

# School Board of Trustees

## Monthly Session Meeting Minutes

### May 16, 2016

The regular monthly board meeting held at the District Service Center, 310 10<sup>th</sup> St., Rupert, Idaho was called to order by Chairman, Tammy Stevenson at 5:05 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

#### Board Meeting Agenda Summary

#### **Board Members Present**

The following trustees were present: Chairman, Tammy Stevenson; Trustee Bonnie Heins, Rick Stimpson, Jeff Gibson and Jason Gibbons; Legal Counsel, Mike Tribe

#### **Work Session**

##### **A. Insurance:**

Todd Seamons discussed the options the insurance committee chose to present to the negotiations team. Select Health is the committee's first choice followed by Blue Cross. Delta Dental will have a slight increase (\$1.16). The life insurance will remain the same.

**B. Leadership Stipends:** Dr. Cox reviewed the stipends the committee has chosen with administration input. With changes in legislature, there were some stipends not renewed because they did not meet the guidelines. Leadership stipends are now under the direction of Ashley Johnson. The committee will meet sometime next week to finalize allocations. The names of those who receive stipends will be presented at the next regular board meeting.

**C. Fundraising Guidelines:** There will be a new policy adopted (D501.50) regarding fundraising, grants and donations. The Board would like to see where the money is being spent and have accountability for each activity. Pay to Play for athletics was discussed. Dr. Cox will have a report in June or July showing the Board how much is received and how much is being spent for activities. Concerns were shared regarding those students who cannot afford Pay to Play. Some feel they would lose participation. It was suggested a scholarship fund be created or arrangements can be made with administration for payment.

#### **Executive Session**

A motion was made by Trustee Stimpson to go into Executive Session. Chairman Stevenson called the Executive Session to order at 6:20 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel. The poll of the trustees follows: Stevenson - Yes; Gibson – Yes; Heins – Yes; and Stimpson – Yes; Gibbons – Yes.

Trustee Gibbons moved to close the Executive Session and move to the Open Session. The motion was approved. Chairman Stevenson declared the Executive Session closed at 7:03 p.m.

### **Others Attending**

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Principals, Sanie Baker, Colleen Johnson, Bryan McKinney, Tim Perrigot, Suzette Miller, Dyann Blood; Assistant Principals, Kelly Arritt, Ellen Austin; Director of Special Services, Sherry Bingham; IT Director, Kent Jackson; Parents, Patrons, Students and Staff.

### **Open Session**

Chairman Stevenson called the Regular Board Meeting to order at 7:08 p.m.

### **Poll of the Board**

A poll of the trustees was taken by the Board Clerk: Stevenson – Yes; Gibson – Yes; Heins – Yes; Stimpson – Yes; Gibbons – Yes. The Board Clerk reported a quorum was present.

### **Prayer, Pledge of Allegiance and Welcome to Meeting**

Chairman Stevenson welcomed everyone and Trustee Gibbons led the group in prayer. The Pledge of Allegiance was led by Taylor Still.

### **Agenda Approved**

A motion to approve the Agenda was made by Trustee Stimpson. The motion carried.

### **Good News Reports**

#### **A. Minico Band and Orchestra:**

Meagen Andrews and Brett Barker shared with the Board the many trophies and awards they have received this past year.

#### **B. Minico Math Department:**

The math team from Minico expressed appreciation to the Board for allowing them to attend a math conference in San Francisco. Many new ideas were shared and inspired the department to try new things.

### **Student Representative Report**

**A.** Allison Rasmussen and Taylor Still shared events from the past month and the end of the year activities.

**B.** Kelly Cosme presented a Powerpoint presentation on the many activities and accomplishments at Mt. Harrison.

### **Accountability & Student Achievement Report**

**TLC:** Dyann Blood shared a presentation on the many accomplishments TLC has had this year. She presented the focus of what the school has worked on. She and her staff are proud of what has been happening at TLC this year.

### **Data Report**

**A.** The student enrollment report was reviewed by the Board

**B.** Parent Teacher Conference Report: A comparison of all three parent/teacher conferences was presented. Dr. Cox will continue to monitor the parent/teacher contact throughout the coming year.

### **Patron Comments**

There was one parent comment regarding the attendance policy which was addressed in the policy portion.

### **Consent Agenda**

Chairman Stevenson called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by Unanimous Consent.

