

**December 12, 2016**

### **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

**APPOINTMENT** – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Guy Vaughn, 2<sup>nd</sup> Shift Custodian at Buffalo Community Middle School, effective December 19, 2016. This is a replacement for Matthew Randall.
2. Lyndsi Olinger, ECFE/SR Teacher, effective November 28, 2016 and ending May 30, 2017. This is a replacement for Jackie Fautsch.
3. Jay Johnson, substitute Phy Ed Teacher at Hanover Elementary, effective October 31, 2016 and ending December 16, 2016. This is a replacement for Connie Peters.
4. Nancy Goettl, substitute .5 FTE Vocal Music Teacher at Buffalo Community Middle School, effective October 13, 2016 and ending December 5, 2016.

**RESIGNATION/RETIREMENT** – Approve the following resignation/retirement:

1. Lezlie Sando-Simonson, KidKare Assistant, resignation effective November 3, 2016.
2. Tracey VanLith, Special Education ESP at Buffalo High School, resignation effective December 8, 2016.
3. Dan Schneider, Science Teacher at Buffalo High School, retirement effective June 9, 2017.
4. Joel Squadroni, English Teacher at Buffalo High School, retirement effective June 9, 2107.
5. Moreen Orr, Human Resources Director, retirement effective May 31, 2017.
6. Lauri Hayes, Kindergarten Teacher at Northwinds Elementary, retirement effective January 27, 2017.
7. Bob Berry, District Technology Coordinator, retirement effective March 31, 2017.

**TRANSFER/CHANGE IN ASSIGNMENT** - Approve the following transfers/changes in assignment:

1. Sharon Otremba, Special Education ESP at Parkside Elementary, from 3 to 6 hours/day and deletion of Transportation assignment, effective November 30, 2016.
2. Pauline Thaemert, District Transportation ESP, from 4.25 to 5.5 hours/day, effective September 16, 2016.

3. Linda Kittock, District Transportation ESP, from 3 to 3.25 hours/day, effective December 2, 2016.
4. Carla Born, District Transportation ESP, from 6 to 5.25 hours/day, effective December 1, 2016.
5. Linda Kennedy, District Transportation ESP, from 6.25 to 7.1 hours/day, effective November 30, 2016.
6. Jeanette Yankoski, District Transportation ESP, from 3.15 to 4.4 hours/day, effective November 16, 2016.
7. Lindsay Rohlik, Special Education ESP, addition of 1.5 hours/day for Transportation, effective November 16, 2016.
8. Michelle Clark, transfer from ESP at Northwinds Elementary to ESP at Montrose Elementary, for 6 hours/day, effective November 28, 2016. This is a replacement for Deb Schobel.
9. Brenda Diekman, from .5 to 1.0 FTE Business Education Teacher at Buffalo High School and discontinuance of TOSA assignment as Technology Integration Specialist, and addition of teaching one additional section, effective for the 2<sup>nd</sup> Term.
10. Bridget Corrigan, Math Teacher, from 1.0 FTE at Buffalo High School to .5 FTE at Buffalo High School and .5 FTE at Phoenix Learning Center, effective 3<sup>rd</sup> and 4<sup>th</sup> Terms.
11. Jacqueline Seidl, Math Teacher, from .5 FTE at Buffalo High School and .5 FTE at Phoenix Learning Center to 1.0 FTE at Buffalo High School, effective January 30, 2017.
12. Diane Mahler, Special Education Teacher at Buffalo Community Middle School, transfer to Special Education Assessment Teacher, effective January 3, 2017. This is a replacement for Shylla Webb.
13. Lisa Kretsch, ECFE Classroom Assistant, from 28.75 to 32 hours/week, effective December 15, 2016.

LEAVE OF ABSENCE – approve the following requests for leave of absence:

1. Roy Henry, Head Engineer at Buffalo Community Middle School, extension of leave of absence to end December 20, 2016.
2. Tracy Johnson, Science Teacher at Buffalo Community Middle School, request for leave of absence effective on or about December 12, 2016 and ending on or about February 13, 2017.
3. Connie Peters, Physical Education Teacher at Hanover Elementary, extension of leave of absence to end January 3, 2017.
4. Lauri Hayes, Kindergarten Teacher at Northwinds Elementary, request for leave of absence effective January 2, 2017 and ending January 27, 2017.
5. Elissa Anderson, 2<sup>nd</sup> Grade Teacher at Tatanka Elementary, request for leave of absence effective on or about March 22, 2017 and ending June 9, 2017.

CONTRACT – approve the following contract:

1. 2016-18 Master Agreement with Education MN-Buffalo Educational Support Professionals, Local #7334.