

**DRAFT Minutes**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, October 22, 2013, 5:00 PM

**Board Members Present**

Susan Zibrat, President  
Dr. Kent Paul Barrabee, Vice President  
Julie Cozad, Member  
Deanna Day, Member  
Jo Grant, Member

**Central Administrators Present**

Patrick Nelson, Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel  
Monica Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer

**OPENING OF MEETING**

**Call to Order and Signing of Visitors' Register**

Mrs. Zibrat called the meeting to order at 5:01 PM and invited members of the audience to sign the visitors' register.

**Pledge of Allegiance**

Mr. Jaeger was invited to lead the Pledge of Allegiance.

**Announcement of Date and Place of Next Regular Governing Board Meeting:**

Mrs. Zibrat announced the next regular meeting of the Governing Board: Tuesday, November 12, 2013, 5:00 PM, at the Wetmore Center, 701 W. Wetmore Road.

**PUBLIC COMMENT**

There were no public comments.

**1. CONSENT AGENDA**

Mrs. Zibrat asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Dr. Barrabee to approve consent agenda items A-O. The motion was seconded by Mrs. Cozad and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

**A. Approval of Minutes of Previous Meeting(s)**

The Governing Board approved the Minutes from the September 10, 2013 Regular Governing Board, as submitted.

**B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

**C. Approval of Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

**D. Approval of Leave(s) of Absence**

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

**E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 3.

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,107,181.86 (Final Total)**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board.

The following vouchers were approved as presented and payment authorized:

Voucher #739 - \$201,701.44	Voucher #740 - \$291,200.23	Voucher #741 - \$1,036,669.93
Voucher #742 - \$182,066.50	Voucher #743 - \$295,709.73	Voucher #744 - \$ 99,834.03

**G. Receipt of Monthly Status Report for the Fiscal Year 2013-2014**

A summary of comparative totals as of September 2013 is as follows:

Budget Capacity .....	\$84,972,883.00	Expenditures & Encumbrances .....	\$84,972,883.00
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**Totals' Comparisons:**

Expenditures as of 9/30/12 .....	\$ 15,811,730.69	M & O Budget Capacity for 2012-2013.....	\$81,843,474.00
Expenditures as of 9/30/13.....	\$ 16,878,734.92	M & O Budget Capacity for 2009-2010.....	\$84,972,883.00

Bond Balance Outstanding: \$75,135,000.00  
Tax Rates: Primary – 4.3876; Secondary – 1.5850

**H. Receipt of August 2013 Report on School Auxiliary and Club Balances**

Board Book information: *Arizona Revised Statutes §15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds, respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board received the Monthly Report on School Auxiliary and Club Balances for month-end August, 2013, as submitted (Exhibit 4, pp. 1-8).

**I. Approval of Parent Support Organization(s) for 2013-2014**

The Governing Board approved the following Parent Support Organization application(s) pursuant to District Policy KBE-R from: 1) Amphi Bank Parents; 2) Canyon del Oro Band Boosters; 3) CDO IB Organization; 4) CDO Parent Organization; and, 5) IRHS Boys Basketball Boosters.

**J. Approval of Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from Ironwood Ridge High School to take 14 students from Boys Basketball to Torrey Pines, California, December 26-30, 2013 (tax credits and student activity funds); from Harelson Elementary School to take 52 students from the sixth grade to San Diego, California, February 17-19, 2014 (tax credits and auxiliary funds); from Canyon del Oro High School to take 35 students from the Canyon Players Club to Los Angeles, California, March 16-20, 2014 (tax credits and student activity funds); from Cross Middle School to take 50 students from Orchestra and Musical Theatre to Anaheim, California, May 1-4, 2014 (tax credits, student activity funds, and auxiliary funds).

