

BID #	DESCRIPTION	AMOUNT
-------	-------------	--------

NEW SOLICITATIONS

3646	ANNUAL CONTRACT FOR STUDENT ORIENTATION AND STUDENT MANAGEMENT/TRANSCRIPTING SYSTEM	\$32,040.00
------	---	-------------

Comevo LLC
San Luis Obispo, CA

OrgSync
Dallas, TX

TO: The Board of Trustees

FROM: President Cary Israel

DATE: March 25, 2014

SUBJECT: Recommendation for Approval of Reference 3646 – Annual Contract for Student Orientation and Student Management/Transcribing System

SCOPE: Annual contract for the purchase of an online student orientation and student management/transcribing system. The online orientation will allow students access to orientation content at any time while the student management/transcribing system will enable the monitoring of student organizations. The initial term of contract is for one (1) year with an option to renew two (2) additional consecutive years upon mutual agreement and Board approval. Term of contract: 3/25/2014 through 3/24/2015

RECOMMENDATION:			\$32,040.00
	Comevo LLC	\$14,040.00	
	San Luis Obispo, CA		
	OrgSync	\$18,000.00	
	Dallas, TX		

JUSTIFICATION: Best evaluated offer.