

Date: November 4, 2015

To: School Board

From: Dr. Malone

RE: Meeting Notes - November 9, 2015

2A. Superintendent's Report

- i. All School Board members are registered for the MSBA Conference Thursday, January 14th and Friday, January 15th. The theme this year is "unleashing the heroes in your midst". This is an excellent professional development opportunity and I encourage board members to attend. If you cannot attend, please notify me by Friday, December 4th so that we can cancel your room at no charge to the district.
- ii. Veteran's Day programs will be conducted in our schools on November 11th. The high school program will begin at 9:15 a.m. and the middle school program at 10:15 a.m, both in the PAC. The intermediate school program is tentatively scheduled to at 8:10 a.m. in the intermediate school gym. The primary school program is tentatively scheduled to begin at 8:05 a.m. in the primary school school gym. Local veterans are invited to participate in any of the ceremonies.
- iii. TRAK (Together Reaching Area Kids) will present a public informational meeting in the TLC on Tuesday, November 10 at 6:30 p.m. The presentation will include an overview of the Search Institute Developmental Assets, survey results showing Becker students' Developmental Profile, and a tour of the high school Wellness Center (flier attached.)
- iv. Coaches will show the video "why we play" to their players and parents, during preseason meetings, beginning with the winter season. The evaluation used by the AD to evaluate coaches includes both transactional and transformational coaching items. The goals set by coaches, and reviewed with the AD at the end of the season, focuses on transformational coaching items. A survey is being developed, which all coaches will administer to their teams at the end of the season. Use of the survey will begin after the winter season.
- v. Questions 1 & 2 were approved by voters in the November 3rd election. The Becker School District is proud to have the support of our voters. Our school district will uphold the proud tradition of educational excellence in Becker as we continue our partnership with parents, community members, and staff members. The maintenance

and repair items included with Question 3 will be incorporated into our 10-year capital plan and addressed over time through the available budget.

3. Consent Agenda

D. **I recommend approving the personnel items as presented.**

E. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. **I recommend accepting the gifts as described on the enclosure.**

F. **I recommend approving the Student Extended Trip for the high school Alternative Learning (BASE) Program to Little Falls November 11-12.** The proposal was developed in accordance with Policy 566 Student Extended Trip Policy. The proposal complies with the requirements of the policy.

4. **I recommend approving the Resolution Canvassing Returns of Votes of School District Special Election.**

5. **I recommend adopting Policy 210 Conflict of Interest – School Board Members.** This policy is required for school districts that receive federal funding beginning in FY 16. The first reading was last month and I have received no input from stakeholders. Absence of this policy would be noted as a finding beginning with the FY 16 audit.

6. Phil Norgaard resigned his position on the Becker School Board effective January 5, 2016 (enclosed.) **The school board should accept the Mr. Norgaard’s resignation.** There is no statutory requirement to declare the position as vacant. MSBA advised that by accepting a school board member’s resignation, the position is presumed to be vacant and does not require additional action.

MS 123B.09, Subd. 4 provides that since less than one year remains in the unexpired term, the school board may appoint a person to fill the vacancy for the remainder of the unexpired term.

The process used by the school board for the last vacancy (November, 2014) was as follows:

- A. The school board would advertise for candidates in the local paper and on the website.
- B. Candidates would complete a simple application including a few questions:
 - i. What background and skills have prepared you to serve on the school board?
 - ii. What do you see as the board’s roles and responsibilities?
 - iii. How would you describe an effective school board member?
 - iv. What would be your top objectives if appointed to the school board?
- C. Applications would be due to the district office on (November 30?, December 1?) and forwarded to school board members.

- D. The school board would interview candidates and vote to appoint a member on December 7.
- E. The term for the appointed school board member would begin January 6, 2016 and expire on January 2, 2017.

The school board should agree on the process, by vote or consensus, to fill the vacant position on the school board.

- 7. The board should begin to develop strategic goals for 2016-17. The input from stakeholders is enclosed. A blank template for drafting goals along with the goals for this year are attached.

The input from stakeholders (enclosed) should be used to develop strategic goals. The board should complete this process during the October, November, and December meetings. The goals should:

- Support an exit outcome (listed on the template)
- Not exceed three (two recommended)

SMART Goals are:

S = Specific
M = Measurable
A = Attainable
R = Realistic
T = Timely

A list of potential goals or goal areas would be an excellent outcome for this agenda **item.**