

**Regular Meeting
Stafford Board of Education
Stafford Elementary School
January 27, 2020, 6:30 p.m.**

Board Members Present: Ms. Kathy Bachiochi
Mrs. Jennifer Davis
Mr. Mike Delano
Mrs. Andrea Locke, Secretary
Ms. Laura Lybarger
Mr. George Melnick
Ms. Sonya Shegogue, Chairperson

Absent: Miss Allie Curtin, Alternate Student Representative

Also Present: Mr. Steven Moccio, Superintendent of Schools
Mr. Steven Autieri, Director of Curriculum and Instruction
Mr. Frank Bonavita, Supervisor of Building Services
Mr. Jonathan Campbell, Assistant Principal, Stafford Middle School
Mrs. Peggy Falcetta, Principal, Staffordville School
Mr. Dean Fortin, IT / Network Coordinator
Ms. Anna Gagnon, Principal, West Stafford School
Ms. Caroline Hargraves, Assistant Principal, Stafford Elementary School
Mr. Timothy Kinel, Assistant Principal, Stafford High School
Ms. Mary Claire Manning, Principal, Stafford Elementary School
Ms. Susan Mike, Principal, Stafford Middle School
Mr. Marco Pelliccia, Principal, Stafford High School
Ms. Diane Peters, Business Manager
Miss Grace Zopelis, Student Representative

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 6:33 p.m.

Item II. Pledge of Allegiance

The student representative led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, 01/13/2020

Mrs. Locke made a motion, seconded by Ms. Lybarger, that the Board approve the Secretary's Report for the regular meeting held on 01/13/2020, as presented. Ms. Bachiochi, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. Mrs. Davis abstained.

Item IV. Consent Agenda

- A. 18-19 Bills, 1/21/20- \$1,353.91
- B. 19-20 Bills, 1/21/20- \$1,061,963.82
- C. 19-20 Grants, 1/21/20- \$4,448.83

Mrs. Locke made a motion, seconded by Mrs. Davis, that the Board approve the items listed in the consent agenda, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item V. Correspondence

A. **Board Meeting Reminder**- Ms. Shegogue read the Board meeting reminder that was posted on the agenda.

Mrs. Davis made a motion, seconded by Mrs. Locke to move Item X.A.- **Presentation by Al Jacunski, Project Consultant- Review and Possible Approval of the Final Plans for the West Stafford School Oil Tank Replacement Project** to the next item on the agenda. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item X. New Business

A. **Presentation by Al Jacunski, Project Consultant- Review and Possible Approval of the Final Plans for the West Stafford School Oil Tank Replacement Project**

Board members were provided via the portal with a memo from Mrs. Diane Peters, Business Manager, regarding the necessary next steps related to the West Stafford Oil Tank Replacement project, along with a project budget cost estimate from Jacunski Humes Architects, LLC, and Form SCG-042- Request for Review of Final Plans.

Mr. Moccio introduced Mr. Al Jacunski, the architectural consultant working with the district on the project. Mr. Jacunski provided the Board with an overview of the final plans and specifications for the oil tank, as well as an estimate of the projected cost and reimbursement from the State. Mr. Jacunski stated that the project start date is June 22, and the substantial completion date is August 28, 2020.

Board members asked about the life span of the new tank. Mr. Jacunski stated that it is approximately 20 years. Board members asked if the State reimbursement had been approved. Mr. Jacunski stated that the reimbursement has been approved. Board members asked if the soil had been tested yet. Mr. Jacunski stated that the soil tests could not be completed until the underground tank is removed.

Mrs. Davis made a motion, seconded by Mrs. Locke, that the Board of Education approve the final plans and specifications of the West Stafford School Oil Tank Replacement Project, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Mrs. Locke, that the Board authorize Ms. Sonya Shegogue, Chairperson, to sign Form SCG- 042- Request for Review of Final Plans, on the Board's behalf. Ms.

Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Mr. Jacunski asked Ms. Shegogue and Mr. Moccio to sign Form SCG-042, which will be submitted to the State for approval.

Item VI. Board Reports

A. Student Representatives' Reports

Miss Zopelis reported on the following:

- Music and Drama Report from Mrs. Dillon
- Stafford Elementary School Update, including upcoming fundraisers and assemblies
- Stafford Middle School Update, including GeoBee results, Students of the Month and Literacy Celebration
- Staffordville School Update, including PTO Movie Night, Village Meeting and Read-at-Home Program
- West Stafford School Update, including Pep Rally, Mad Science Night and Sharing Assembly

Mr. Delano added that the Stafford Middle School Drama presentation will be *Frozen* and will take place the first weekend in April.

Item VII. Superintendent's Reports

A. Presentation of the Proposed 2020 – 2021 Budget for the Stafford Public Schools

Mr. Moccio, presented the proposed 2020 – 2021 budget for the Stafford Public Schools, in the amount of \$29,125,577.49, or 3.83% increase over the 2019 – 2020 budget. The budget and increase may be reduced to \$28,887,996.49, or 2.98%, if \$237,581.00 of 2019 – 2020 ECS funding is used as an offset toward next year's budget.

Mr. Moccio made available to the audience copies of the PowerPoint presentation, as well as the proposed 2020 - 2021 budget summary with detailed explanation of the variances. He also shared a video, prepared by Ms. Lynn Erickson, which featured Stafford students and highlighted why technology is important to them.

Mr. Moccio said that the proposed 2020 – 2021 budget documents would be posted on the district website (www.stafford.k12.ct.us) under the "Budget" link.

III. Public Comment

There were no questions or comments.

Item IX. Old Business

A. Revision of Board of Education Policy 4220- Non-Certified Substitutes- Terms of Employment (Second Read)

At the January 13, 2020, Board meeting, Mr. Moccio presented a first read of revisions to Board of Education Policy 4220- Non-Certified Substitutes- Terms of Employment as a result of *Public Act 19-4: An*

Act Increasing the Minimum Fair Wage. The new law requires the minimum wage to increase to \$11.00 on October 1, 2019; **\$12.00 on September 1, 2020**; \$13.00 on August 1, 2021; \$14.00 on July 1, 2022; and \$15.00 on June 1, 2023. Board policy 4220 currently stipulates that “A non-certified substitute employee not covered by the contract between CSEA and the Stafford Board of Education shall be paid at the amount of one dollar less per hour than the Step One rate for the classification in which the substitute is working, as specified in the CSEA contract.”

In accordance with the CSEA 2019 – 2020 Salary Schedule, Step One salaries range from \$20.96 (Class A1- Paymaster) to \$12.39 (Class Ek- Cafeteria Workers). Therefore, following existing policy language, substitute salaries for these classifications will range from \$19.96 - \$11.39, with one classification falling below minimum wage as of September 1, 2020.

Mrs. Davis made a motion, seconded by Mrs. Locke, that the Board of Education approve the revision to Board Policy 4220- Non-Certified Substitutes- Terms of Employment, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item XI. Personnel Matters

There were no Personnel Matters.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Mrs. Davis made a motion, seconded by Mrs. Locke, to adjourn. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The meeting adjourned at 8:16 p.m.

Respectfully submitted,
Christine C. Marinelli, Recording Secretary

Sonya Shegogue, Chairperson

Andrea Locke, Secretary