

ISD 877
BOARD OF EDUCATION MEETING

June 22, 2009
Board Room
7:00 p.m.

MINUTES

1. CALL TO ORDER by Chair Dave Wilson at 7:00 p.m. AND ROLL CALL

Present: Patti Pokorney, Doug Olson, Sue Lee, Dave Wilson, Melissa Brings, Jeff Mattson, Rolf Mohwinkel

2. PRELIMINARY ACTIONS

- a. Pledge of Allegiance
- b. Public Comment - None
- c. Approval of Agenda

Addition of Kelsey Rihm to Personnel Consent Agenda

Mattson/Brings to approve
Motion carried 7-0

3. COMMUNICATIONS

- a. Proud of
 - i. Marah Moy, 7th grader and Michael Hank, 8th grader whose essays, "What the United States Flage Stands For" each received 2nd place in their grade category from the Viking Branch 136 Fleet Reserve Association's Americanism Contest.
- b. Board Calendar Dates
 - i. Tuesday, July 14, 2009 – Board of Education Meeting, 4:30 p.m., Board Room

4. CONSENT AGENDA

- a. Personnel Consent Agenda

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Robert Dittes, District Technology Support Coordinator, effective June 12, 2009. This is due to restructuring of the Technology Department.
2. Cheryl Philippi, Food Service Aide at Buffalo High School, effective September 1, 2009. This is a replacement for Tamara Kempel.

3. Sarah Rodenwald, Science Teacher at Buffalo High School, effective August 24, 2009. This is a replacement for Hannah Coleman.
4. Katherine Nelson, Teacher at Phoenix Learning Center, effective August 24, 2009. This is a replacement for Rochelle Geurts.
5. Amanda Hastings, Family and Consumer Science Teacher at Buffalo Community Middle School, effective November 16, 2009. This is a replacement for Mary Mahlberg.
6. Jessa Cossais, Special Education Teacher at Buffalo Community Middle School, effective August 24, 2009. This is a replacement for Angela Dombrowski.
7. Tamara Sahr, Food Service Aide at Buffalo High School effective September 1, 2009. This is a replacement for Sandy Halsten.
8. Kristen Balvin, Principal's Secretary at Parkside Elementary, effective July 28, 2009. This is a replacement for Bev Erickson.

RESIGNATION/RETIREMENT/TERMINATION - Approve the following resignations/retirements/terminations:

1. Nicole Schmidt, 1st Grade Teacher at Tatanka Elementary, resignation effective June 5, 2009.
2. Gary Blake, ECSE Teacher/Special Education Coordinator, resignation effective June 5, 2009.

RESCIND TERMINATION – Approve the following:

1. Angela Murphy, reinstatement as Elementary Teacher at Tatanka Elementary as a 1st Grade Teacher. This is a replacement for Nicole Schmidt.
2. Kelsey Rihm, reinstatement as Elementary Teacher at Montrose Elementary as a .5 FTE 1st Grade Teacher. This is due to reallocation of elementary staffing.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfer/change in assignment:

1. Kim Sonju-Zrust, Teacher at Buffalo Community Middle School, from .9 to 1.0 FTE effective August 31, 2009. This is due to middle school staffing allocation.
2. Theresa Spike, Educational Support Paraprofessional at Buffalo Community Middle School, from 7.25 to 6.75 hours/day for 184 days/year, effective September 8, 2009. This is a restructure to eliminate building funded positions.
3. Chris Hafften, Educational Support Paraprofessional at Buffalo Community Middle School, from 5.5 to 5.0 hours/day for 184 days/year, effective September 8, 2009. This is a restructure to eliminate building funded positions.
4. Sandra Weldele, Educational Support Paraprofessional at Buffalo Community Middle School, from 7.5 to 7.0 hours/day for 184 days/year, effective

- September 8, 2009. This is a restructure to eliminate building funded positions.
5. Laura Sandhoeffner, Educational Support Paraprofessional at Buffalo Community Middle School, from 5.75 to 5.25 hours/day for 184 days/year, effective September 8, 2009. This is a restructure to eliminate building funded positions.
 6. Kim Luedtke, Special Education Paraprofessional for 6.0 hours/day, transfer from Buffalo Community Middle School to Northwinds Elementary effective September 8, 2009. This is a replacement for Trish Beacom.

b. Check Disbursements

Payroll checks # 185429 through 185811, and 107975 through 109391, amounting to \$5,742,649.11. P-card disbursement checks 12103 to 12589, totaling \$91,775.29.

