

W-E-M BOARD OF EDUCATION MINUTES REGULAR MEETING

Monday, June 23, 2025, 6:30 p.m.

The WEM Board of Education met in regular session on Monday, June 23, 2025 at the Waterville Building. The meeting was called to order by Board Chairman Gary Michael at 6:31 p.m.

Board Members Michael, June Rezac, Jeff Stangler, Jay Schneider, Brenda Heuss, Troy Tolzman, and Jocelyn Brown attended the meeting. Also present at the meeting was Superintendent John Regan and Business Manager Margaret Jewison.

Motion by Schneider and seconded by Tolzman to approve the agenda. Six members voted in favor - motion declared passed.

Motion by Rezac and seconded by Heuss to approve the Regular Meeting Minutes from May 19. Six members voted in favor - motion declared passed.

Motion by Michael and seconded by Schneider to approve the May-June Financial Report. The bills and payroll from the report were \$1,802,697.42, deposits were \$3,241,848.14, and transfers of \$715,000.00.

Six members voted in favor - motion declared passed.

Motion by Rezac and seconded by Stangler to accept gifts and donations. They included a donation of \$270 from the Waterville Lions Club to the WEM Junior High, a donation of \$800 from the Waterville Lions Club to the Night of Excellence, a donation of \$7,500 from the Waterville Lions to Lions Club Scholarships; a donation of \$450 from iWealth to iWealth Scholarship; a donation of \$450 from the Waterville Lions Club to the Travis' Trades Scholarship, a donation of \$1,000 from Thomas and Sheryl Condon for the Elmer Lamont Scholarship, a donation of \$2,000 from Nu Chek Prep for the Nu Chek Prep Scholarship, a donation of \$2,000 from the Elysian Area Foundation for the Elysian Area Foundation Scholarship, a donation of \$2,500 from American Red Cross for American Red Cross Scholarships, a donation of \$1,000 from the Minnesota Vikings for Flag Football, a donation of \$2,034.55 from WEM Youth Football Association to Youth Football, a donation of \$4,000 from WEM Student Council for Building and Grounds Landscaping, a donation of \$1,514.14 from the WEM Class of 2025 to Building and Grounds Landscaping, and a donation of \$100 from the Morristown Firemens' Relief association to the WEM Junior High PBIS Student Account.

Six members voted in favor - motion declared passed.

PRESENTATION

There was a power point presentation given by ICS/ISG on the Phase 2 Bid Scope and Construction Update.

Motion by Schneider and seconded by Tolzman to approve the Phase 2 Bid Scope. Six members voted in favor - motion declared passed.

VISITOR COMMENTS

There were no public comments.

CONSENT AGENDA

Motion by Rezac and seconded by Stangler to approve the consent agenda which included the following items:

- Approve the following Community Ed/Summer SACC Hires:

Cash Wenker, Student Helper - \$11.54/hour.
Marlie Jaspersen, student Helper - \$11.54/hour

- Approve Summer School Staff
Kaitlin Zellar, Teacher - \$38.48/hour
Angela Sammon, Teacher - \$38.48/hour
Melissa Dwyer, Paraprofessional - \$16.09/hour

- Approve following hires:
Sean Benz, Choral Teacher - BS/Step J, \$54,460
Kimberly Miller, Long-Term Substitute 1st Grade Teacher
Kelci Halvorson, Social media Manager - \$28/hour (250 hours for one year)

Six members voted in favor - motion declared passed.

Motion by Rezac and seconded by Tolzman to approve Susan Michael as a Summer School Teacher - \$38.48/hour.

Five members voted in favor - Michael abstains - motion declared passed.

REPORTS

WEM Principal Dr. Jennifer Wilson submitted the following report:

Waterville Campus Information

Many thanks to district-wide staff for the help moving the high school to prepare for packing on Friday, May 30. The team effort allowed for efficiency. In addition, a big thank you to River Henry and his custodial crew for being organized and providing directives that kept the process running smoothly.

Congratulations to staff who have serviced milestone years at WEM. We appreciate your dedication to WEM! Sam Gavin-5 years of service, Steph Houlihan, Tonya Sauer and Tom Walker-10 years of service, Anna Skidmore-15 years of service, Susan Michael, Heather Snesrud and Becky Vollbrecht-25 years of service.

