

**CRESTWOOD SCHOOL DISTRICT**  
**January 13, 2020**  
**PERSONNEL REPORT**

TO: Dr. Youssef Mosallam, Superintendent of Schools

FROM: Mrs. Linda Lazar, Director of HR/Student Services

RE: **A. ACTION ITEMS:**  
1. Food Service Driver Recommendation – Jennifer McGraw  
2. Unpaid Leave of Absence Request – Maria Watt  
3. Additional Winter Coaches Approval 2019-2020 School Year

**B. INFORMATIONAL ITEMS:**  
1. None

**A. ACTION ITEMS**

**1. Food Service Driver Recommendation – Jennifer McGraw**

Mrs. Marty Herringshaw, Food Service Supervisor, is recommending Jennifer McGraw for a Food Service Driver. Jennifer has worked for Allen Park Public Schools and is known to be a hard worker that pays attention to details and has an excellent attendance record. She has her chauffeur's license and is not afraid of hard work. It is my pleasure to recommend Jennifer McGraw for the position of Food Service Driver.

**RECOMMENDED ACTION: That the Crestwood Board of Education approve the hiring of Jennifer McGraw as a Food Service Driver. See Attachment Schedule 6.A.1.**

**2. Unpaid Leave of Absence Request – Maria Watt**

Mrs. Maria Watt, special education paraprofessional at Highview Elementary School, is requesting an unpaid personal leave of absence from Tuesday, March 10, 2020 through Wednesday, March 18, 2020. She would like to attend her mother-in-law's 97<sup>th</sup> birthday party in Port St. Lucie, Florida.

**RECOMMENDED ACTION: That the Crestwood Board of Education approve the unpaid leave of absence request for Mrs. Maria Watt beginning on Tuesday, March 10 through Wednesday, March 18, 2020.**

**3. Additional Winter Coaches Approval 2019-2020 School Year**

Athletic Director, Shelley Vollmar, is seeking Board approval for the following additional Winter sports season as follows:

**Crestwood High School**

**Boys Basketball**

Cordell Nelson, Jr.

Volunteer Freshman Assistant Coach

**Boys Swim**

Susan Baumgardner

Volunteer Varsity Assistant Coach

Holly Klann

Volunteer Varsity Assistant Coach

**RECOMMENDED ACTION: That the Crestwood Board of Education approve the additional Winter coaching assignments for the 2019-2020 school year.**

**B. INFORMATIONAL ITEMS:**

1. None