

Date: March 21, 2022

To: Pana CUSD #8 Board of Education

From: Mr. Jason J. Bauer, Superintendent

Subject: **Superintendent's Report and Board Actions for March 21, 2022  
Regular Board Meeting.**

### **BOARD AGENDA NOTES**

- 2 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. There have been no FOIA Requests at this time.

- A. Reading/Approval of Regular Minutes
- B. Approval of Bills and Payroll
- C. Treasurer's Report
- D. FOIA Request(s)

**Action:** Motion to approve the Consent Agenda inclusive of payables totaling \$370,080.23 and payroll totaling \$781,956.91 for a total payables and payroll of \$1,152,037.14.

- 3 Visitor, Teacher & Support Staff Considerations** – At this time, there are no requests to come before the board.

### **4 Committee Reports**

- A. Facilities – Did not meet this month. Next Meeting: Thursday, March 31, 2022 @ 5:00 p.m. at the Unit Office.
- B. Finance – Did not meet this month. Next Meeting – Thursday, April 14, 2022 @ 6:30 a.m. at the Unit Office.
- C. Curriculum – Did not meet this month. Next Meeting: TBD
- D. Policy – Did not meet this month. Next Meeting: TBD
- E. Pana Education Foundation – Update from the March 9<sup>th</sup> meeting. Next Meeting – Wednesday, April 20, 2022 @ 7:00 a.m. at the Unit Office.
- F. Technology – Did not meet this month. Next Meeting – TBD
- G. Strategic Plan – Did not meet this month. Next Meeting: Wednesday, March 23, 2022 @ 5:00 p.m. at the Unit Office.
- H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

## 5 Administrative Reports

A. **Principals** – The building principals will be in attendance to provide information from their reports.

B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

1. Job Descriptions – Mr. McDonald has completed the job description for the High School Math Interventionist position. The description aligns very closely with what the Title Math Teacher job descriptions already in place at Washington, Lincoln, and the Jr. High. The only real difference is the name of the position. This job description is the only one being presented at this time.

**Action:** Motion to approve the job description for the High School Math Interventionist position.

2. Activity Bus Purchase – Jeff will have a recommendation for the board meeting on Monday. The bus will be paid for using ESSER funds.

**Action:** Motion to approve the purchase of an activity bus from Midwest Transit for \$49,981.

C. **Curriculum and Instruction** – Mr. Donahue will provide an overview of his report.

D. **Superintendent's Report/Board Action**

1. **Personnel Recommendations** – The personnel recommendations are listed in the report.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session if one is needed.**

2. **Approve Amended 2021-2022 School Calendar** - I will provide a brief summary of the amended 2021-2022 school calendar. We will need a formal motion to approve the amended calendar. The last day of school will now be Friday, May 27<sup>th</sup> due to using 4 emergency days.

**Action:** Motion to approve the amended 2021-2022 Calendar.

3. **Approve School Calendar for 2022-2023** – A calendar committee consisting of representation from each building and both unions meets each year to discuss the school calendar. The calendar that is included in your packet was the recommended school calendar for next year.

**Action:** Motion to approve the 2022-2023 School Calendar.

- 4. Voluntary Student Accident Insurance** – The District is required to offer voluntary student insurance for those that are interested. I am recommending that we stay with Guaranteed Trust to offer this service to the district.

**Action:** Motion to approve the renewal of Guaranteed Trust Insurance as the provider of voluntary accident insurance.

- 5. NPT Special Education Report** – I will provide an overview of the February 22<sup>nd</sup> meeting. The next Executive Board Meeting is scheduled for Tuesday, March 29<sup>th</sup> at 8:30 a.m.

**Action:** Information only

- 6. Consideration of Junior High Principal Contract** – A 3-year contract for Mrs. Lisa Mayhall is included in your packet. I recommend the approval of the contract. **This will be done after executive session if one is needed.**

**Action:** Motion to approve the Jr. High Principal Contract as reviewed and presented from executive session. **This will be done after executive session.**

- 7. Consideration of High School Principal Contract** – A 3-year contract for Kevin McDonald is included in your packet. I recommend the approval of the contract. **This will be done after executive session if one is needed.**

**Action:** Motion to approve the High School Principal Contract as reviewed and presented from executive session. **This will be done after executive session.**

## **6 Executive Session (Optional)**

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, for the purpose to purchase or lease property, student concerns, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations.

**Action:** Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, for the purpose to purchase or lease property, student concerns, and collective negotiating matters, as well as employment/compensation resignation recommendations.

**Action:** Motion to return from the executive session to the regular meeting.

**Action:** Motion to approve executive session minutes as read.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

**Action:** Motion to approve the Jr. High Principal Contract as reviewed and presented from executive session.

**Action:** Motion to approve the High School Principal Contract as reviewed and presented from executive session.

**7** Communications

- A. AIRSS
- B. Alliance Legislative Report
- C. Capitol Watch
- D. Other Board Correspondence

**8** Board Member Considerations

- A. Preview of Board Strategic Planning Session – Wednesday, March 23, 2022 at 5:00 p.m.
- B. Other

**9** Adjournment

**Action:** We will need a motion to adjourn the meeting.