Congratulations to our 2024-2025 retirees: Joyce Mace, Becky Vollbrecht and Patty Whitehurst. Both Joyce and Patty have served multiple decades at WEM and impacted many lives of children and staff. Joyce served WEM for 37 years, Becky for 25 years and Patty for 36 years. We wish them the very best in their retirement.

K-4

Summer school planning is nearing completion. Summer school will run the last week in July and first 2 weeks of August. 42 students are signed up at this time which includes K-5 students and ESY.

Waterville Elementary was notified that we are again a Sustaining Exemplar School for PBIS! Congratulations to our staff and students! WEM will be honored during the PBIS Summer Institute on August 14.

9-12

Congratulations to the Class of 2025! The class has certainly left a mark on WEM History with high academic achievement, accomplishments outside of the classroom including state championships, state tournament appearances, and high involvement in extracurricular activities. The Class of 2025 led by example, gave back to their community and showed BUCS Pride throughout their time at WEM. They will be missed however we are so proud and excited for their future!

WEM Principal Myles Knutson submitted the following report:

Greetings School Board Members,

Here are a few updates from the Middle School:

- Engaging Lessons to End the Year: Our teachers planned fun and engaging learning activities to keep students excited and involved right through the final week. One highlight was a hands-on simulation of "No taxation without representation"—an activity our fifth graders could really relate to and one I personally enjoyed doing for years as a fifth-grade teacher. It was so rewarding to see it in action again! Students also enjoyed active time outdoors, including Physical Education at the park, and had a blast launching Alka-Seltzer rockets as part of a fun science experiment. Hats off to our teachers for engaging our students in meaningful, fun learning activities to end the year!

- PBIS Exemplar School: I was notified earlier this month that we sustained our status as a 2024-25 PBIS Exemplar School! The PBIS team at the middle school does an exceptional job putting systems in place to respond to areas of growth in behavior and celebrate positive behavior. We hold quarterly data meetings to analyze behavior infractions in order to create reteaching lessons/activities to improve behavior and celebrate individual and whole school success. Hats off to our PBIS team and students to buying into "BUCS Pride" all year long! Our school will be recognized at this Summer's PBIS Institute.

- Water Balloon Launch : To celebrate the end of a fantastic year, we set up a PBIS event for students to launch water balloons at teachers, which quickly turned into an all-out splash battle! The homemade water balloon launcher was a huge hit, and while students enjoyed aiming at their teachers, they quickly realized just how much fun the staff was having catching and throwing balloons right back. In fact, many students ended up handing their balloons to teachers just so they could launch them back at their classmates!

Thank you,
Myles Knutson

WEM Activities and Community Education Director Jeff Boran submitted the following report
Spring Activities

All-Conference Spring Athletes;

Baseball – Junior Jacob Androli was named to the Gopher Conference All-Conference Team, junior Brendan Snedrud was named Honorable Mention and Noah Lanham was the Gopher Conference Sportsmanship winner.

Softball – Junior Robynn Schwichtenberg was selected to the Gopher Conference All-Conference team. Sophomore pitcher Alix Velzke was Honorable Mention All-Conference and senior Kaedyn Judd was the Sportsmanship winner.

Girls Track - Congratulations to junior Addison Condon on qualifying for the State Class A Track meet in the Long Jump and Triple jump along with running the final leg of the 4X100 m Relay! Congratulations to Senior Ashlyn Pelant for participating in the Class A State Track meet in the Shot Put, where she capped fantastic high school career with a 5th place finish. Also congratulations to seniors Loryn Caldwell, McKenna Schuster and 8th grader Rachel Mielke who were the other members of the 2025 WEM State qualifying 4X100M Relay Team. These 5 girls were also Gopher Conference All-Conference members and Addison Condon was selected the Gopher Conference 2025 "Trackster" of the Year. Senior Tatum Richards was Honorable Mention All-Conference and senior Jaelyn Wilmes was the Sportsmanship winner.

Boys Track – Congratulations to sophomore Gavin Atherton on qualifying for and medaling in the Class A State Track meet in the 200 m dash and 400 m dash. In the 200 m race Gavin placed 5th in a race that saw only 0.23 seconds separating the top 5 places! In the 400 Gavin finished in 4th place. Also congratulations to junior Grady Grohman on qualifying for the Class A State Track meet in the shot put, narrowly missing the finals and placing 10th. Atherton along with junior Wyatt Jans were Gopher Conference All-Conference performers as sophomore Trey Richards and juniors Talen Taylor and Ethan Einertson were Honorable Mention All-Conference. Sophomore Reed Sammon was the Sportsmanship winner.

