

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: May 23, 2023

Subject: **DISCUSS AND CONSIDER AND TAKE POSSIBLE ACTION TO APPROVE THE RANKINGS OF PROPOSALS FOR CONTRACTOR SERVICES FOR HVAC UPGRADES AT MULTIPLE CAMPUSES (ESSER), INCLUDING POSSIBLE DELEGATION OF AUTHORITY TO SUPERINTENDENT TO NEGOTIATE AND EXECUTE THE CONTRACT**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only

Action Needed

B. Authority for this Action:

Local Policy _____

Law or Rule CH LOCAL

C. Strategic Objective, Goal, or Need Addressed:

The objective is to award the contractor for the HVAC Upgrades at Multiple Campuses (ESSER) Project.

D. Summary:

On March 2, 2023, the District issued a Competitive Sealed Proposal (CSP) for Construction Contractor(s) for HVAC Upgrades at Multiple Campuses (ESSER). The CSP was advertised in the Corpus Christi Caller Times on March 2, 2023, and March 9, 2023. Proposals were initially due to district on March 23, 2023, however the district issued one extension and proposals were opened on March 30, 2023.

The district received four (4) proposals for the chiller projects and two (2) proposals for all other projects by the 3 PM deadline on March 30, 2023. The scoring committee ranked the proposals by the following criteria: proposed price, prior experience of proposer, quality of the proposer's good and services, extent to which good or services meet district needs, previous experience with proposer and long-term cost to district to acquire the proposer's good and services. After careful consideration the committee recommends that Carrier Corporation be awarded the contract for all projects. Administration requests that the Superintendent be authorized the ability to negotiate and execute the contract pending.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

It is administrations recommendation that the Board of Trustees approve the rankings and authorize the Superintendent the ability to negotiate and execute the contract.

H. Fiscal Impact and Cost: \$2,301,500 (\$2,000,000 in ESSER Funds; \$301,500 fund balance)

I. Monitoring and Reporting Time-Line: FY 2023 and FY 2024