Out of state travel was approved for staff (source of funding indicated): David Alzner from Canyon del Oro High School requests permission to attend the What's New in Young Adult Literature Conference in San Diego, California, November 3-4, 2013. Approximate cost of the travel is \$335 and will be paid for by gifts and donations funds designated for staff development. One school day will be missed and a substitute is required.

from the District Offices request permission to attend the National Association of Career and Technical Education, CareerTech Vision 2013 Conference in Las Vegas, Nevada, December 4-7, 2013 (CTE funds designated for staff development); from Amphitheater High School to attend the National Interscholastic Athletic Administrators Association (NIAAA) National Conference in Anaheim, California, December 13-17, 2013 (auxiliary and site maintenance and operations funds designated for staff development) from Canyon del Oro High School to attend The Midwest Clinic in Chicago, Illinois, December 16-20, 2013 (gifts and donations funds designated for staff development); from the District Offices to attend the Council for Exceptional Children (CEC) Annual Meeting in Philadelphia, Pennsylvania, April 8-13, 2014 (M & O funds designated for staff development).

**K. Approval of School Facilities (SFB) FY 2013 Preventive Maintenance Program**

Board Book information: *Attached is a copy of the FY 2013 reporting statement of the Preventive Maintenance Program which is to be submitted annually to the Governing Board for approval.*

*These reports are based on four inspections per year. Tasks are scheduled annually, semiannually, and quarterly.*

*The Difference between the Recommended and Completed tasks has to do with the fact that all tasks recommended are not applicable to every site. A site may have more completed tasks than were recommended simply because more tasks were identified and completed when the PM crew serviced the site.*

The Governing Board approved the FY 2013 Preventive Maintenance Program report, as submitted (Exhibit 5, pp.1-3).

**L. Approval of the Career Ladder Reapplication for 2014-2015**

Board Book information: *Each year during the month of November, the State of Arizona requires all Career ladder districts to submit a reapplication for the following school year. This is the final reapplication process for Career ladder; 2014-2015 is the final year for Career Ladder. There will be no funding after next school year.*

The Governing Board approved the Career Ladder application for 2014-2015 and its submittal to the State of Arizona (Exhibit 6, pp. 1-43).

**M. Approval of Career Ladder Statement of Action Taken for Current Fiscal Year**

Board Book information: *Each year during the month of November, the State of Arizona require all Career Ladder districts to submit a Statement of Action signed by the Clerk of the Governing Board which establishes and confirms 2% is calculated in the district base level for the Career Ladder Program for the current fiscal year.*

The Governing Board approved the affirmation of the 2% district base level calculation for the Career Ladder Program for the current fiscal year (Exhibit 7, pp. 1).

**N. Approval of Amendment to Intergovernmental Agreement with the Pima County Health Department for the Provision and Administration of Childhood Immunizations**

Board Book information: *Absent specific exceptions, Arizona law and District policy JLCB require that school-aged children obtain certain vaccinations prior to attendance at any district school. As a service to the community last year, the District entered into an Intergovernmental Agreement with the Pima County Health Department ("PCHD") for the provision and administration of childhood immunization services.*

*The IGA permits the PCHD to provide training to district-employed registered nurses in order to qualify the nurses to perform immunization services. Those services are utilized at free school clinics for which the PCHD also provides clerical and technical support, clinical supplies, and preparation of forms and records.*

*The original Agreement was approved by the Board on August 1, 2007 and amended most recently on August 7, 2012. The PCHD has requested the Board approve the attached Amendment which would extend that Agreement until September 10, 2014.*

The Governing Board approved the Amendment No. 3 to the Intergovernmental Agreement for the Provision and Administration of Childhood Immunizations between Amphitheater Unified School District and Pima county Contract No. 01-01-A-143270-0910 / CTN-HD-12-0083 between the Pima County Health Department and Amphitheater Unified School District, as submitted (Exhibit 8, pp. 1-4).

