Collin County Community College District Board of Trustees

<u>2. Organization, Education, and Policy Committee</u>   <u>November 14, 2017</u>

Resource: Kim Davison
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DISCUSSION ITEM: First Reading of Local Board Policies

- CHA: Site Management - Security
- CHC: Site Management – Traffic Controls
- DEC: Compensation and Benefits – Leaves and Absences
- DED: Compensation and Benefits – Holidays
- DGBA: Personnel-Management Relations – Employee Grievances
- GB: Public Complaints and Hearings
- GD: Community Use of College District Facilities
- GF: Community Use of College District Facilities *(delete)*

DISCUSSION: As a part of the college's comprehensive review of all policies and with input from the Texas Association of School Board's Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading.

- **CHA-Site Management – Security:** This proposed update is a significant re-write of CHA(Local). This adds clarifying language throughout the policy about the responsibilities and authorities of Collin College police officers.

- **CHC-Site Management – Traffic Controls:** This is also a new proposed policy that addressing traffic controls on campuses and includes adoption of the Texas Transportation Code and the Texas Manual on Uniform Traffic Control Devices.

- **DEC-Compensation and Benefits – Leaves and Absences:** DEC(Local) is a significant re-write of the college's policy regarding leaves of absence, such as vacation, sick leave and personal leave. The proposed changes provide clarification of terms, improved formatting and language throughout the policies. There are no proposed changes in the actual leave benefits.

- **DED-Compensation and Benefits - Holidays:** TASB is recommending that we move language regarding vacation leave from DED(Local) to DEC(Local).

- **DGBA: Personnel-Management Relations – Employee Grievances:** Proposed edits to this policy improve consistency in the timelines for various stages of the complaint process and add clarification for different types of complaints.

- **GB: Public Complaints and Hearings:** Edits proposed provide definitions and consistency within the complaint processing timeline.

- **GD-Community Use of College District Facilities:** This is a new proposed policy code addressing community use of college district facilities. Related content moved from GF.

- **GF-Community Use of College District Facilities:** This policy is recommended for deletion and the content moved to GD.