

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/10/21



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 8/3/21

To: **Browning School Board**
 Members

From: Corrina Guardipee-Hall ED.S.
 Title: Superintendent

Subject: **Advertise RFP for Architectural/Engineering Services for KW Vina Connecting Corridor/Secure Entrance**

Description: Request to approve RFP for proposals for a Connecting Corridor/Secure Entrance for KW Vina. The services under this request include design, plan production and construction documents; bidding coordination and evaluation; and construction administration to include, but not limited to: shop drawing review, pay request approvals, change order production, site inspection

Financial Impact: N/A

Funding Source (Budget/grant, etc.): N/A

Attachment(s): RFP

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Request for Proposals for Architectural/ Engineering Services

Browning Public School District No. 9

Browning Public School District No. 9 ("District") is requesting proposals for a Connecting Corridor/Secure Entrance for KW Bergan Elementary and Vina Chattin Elementary. The services under this request include design, plan production and construction documents; bidding coordination and evaluation; and construction administration to include, but not limited to: shop drawing review, pay request approvals, change order production, site inspection and coordination with School District Facilities Committee.

The funding for these services may consist in whole or in part of federal education funds received under 20 U.S.C. §§ 7701 et seq. and, in accordance with the requirements of 25 U.S.C. § 450e, the procurement of these architectural/ engineering services will be subject to a **PREFERENCE for qualified Indian organizations or Indian-owned economic enterprises** as more fully set forth in the solicitation materials available from the District.

Responding firms should send five (5) copies of their written proposal to Browning Public Schools, P.O. Box 610, Browning, Montana 59417, Attention: Corrina Guardipee-Hall, Superintendent. **Proposals must be received no later than 4:00 pm on Friday, September 3, 2021.** All proposals must contain the requested information and be plainly marked "Architectural/ Engineering Services Proposal." No faxed proposals will be accepted.

All proposals must contain the following information:

1. Statement of qualifications to perform the requested services.
2. Experience and qualifications of personnel assigned to this proposed project.
3. A brief listing of 10 related projects completed for Browning Public Schools and other Montana school systems.
4. Names, addresses and phone numbers of five references.
5. Proof of professional liability insurance, general liability insurance, and the limits of those policies.
6. Detailed description of the firm's approach to these projects and the firm's ability to complete the work within the time outlined in the scope of work.

The District may select a firm from submitted proposals or select their highest rated firms for additional interviews. The District reserves the right to waive any informality and to reject any or all proposals. For more information, contact Superintendent, Corrina Guardipee-Hall, at (406) 338-2715.

Advertisement Dates:

Glacier Reporter: Wednesday, August 18, 2021 and Wednesday, August 25, 2021.