

To: Board of Education

From: Margo Empen, Superintendent

Subject: Action Item – Approve the DHS Roof Bid – December 17, 2025

PROPOSED MOTION BY THE BOARD OF EDUCATION

That the Board approves the DHS roof bid, as presented.

Moved by _____; Seconded by _____

YEA	NAY	YEA	NAY
_____ David Fritts	_____	_____ Kathleen Schaefer	_____
_____ Melissa Gates	_____	_____ Jon Wadsworth	_____
_____ Linda LeBlanc-Parks	_____	_____ Linda Wegner	_____
_____ Brandon Rogers	_____		

Recommendation:

In accordance with board of Education Policy 4:150 Facility Management and Building Programs a designee of the Superintendent shall facilitate compliance with the 10-year safety survey process required by School Code. The local school board, guided by The Local Government Professional Services Section Act Section 50 ILCS 510/0.01, is required to hire a licensed design professional to assist the district in correcting the violations using the school building code known as “Health/Life Safety Code for Public Schools,” Part 180.

In May 2025, the Board approved the 10-Year HLS Review conducted by Bray Architects and the District began the process of updating District facilities to compliance. In the summer of 2026, the plan calls for the completion of three areas of compliance:

- 1) Replacement of DHS Doors and Frames – Approved November 2025
- 2) Replacement of sections of the DHS roof
- 3) HVAC control upgrades across the District.

In December, the District conducted a contract bid for the replacement of the identified sections of roof at DHS. These are designated on the 10-Year HLS Review as replacement of the roof at Band and Choral area and roof at entry door 23 with an estimated cost of \$147,800. The increase may require an adjustment to the HLS portal with ISBE.

Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.

The project received only one bidder, Sterling commercial Roofing. The District has completed numerous projects with Sterling Commercial Roofing. Attached is a letter from Bray Architects endorsing the bid for approval. This work will be scheduled to be completed in the summer of 2026 and paid for using Health Life Safety funds.

It is the recommendation of District Administration to approve the bid by Sterling Commercial Roofing, as presented.

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