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To: Dr. Palzet
Board of Education
From: Frank Adams
Date: November 13, 2019
Re: Review of Transportation Contract

As is the District's practice, our service contracts are reviewed by our school attorney on a rotating annual basis. This year, the transportation contract is on schedule to be reviewed by our attorney.

The District has retained transportation services from First Student since the 2008/2009 school year. The original bid document and subsequent annual contracts have been reviewed by the law firm Kriha Boucek, LLC. The attorney's memo is attached.

MEMORANDUM

**TO: FRANK ADAMS,
BUSINESS MANGER/CSBO**

**FROM: KEVIN B. GORDON,
KRIHA BOUCEK, LLC**

DATE: NOVEMBER 13, 2019

RE: TRANSPORTATION CONTRACT (FIRST STUDENT, INC.)

As part of the School District's periodic review of its major contractual relationships, at your request I reviewed the transportation contract between the Board of Education and First Student, Inc.

I do not have any suggested changes to the contract language in the absence of any significant issues with the services provided by First Student, Inc. The only matter brought to my attention is a fairly minor logistical issue involving the turn-around of busses in a cul-de-sac, which is generally worked out each year. This is an implementation/logistical issue that is better worked out through communication between the Administration and First Student, Inc., rather than attempting to resolve it through contract language.

Otherwise, it is my understanding that the services provided by First Student, Inc. have been satisfactory, and it would be appropriate for the Board to renew the contract on a year-to-year basis, unless and until it receives a timely request for the contract be submitted to the bidding process.