

MEMORANDUM TO:

**Denton ISD**  
1307 North Locust Street  
Denton, Texas 76201

SUBJECT:

The State Board of Education passed an amendment to 19 TAC§129.21 (k)(1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(4-12) The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.

(4-13) Student participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see 4-12]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a county Extension agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance" for Foundation School Program purposes.

Denton County requests adjunct staff member status for the county Extension agents for the school year 2014-2015. The following faculty members are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Aaron R. Gray, CEA 4-H & Youth Development, Bachelor of Science, 2010, Texas A&M University

Brandon Boughen, CEA Agriculture & Natural Resources, Master of Agriculture, 2010, Oklahoma State University

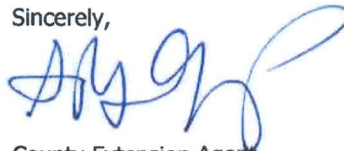
Janet Laminack, CEA Horticulture, Master of Education, 2005, Texas A&M University

Margret Jover, CEA Family and Consumer Science, PhD, 1992, Texas Women's University

Natalie Robles, Extension Assistant Better Living for Texas, Bachelor of Science, 2013, University of Puerto Rico

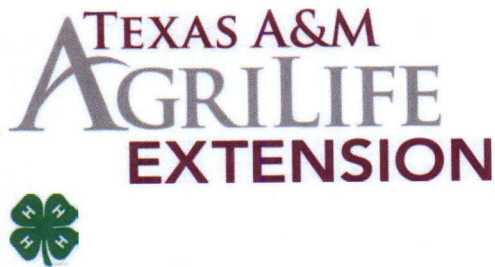
I hope Denton Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Sincerely,



County Extension Agent  
4-H & Youth Development





Aaron R. Gray,  
County Extension Agent  
4-H and Youth Development Program  
Joseph A. Carroll Administration Building  
401 W. Hickory Street, Suite 125  
Denton, Texas 76201-9026  
September 12, 2014

### ADJUNCT FACULTY AGREEMENT

1. We encourage a plan for cross-county CEA joint appointments to consolidate travel and supervisory responsibilities at major livestock shows.
2. Remember, when you have youth chosen for National 4-H Congress, National 4-H Conference, or Texas 4-H Leadership Conference, include one of the chaperones on your adjunct list.

THE STATE OF TEXAS COUNTY OF                     DENTON                    

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Denton Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the Denton Independent School District. Upon consideration and vote in favor of

**Aaron R. Gray**, County Extension Agent, 4-H and Youth Development  
**Brandon Boughen**, County Extension Agent, Agriculture and Natural Resources  
**Dr. Margaret A. Jover**, County Extension Agent, Family and Consumer Science  
**Janet Laminack**, County Extension Agent, Horticulture  
**Natalie Robles**, Assistant Agent, Better Living for Texas

is hereby named as adjunct faculty member of the Denton Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the \_\_\_\_\_ day of \_\_\_\_\_ and end on the \_\_\_\_\_ day of \_\_\_\_\_, being the end of the 2014-2015 academic year.
2. Adjunct faculty member will receive no compensation, salary, or remuneration from Denton Independent School District.
3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
4. **Adjunct faculty member shall be under the direct supervision of Hurley Miller, District Extension Administrator, District IV.**
5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. **District shall have no responsibility for any of such benefits or plans.**

**ADJUNCT FACULTY AGREEMENT**

The State of Texas  
County of Denton  
From Aaron R. Gray, CEA  
4-H and Youth Development  
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Adjunct faculty member shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or Denton County Extension Director. Adjunct faculty member is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Denton County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Denton Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k) (1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Denton County Extension Agent(s) (Texas A&M AgriLife Extension Service Employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Denton Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_ Independent School District

BY: \_\_\_\_\_

Adjunct Faculty Appointment Accepted By:

\_\_\_\_\_  
Aaron R. Gray, County Extension Agent

\_\_\_\_\_  
Brandon W. Boughen, County Extension Agent

\_\_\_\_\_  
Margaret A. Jover, County Extension Agent

\_\_\_\_\_  
Janet Laminack, County Extension Agent

\_\_\_\_\_  
Natalie Robles, Assistant Agent

Approved:

\_\_\_\_\_  
Hurley Miller, District Extension Agent, District IV  
Texas A&M AgriLife Extension Service