

# INDEPENDENT SCHOOL DISTRICT #877 POLICY

## Buffalo-Hanover-Montrose

INDEX TITLE School Board SERIES NO. 200

POLICY TITLE Order of the Regular School Board Meeting CODE NO. 203.2

### I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings

### II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner

### III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Preliminary Actions
  - a. Pledge of Allegiance
  - b. Public Comment
  - c. Approval of Agenda
3. Consent Agenda.
  - a. Personnel
  - b. District Disbursements
  - c. Previous Minutes
4. Recommended Actions.
5. Reports.
6. Committee Reports.
7. Superintendent's Report.
8. Adjournment.

B. The school board may depart from the order of business with the consent of the majority of members present.

**Legal References:** Minn. Stat. § 123B.09, Subd. 7 (School Board powers)

**Cross References:** MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)  
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)  
MSBA/MASA Model Policy 203.6 (Consent Agendas)

**Administrative Offices**  
**Buffalo, Minnesota 55313**

**DATE OF ADOPTION**      February 27, 2006

**DATE OF REVIEW**      ~~February 13, 2006~~ October 22, 2012

**DATE OF APPROVAL**      November 26, 2012