

Belmond-Klemme Community School District
Minutes of the Regular Meeting of the Board of Directors

Held in the Jacobson Elementary School Library
1004 Seventh Street Northeast, Belmond, Iowa 50421

Thursday June 15, 2023

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Jacobson Elementary Library at 7:00 P.M.

Board President Michelle Murphy called the meeting to order.

President Murphy asked for the roll to be called. The board secretary called the roll. Present for the meeting were Michelle Murphy, Ryan Meyer, Sharon Barkema, and Marc Schlichting. Absent were Gary Berkland, Rick McDaniel, and Jim Swenson. Also, present were Superintendent Frazier and Board Secretary McKenna Pentico. Board President Michelle Murphy determined that a quorum was present.

Director Barkema moved to approve the agenda, seconded by Meyer. Motion carried 4/0.

President Murphy asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting from May 18, 2023 and Special Board Meeting June 6, 2023;
- Financial Statements;
- Bills;
- School Board Policies: Review of Policies 506.1 through 508.2 Students and Second and Final Reading of New Board Policy No. 200.04- Board Member Social Media Engagement;
- Photocopier Contract with Visual Edge IT;
- 28E Contract with NIACC for Dual Credit Classes
- District Career Plan Annual Review;
- Drivers Education Contract and Wage: Hourly wage increased from \$33.60 to \$34.10;
- Hire Summer Help;
 - Transportation: Scott Meyer
 - Maintenance Lead: Terri Curtis; Hourly Wage \$15.00
 - Maintenance Crew: Raymundo Castillo, Braden Gabrielson, Gannon Harsma, and Isaac Swenson ; Hourly Wage \$10.00
 - Computer Maintenance: Addy McMurray and Nikki McMurray; Hourly Wage \$10.00
- Coach and Activity Sponsor Assignments for the Fall 2023 Season;

- Volleyball: Head Varsity: Leigh Faaborg; Varsity Assistant: Dawn Barkema; Varsity Volunteer Assistants: Jenna Goeman, Michelle Smith, Dawn Sander; Junior High: Callie Stein, Paige Watne.
- Cross Country: Head Varsity: Ethan Albertson; Assistant Varsity: John Andrews.
- Football: Head Varsity: Kyle Wilkinson; Varsity Assistant: Leigh Jass, Reagan Swisher; Varsity Volunteer Assistants: Josh Faaborg, Josh Gavin, Juan Gomez, Tom Heifner, Mark Ketchum, Jordan Willms; Junior High: Derek Varner.
- Football Cheer Sponsor: Kaitlin Boelman.
- District Handbooks;
 - Appoint Child Abuse Investigators
 - Appoint Bulling/Harassment Prevention Investigators
 - Building Handbooks for Students and Parents
 - Activity Handbook for Coaches and Sponsors
- Personnel Resignations and Recommendations;
 - Accept the resignation of Kyle Wilkinson as paraeducator in the secondary school and as junior high basketball coach.
 - Accept the resignation of Autumn Ratzlaff-Fraser as Custodian.
 - Accept the resignation of Trish Morris from her duties as a coach of eSports.
 - Appoint Maddie Allen as National Honor Society sponsor at Year 1 for \$748 according to the master agreement.
 - Accept the resignation of Leo Livingston as Fall eSports coach conditional upon finding a suitable replacement.

Moved by Schlichting, seconded by Barkema. Motion carried 4/0.

Superintendent's Report

Superintendent Frazier reported on the high number of preschool students already enrolled. He presented the board with options to assist the process of accommodating the number of students.

Principals' Report

Principal Jensen reported that the teachers had been meeting to plan professional development for the next school year and the Teacher Leadership Cadre is attending a retreat.

Renewing the Voted Physical Plant and Equipment Levy

The board discussed renewing voted PPEL and possibly raising the levy. No action taken.

Pay Raises for Employees Not Covered Under Bargaining

Superintendent Frazier proposed the following terms for contract renewals:

- A one-year contract for Board Secretary McKenna Pentico will receive a raise of 50 cents per hour to \$17.50 plus an increase of \$33.00 per month to her Health Savings Account.
- A one-year contract for Assistant Business Manager Thelma Martinez with a raise of 70 cents per hour to \$23.70 plus an increase of \$33.00 per month to her Health Savings Account. She will also receive the Certified employee life insurance policy.

- A one-year contract for Director of Buildings and Grounds Cory Heifner with a drop from family to single health insurance and a salary increase to \$73,500.

Moved by Director Barkema, seconded by Meyer. Motion carried 4/0.

First Reading of New Board Policy 804.05 Stock Prescription Medication Supply
Director Schlichting moved to approve the first reading of the new policy 804.05 Stock Prescription Medication Supply, seconded by Barkema. Motion Carried 4/0.

Sharing Cross Country with Clarion-Goldfield-Dows
Director Meyer moved to approve a sharing program with Clarion-Goldfield-Dows for cross country, seconded by Sharon Barkema. The board discussed the competition in a 3A division and wanted opinions from coaches and students. Motion Died.

District Leadership Succession
Dr. Paul Tedesco presented to the board survey responses from staff and board members on characteristics wanted in a new superintendent. The board will meet June 26th at 7:00 P.M. for a closed session meeting to review candidates and select finalists. The board members set interviews for June 28, 2023 beginning at 4:25 in closed session.

Report on the Actions of the State Legislature
Superintendent Frazier presented on bills that passed and failed in this legislative session.

School Board's Legislative Priorities
The board members discussed Iowa Association of School Boards recommended priorities.

Board Comments and Future Agenda Planning
Superintendent Frazier and Board President Murphy discussed the safety of both buildings.

Adjourn
Director Meyer moved to adjourn the meeting, seconded by Barkema. Board President Murphy declared the meeting adjourned at 9:18 P.M.

Michelle Murphy, Board President

Date

McKenna Pentico, Board Secretary

Date