Girls Flag Football – The first year program had 22 participants and competed in Varsity and Junior

Varsity. The varsity finished the season 5-5 and in 1st place in their District. In the District Playoffs the girls finished runners-up narrowly missing qualifying for the State Tournament! All-Conference Players were Paetyn Judd, Brooklyn Novak and Robyn Schwichtenberg. Honorable Mention All-Conference were Lorynn Caldwell, Alenka Jans, Clare Landrum, Lilly Henson. Congratulations to Brooklym Novak for being named the Conference Offensive Player of the Year!

Clay Target –The WEM Clay Target team had 72 shooters this spring with 36 participating in the Alexandria State Shoot. Congratulations to Addison Scheuer for winning the Conference Tournament (Varsity Girls Division) with 97 of 100 clay target hit!! Zach Quast placed 18th in the Varsity Boys Division and Victoria Bruns placed 5th in the Girls Novice Division. Also Good Luck to the State Skeet qualifiers being held June 24 at the Minneapolis Gun Club in Prior Lake. Qualifiers are Callie Bruns, Addison Scheurer, Clare Landrum and Jacob Androli.

WEM Board Member Reports

There were no Board Member reports.

WEM Board Committee Reports

There were no Board Committee reports.

WEM Superintendent John Regan presented the following:

- Superintendent Regan commented on the board taking a tour of the building under construction, has been meeting with new superintendent Mark Winter, showed appreciation for the board and what they do, and talked about a rough couple of years with things such as flooding, homecoming problems, and the one-site building decision.

INFORMATION/DISCUSSION

The board had the first readings of the following policies (See attachments):

213 School Board Committees

214 Out-of-State Travel by School Board Members

402 Disability Nondiscrimination

403 Discipline, Suspension, and Dismissal of School District Employees

ACTION

Motion by Michael and seconded by Stangler to approve the following policies:

101.1 Name of the School District

407 Employee Right to Know - Exposure to Hazardous Substances

516 Student Medication and Telehealth

518 DNR-DNI Orders

Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Rezac to approve the Education Identity and Access Management Resolution to designate Mark Winter, Superintendent, as Designated Identified Official with Authority for Education Identity Access Management (IOwA).

Six members voted in favor - motion declared passed.

Motion by Rezac and seconded by Schneider to approve the 2025-2026 Little Bucs Preschool Fees which were updated June 30, 2025. See attachment of pricing.

Six members voted in favor - motion declared passed.

Motion by Michael and seconded by Stangler to approve memorandum of Understanding with Minnesota Valley Action Council.

Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Rezac to approve Resolution to Certify Updated District Population Estimate. See attachment

Six members voted in favor by roll call vote - motion declared passed.

Motion by Tolzman and seconded by Heuss to approve Resolution Adopting the School District's Fiscal Year 25 Long-Term Facilities Maintenance 10-year Plan. See attachment

Six members voted in favor by roll call vote - motion declared passed.

Motion by Michael and seconded by Stangler to approve the 2024-2025 Revised Budget. See attachment

Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Heuss to approve the 2025-2026 Preliminary Budget. See attachment.

Six members voted in favor - motion declared passed.

Motion by Schneider and seconded by Michael to approve Agreement Concerning Staff sharing Between ISD #829 Waseca and ISD #2143 Waterville-Elysian-Morristown for Extended School Year.

Six members voted in favor - motion declared passed.

Motion by Tolzman and seconded by Rezac to Designate Authorized Users at Official Bank(s) Depository: The Superintendent, Mark Winter, effective July 1, 2025, and Business Manager, currently Margaret Jewison, are authorized users for all district accounts at the official district depositories and have discretion to designate one responsible employee as an additional authorized user on each account to assist in the day-to-day district operations.

Six members voted in favor - motion declared passed.

There was discussion on how to deal with items the school district no longer needs. The district will sell items if they have value and will have an auction on the school's website for a couple of weeks before items will be discarded.

Motion by Schneider and seconded by Stangler to adjourn the meeting at 8:05 p.m.

Six members voted in favor - motion declared passed.

Gary Michael, Attest

Jay Schneider, Attest