Handwritten checks 134336 through 134341, Bill-pay wires 12100 through 12102, Employee reimbursement checks 9001133 through 9001216, and Accounts Payable checks 138377 through 138729, for the period of May 26 – June 15 as follows:

01	GENERAL FUND	1,335,220.23
02	FOOD SERVICE	128,486.85
04	COMMUNITY SERVICE	50,091.35
05	CAPITAL OUTLAY	125,485.91
06	NEW BUILDING	3,290.00
07	DEBT SERVICE	.00
09	ACTIVITY FUND	44,932.36
16	ALTERNATIVE FACILITIE	.00
	TOTAL	\$1,687,506.70

c. Electronic Fund Transfers

A list of the electronic fund transfers occurring in the official depositories (for the period of May 1 – May 31) is as follows:

Date	Vendor & Purpose	Amount
5/04/09	BMO Corporate MasterCard – P-Card	92,801.02
5/06/09	Xcel Energy – Utility HES	2,860.06
5/12/09	Delta Dental – Dental Insurance	32,369.63
5/12/09	Xcel Energy – Utility MES	2,391.17
5/13/09	Xcel Energy – Utility BHS	179.58
5/13/09	Delta Dental – Dental Insurance	8,708.13
5/15/09	Chicago USA Tax Pmt – Federal Taxes	298,885.06
5/15/09	MN Dept. of Revenue – State Taxes	50,853.08

5/21/09	Delta Dental – Dental Insurance	6,087.27
5/28/09	Delta Dental – Dental Insurance	8,652.80
5/29/09	Chicago USA Tax Pmt – Federal Taxes	295,905.79
5/29/09	MN Dept. of Revenue – State Taxes	<u>50,196.78</u>
	Total	849,890.37

- d. Minutes
- e. Donations
 - i. \$100 from Wells Fargo/Lori Dewey for NES Library
- f. Grants
 - i. \$2453 from Central Minnesota Arts Board for Arts Magnet Summer Arts Academy

Mohwinkel/Pokorney to approve
 Motion carried 7-0

5. ACTION ITEMS

- a. Appointment of Special Education Director, Moreen Martell

Joy Kieffer was the Director of Special Services in Owatonna. She received her degree from Minnesota State University – Mankato. She has also been an EBD and Language Arts Teacher. Joy will start in the district on July 1, 2009.

Lee/Brings to approve
 Motion carried 7-0

- b. Attachment 99, Eric Hamilton

Annual document from the Department of Education to receive funding for 20-09-10 Health and Safety projects.

Pokorney/Lee to approve
 Motion carried 7-0

- c. 2009-10 General Budget, Chuck Klaassen, Tina Burkholder

This budget is the financial operating plan for the next year. Includes all sources of revenue and expenditures. The budget is a guide and will be reviewed throughout the year and adjustments will be made as necessary, i.e., enrollment. The 2009-10 budget reductions are included. Budget estimates a 3.71 million dollar undesignated, unreserved fund balance on 6/9/2009 and ending with a 4.15 million dollar fund balance on 6/30/10. This represents 4% of the general fund expenditures with projections over the following two years dropping the figure to 2.47%. Budget includes a 10 cent increase in lunch and breakfast ticket prices. With the end of the Alternate Facilities funds, taxpayers will see a decrease.

Pokorney/Mohwinkel to approve

Discussion:

RM – transportation – due to ability of parents to claim reimbursement for transporting due to homeschooling, etc.

PP – 3.2 million is what the state reduced the general per pupil funding formula – a one-year deal using unallotment and backfilled with stabilization money.

RM – use of individual building budgets is helpful in budget layout.

Motion carried 7-0

d. NWSISD Revenue Budget RY10, Moreen Martell

Budget was reviewed at the June workshop. Three year staff development plan is required.

Pokorney/Lee to approve

Discussion: Are adjustments made during the year similar to our district budget. There is some flexibility but anything major would need approval from MDE.

Motion carried 7-0

e. 2009-10 Board of Education Meeting Schedule, Jim Bauck

Typically, board workshops will take place on the second Monday of the month and meetings will take place on the fourth Monday of the month. There are no workshops in July or December.

Brings/Mohwinkel to approve

Motion carried 7-0

f. Policy Revisions, Anita Underberg

- i. #205 Open and Closed Meetings
- ii. #206 Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations

These are language revisions recommended by MSBA.

Pokorney/Brings to approve

Motion carried 7-0

6. REPORTS

- a. Superintendent Evaluation, Dave Wilson

Administrators, teachers and support staff were surveyed regarding purpose, relationships and development. The Board was very satisfied with the results and asked the superintendent to work towards the following goals:

1. work on goals
2. continue physical presence in district and community
3. improved morale in the district
4. review block schedule at the high school including financially viable options
5. look forward at what it will take to keep the district alive and serving the students' best interests
6. keep Board abreast of education vision – what changes should we be looking for in the future.

The Board commented Dr. Bauck is a good delegator, is trustworthy, professional and leads by example. Dr. Bauck had previously agreed to a pay freeze so no pay increase was recommended. The Board agreed that in light of tight financial budgeting, no bonus would be granted.

7. DISTRICT COMMITTEE REPORTS

PP – Transportation committee and Negotiations coming up

8. SUPERINTENDENT'S REPORT – None

9. OTHER

Olson/Brings to adjourn at 7:40 p.m.

Respectfully submitted,

Melissa Brings, Clerk
ISD 877 Board of Education