

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
October 13, 2014
Sunset Lake – 7:00 pm
M I N U T E S**

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, Virgil Knowles
Karen Hill, Secretary

Administrators Present: Charles Glaes, Stephen Goss, Tonya Nash, Keevin O’Neill, Adam Brush, Steve Miller, Maureen Ouvry, Ruth Hook, Mike Barwegen, Matt VanDussen, Laura Kuhlman, Ric Beers

Guests Present: Alyssa Thompson, Kylee Schlabach, Steve Thomas, Kim Flathers, Sue Moore, Liz Ratashak, Deborah Harsha

I. SUPERINTENDENT’S REPORT

A. Recognitions

1. National School Lunch Week: October 13-17 “Get in the Game with School Lunch: - Maureen Ouvry shared the good things happening to promote school lunch
2. MSCA Conference Administrator of the Year – Charles Glaes: President Knowles recognized Supt. Glaes for receiving the Michigan School Counselor’s Association Administrator of the Year Award.

B. October 1, 2014 Count Figures: Supt. Glaes reported that the district anticipated a flat enrollment and came in slightly above that projection.

C. Important Dates: Supt. Glaes referred to the VHS football playoffs and marching band competitions in addition to the dates listed.

II. REPORT AND PUBLIC INQUIRY

A. Business and Finance Report – Steve Goss

1. Progress Report for September, 2014: Asst. Supt. Goss reviewed the budget progress report for September, 2014 showing total revenues of \$1,193.766; total expenditures of \$3,086,549; and deficiency of revenues over expenditures of -\$1,892.783.
2. 2014 Bond Update: Asst. Supt. Goss reviewed bond projects and progress to date. The district is working closely with project managers to provide good oversight. Asst. Supt. Goss also reviewed a summary of all revenues and expenses related to the bond and where the fund stood as of September 30. Mr. Goss reported on the results of a recent bid for data cabling and made a recommendation to award the contract to The Datacom Group, Inc. based on a low bid of \$80,985.

B. Community Education Annual Report – Tonya Nash: The focus of Ms. Nash’ report was the Bulldog Beginnings (GSRP) Preschool Program. Ms. Nash explained that the program has evolved into a full-day five day/week program at each elementary. Ms. Nash introduced the following preschool staff: Alyssa Thompson, Kylee Schlabach, Kim Flathers, and Andrea VanDyke.

- C. Sunset Lake PTA – Jamie Masco: Ms. Masco stated that the PTA raised approximately \$26,000 at the Walkathon, which is the PTA’s only fundraiser. The money is used to support students and staff.
 - 1. President – Kristen Hossink
 - 2. Vice President – Lucas Hillard
 - 3. Treasurer – Steve Peters
 - 4. Secretary – Melissa Richardson
- D. Instructional Report – Charles Glaes
 - 1. “Moving forward from a FOCUS School to a FOCUSED School!” – Jamie Masco: Ms. Masco reviewed the Focus School process, shared the three year accomplishments, and explained the new things that are happening at Sunset.
- E. Audience: No one wished to address the Board on a non-agenda item.

III. BOARD ACTION REQUESTED

- A. Approval of the August 8, 2014 Regular Meeting Minutes: A motion was made by Emmert and supported by Forsyth for approval of the August 8, 2014 regular meeting minutes. Motion carried unanimously.
- B. Approval of the Following General Fund Invoices for a Total of \$233,699.85 – ROLL CALL VOTE: A motion was made by Forsyth and supported by Danielson for approval of the general fund invoices listed below:
 - 1. September 5, 2014 = \$12,000.00
 - 2. September 12, 2014 = \$97,493.04
 - 3. September 26, 2014 = \$124,206.81
 Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles
 Nays: None
 Absent: None
 Abstain: None
 Motion carried unanimously
- C. Approval of Payment of Purchase Card Disbursements of August 2014 in the Amount of \$57,832.35 – ROLL CALL VOTE: A motion was made by Schriemer and supported by Callen for approval of payment of purchase card disbursements of August 2014 in the amount of \$57,832.35.
 Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles
 Nays: None
 Absent: None
 Abstain: None
 Motion carried unanimously
- D. Approval to Award District-Wide Data Cabling Contract to The Datacom Group, Inc., Based on a Low Bid of \$80,985 – ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for approval to award district-wide data cabling contract to the Datacom Group, Inc., based on a low bid of \$80,985.
 Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles
 Nays: None
 Absent: None
 Abstain: None
 Motion carried unanimously
- E. Approval of the Following Teacher Contracts Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion was made by Lohman and supported by

Forsyth for approval of the following teacher contracts upon results of State and Federal record and unprofessional conduct checks. Motion carried unanimously.

1. Andrea Porter, MS English Teacher, BA Step 1
 2. Emily Foster, 0.5 MS English Title I Interventionist Teacher, BA Step 1
- F. Approval of EFE Hotel, Restaurant & Travel Management Program Trip to Disney World from February 26 – March 2, 2014. All costs to be paid by students. A motion was made by Lohman and supported by Danielson for approval of EFE Hotel, Restaurant & Travel Management Program Trip to Disney World from February 26 – March 2, 2014. All costs to be paid by students. Motion carried unanimously.
- G. Approval of FMLA Request for Sunset Lake BK Teacher Erin Guerrero for 12 Weeks from January 5 – March 30, 2015: A motion was made by Lohman and supported by Danielson for approval of FMLA request for Sunset Lake BK Teacher Erin Guerrero for 12 weeks from January 5 – March 30, 2015. Motion carried unanimously.
- H. 2nd Reading Approval – Policy 8420 – Emergency Situations at Schools – ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for 2nd reading approval – Policy 8420 – Emergency Situations at Schools.
Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, and Knowles
Nays: None
Absent: None
Abstain: None
Motion carried unanimously

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:18 pm.

President Virgil Knowles
Date: November 10, 2014

Secretary Karen Hill