### **Minutes of Previous Board Meetings Approved**

Minutes of previous board meetings were unanimously approved for:

- April 18, 2016, Regular Board Meeting
- May 2, 2016, Special Board Meeting
- May 9, 2016, Special Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

### **Bills and Payroll Were Approved**

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$747,823.63

Payroll: \$1,801,645.305

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

### **Discussion Items**

#### **A. Administrator/Department/Committee Reports:**

Written reports are attached.

#### **B. East Minico's Update:**

Bryan McKinney shared the success of the Pirate Power program and the addition of a math class for eight graders to help improve math proficiency.

#### **C. Moody's Rating:**

The District received a rating of A1.

#### **D. Student Immunization Report:**

We are above the state average for completed immunizations.

#### **E. Bond Sale:**

It was reported by Dr. Cox that interest rates dropped, and district patrons will save \$350,000 in taxes because of the reduced interest.

#### **F. Bus Routing Software:**

Dr. Cox and Alicia Bywater are looking into a software program that will help transportation with routing of buses. There is a one-time cost of \$13,000. There will be more information to follow

**G. Bullying:** There was an anti-bullying rally on Friday, May 13<sup>th</sup>. Parents and students walked from the square to district office. Parents asked what they could do to help prevent this from happening. A community anti-bullying forum will be held on June 1<sup>st</sup> at 6:00 p.m. at the District office.

#### **H. Policy Discussion**

**1. Service Animals for Staff/Students Policy #D415/D515:**

This policy allows a service animal for a staff member or student. The wording professionally diagnosed will be added to the policy.

**2. Student and Family Privacy Rights Policy #D501.50:**

This policy was shared with the Parent Patron Committee, and no comments have been received.

**3. Soliciting and Accepting Grants or Donations Policy #D505.30:**

This will be reviewed along with a fundraising guideline policy.

**4. Student Fees, Fines and Charges/Return of Property Policy #D509.00**

This policy pertains with core classes charging no fees.

#### **Business**

**A. Superintendent's Evaluation:**

The Board completed Dr. Cox's evaluation with a rating of 3.08. They have extended his contract for one year with minor changes made to compensation.

**B. Minico Football Equipment:**

The Board agreed to allow Minico's football equipment to be used at summer camps.

**C. WAN Proposal:**

Kent Jackson discussed the only bid received from PMT. Schools will now have 1GB speed with no additional cost. There is an initial \$5,000 one-time installment cost.

**D. St. Nicholas' Contracts:**

The Board approved St. Nicholas to use the District office as an evacuation site if necessary. The food service contract was approved with the following change: paragraph 2, the last sentence is to be removed. (All meals will be prepared on sight at the St. Nicholas kitchen.)

**E. New/Amended/Deleted Policies**

**1. Sick Leave Policy #404.14:**

This policy will be held for a second reading.

**2. Attendance Policy #D501.12 and D501.12A**

This will be held for a second reading. A patron comment was made by LeNae Nalder. She asked that parents have the right to "roll over" a day if their student is at the 95% attendance level. She feels it should be the responsibility of the parent to request this, the administrator can then check to see if the student is eligible. It was discussed if a student knows he/she will be gone (i.e. vacation) he/she may make up the hours prior to being gone. The policy will be held for a second reading.

**3. Personnel Files Policy #D400.01**

This policy will be held for a third reading.

**4. Incident Management System Reporting Policy #D504.75 and D504.75P:**

The procedure was reviewed by the Board but the policy will be held for third reading.

**5. Insurance Committee Policy #807.30**

This will be held for a third reading.

**6. Public Access to District Records Policy #D1001.00**

This is held for a third reading.

**7. Volunteer Policy #D1008.00**

This is held for a third reading.

**F. Disposition of District Property/Fixed Assets**

Trustee Gibbons made a motion to approve all disposition sheets. Motion carried.

**G. Travel Approval**

A motion to approve all travel requests was made by Trustee Gibbons. The motion carried

**H. Personnel Recommendations**

Trustee Stevenson excused herself from voting on employee #051616-02 because of personal reasons. Trustee Gibbons made a motion to approve all personnel with the exception of employee #051616-02 which will be held until the next board meeting.

**Meeting Adjourned**

A motion to adjourn the regular board meeting was made by Trustee Heins at 8:50 p.m. Chairman Stevenson declared the meeting adjourned.

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Tammy Stevenson, Chairman of School Board

Attest: June 20, 2016, kt

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Kerri Tibbitts, Board Clerk