are not to share their passwords with anyone, including their children. Parents are urged not to set their computers to sign in automatically to enhance security. In addition, accounts will be disabled after five unsuccessful attempts to login.
2. Parents are not to attempt to harm or destroy data of their own children, of another user, school or district network, or the Internet.
3. Parents are not to use the Portal for any illegal activity, including violation of privacy laws. Anyone found to be violating laws may be subject to civil and/or criminal prosecution.
4. Parents are to recognize that teachers have a reasonable amount of time from the due date to post grades.
5. Parents who identify a security problem or any inaccurate information with the Parent Portal must notify their school immediately, without demonstrating the problem to anyone else.
6. Parents may be denied access to the Parent Portal with suitable cause. Appeals may be made to the building principal. Final appeal resides with the Superintendent or his or her designee.
7. Non-custodial parents will have access as allowed by law. Step-parents, who are not the legal guardians, will not be able to access their step children's information from their accounts.
8. Portal account permissions are issued for the duration of a student's attendance at a school.

Use of the ~~Infinite Campus~~ PowerSchool Parent Portal is subject to electronic monitoring by the district.

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Legal Reference: Connecticut General Statutes

10-15b Access of parent or guardians to student's records.

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

46b-56 (e) Access to Records of Minors. Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g.).

Dept. of Education 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Education Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

Policy adopted: January 21, 2010
Policy revised: December 2, 2010
Policy revised: May 19, 2011

NEW FAIRFIELD PUBLIC SCHOOLS
New Fairfield, Connecticut

New Fairfield School District Parent Portal – ~~Infinite-Campus~~ PowerSchool

The New Fairfield School District is implementing a Parent Portal through ~~Infinite-Campus~~ PowerSchool as a means to further promote educational excellence and to enhance communication with parents. The Portal allows parents to view their own child's school records anywhere, any time. The school district agrees to provide free and accurate information, to the best of its ability. The portal is available to every parent or legal guardian of a student enrolled in the school district. The following security measures are in place to insure the safety and privacy of each student:

1. Parents are not to share their passwords with anyone, including their children. Parents are urged not to set their computer to sign in automatically to enhance security. In addition, accounts will be disabled after five unsuccessful attempts to login.
2. Parents are not to attempt to harm or destroy data of their own children, of another user, school or district network, or the internet.
3. Parents are not to use the Portal for any illegal activity, including violation of privacy laws. Anyone found to be violating laws may be subject to civil and/or criminal prosecution.
4. Parents are to recognize that teachers have a reasonable amount of time (up to 10 school days) from the due date to post grades.
5. Parents who identify a security problem with the Parent Portal must notify their school immediately, without demonstrating the problem to anyone else.
6. Parents may be denied access to the Parent Portal with suitable cause, which includes accountabilities and violation of this agreement. Appeals may be made to the building principal. Final appeal resides with the Superintendent or his/her designee.
7. Non-custodial parents will have access as allowed by law. Step-parents, who are not the legal guardians, will not be able to access their step children's information from their accounts.
8. Portal account permissions are issued for the duration of a student's attendance at a school.

Please provide the following information about your students in New Fairfield Schools.

Last Name, First Name (Please Print)	School Name	Grade	Date of Birth

Your signature verifies your agreement to comply with the stated security measures.

I have read and I agree to abide by and support these rules.

Parent/Guardian #1 PRINT NAME

Parent/Guardian #2 PRINT NAME

Parent/Guardian #1 Signature & Date

Parent/Guardian #2 Signature & Date

Return this form as requested or to the main office of a school in the district.