### **O. Approval of New International Baccalaureate (IB) Course Names**

Board Book information: *Over the past year, we have come to the Board several times with separate requests to approve a variety of International Baccalaureate (IB) courses as we needed them in order to enroll students. Rather than approve individual courses only as the need arises, we are requesting Board approval of all the following courses.*

*All courses submitted have other levels that have already been approved by the Board. Having these additional levels approved and included in Tyler will help counselors and administrators move students through the levels in the program.*

1. The Governing Board approved the following new course levels: Group 1: Language A: Literature SL; Language A: Language and Literature SL; Language A: Language and Literature HL – Jr.; Language A: Language and Literature HL – Sr.; Literature and Performance SL; Literature and Performance HL – Jr.; Literature and Performance HL – Sr.; Group 2: Mandarin ab initio/SL – Jr. (online); Mandarin ab initio/SL – Sr. (online); Spanish ab initio/SL – Jr. (online); Spanish ab initio/SL – Sr. (online); Spanish HL – Jr.; Spanish HL – Sr.; German HL – Jr.; German HL – Sr.; French HL – Jr.; French HL – Sr.; Russian SL – Jr.; Russian SL – Sr.; Russian HL – Jr.; Russian HL – Sr.; Mandarin HL – Jr.; Mandarin HL – Sr.; Arabic SL – Jr.; Arabic SL – Sr.; Arabic HL – Jr.; Arabic HL – Sr.; Group 3: Business and Management SL; Business and Management HL – Jr.; Business and Management HL – Sr.; Economics SL; Economics HL – Jr.; Economics HL – Sr.; Geography SL; Geography HL – Jr.; Geography HL – Sr.; History of the Americas SL; Information Technology in a Global Society SL; Information Technology in a Global Society HL – Jr.; Information Technology in a Global Society HL – Sr.; Philosophy SL; Philosophy HL – Jr.; Philosophy HL – Sr.; Psychology SL; Psychology HL – Jr.; Psychology HL – Sr.; World Religions SL; Group 4: Biology SL; Biology HL – Jr.; Biology HL – Sr.; Design Technology SL; Design Technology HL – Jr.; Design Technology HL – Sr.; Physics SL; Physics HL – Jr.; Physics HL – Sr.; Environmental Systems and Societies HL – Jr.; Environmental Systems and Societies HL – Sr.; Sports, Exercise and Health Science SL; Sports, Exercise and Health Science HL – Jr.; Sports, Exercise and Health Science HL – Sr.; Group 5: Mathematical Studies SL; Further Mathematics SL; Group 6: Dance SL; Dance HL – Jr.; Dance HL – Sr.; Theatre SL.

## **2. EXECUTIVE SESSION**

### **A. Motion to Recess Open Meeting and Hold an Executive Session for Student Disciplinary Action:**

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student #: 30044662; b. Student #: 30032018; c. Student #: 30010425; d. Student #: 30018771; e. Student #: 30020315; f. Student #: 30028119; g. Student #: 30020321; and, h. Student #: 30013587.
2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student #: 300103894; b. Student #: 30034072; c. Student #: 00401090; d. Student #: 30034545; e. Student #: 30046317; f. Student #: 30039921; and, g. Student #: 30046716.

A motion was made by Ms. Day that the Board recess into Executive Session pursuant to A.R.S. §15-843 (F)(2), as presented. Dr. Barrabee seconded the motion and it passed unanimously, 5-0. Mrs. Zibrat called a recess at 5:04 PM for the purpose of holding Executive Session for student disciplinary action.

**B. Motion to Close Executive Session and Reconvene Open Meeting**

Upon return to the Board Room, Ms. Day moved to reconvene the meeting into open session. Mrs. Grant seconded the motion and it passed, unanimously, 5-0. The time was 6:17 PM. Mrs. Zibrat declared the meeting in open session.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Board Members requests.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

A motion was made by Mrs. Cozad, seconded by Mrs. Grant, and passed unanimously, 4-0 that the meeting be adjourned. Dr. Barrabee declared the meeting adjourned at 6:18 PM.

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Respectfully submitted,  
Margaret Harris

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Mrs. Susan Zibrat, President

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11-12-13  
Date

Approved: TBD