

Rental Rates for School Facilities

Background:

It is a prudent business practice to annually review the rate the district charges for the public to use school facilities.

School board policy 905.1 Community Use of School District Facilities and Equipment establishes the guidelines for use of school property. It states

“It is the responsibility of the superintendent to develop a fee schedule for the board’s approval and to develop administrative regulations regarding this policy.”

The supplementary rules to policy 905.1 are in 905.1R2. It establishes the fee schedule below.

Rates for Use of Buildings and Sites

Elementary Gym	\$100 (first 2 hours) and \$10 each additional hour
Elementary Kitchen*	\$100 (first 2 hours) and \$10 each additional hour
Elementary Cafeteria	\$100 (first 2 hours) and \$10 each additional hour
High School Gym	\$100 (first 2 hours) and \$10 each additional hour
High School Kitchen*	\$100 (first 2 hours) and \$10 each additional hour
High School Student Center	\$100 (first 2 hours) and \$10 each additional hour
Auditorium*	\$100 (first 2 hours) and \$10 each additional hour
Track/Football field	\$100 (first 2 hours) and \$10 each additional hour
Baseball or Softball field	\$100 (first 2 hours) and \$10 each additional hour
Other Areas	Rate established by superintendent or designee

*Limited Access

Specifically trained employees may be required, as determined by the superintendent or designee, when specialized equipment or facilities are utilized by a non-school group. Labor costs for school employee will be charged in addition to rental fees.

Labor costs

Custodian	\$20/hour	\$28/hour
Specifically Trained Employee	\$20/hour	\$28/hour

Note Last Year: “Our custodian rate of pay rises every year, but our labor costs in this policy hold steady. We will likely need to raise our labor costs next year.”

Rates for Use of Equipment

Equipment used by non-school entities will be charged at a rate established by the superintendent or designee. Damaged and/or missing equipment will be charged to the entity.

Recommended Action:

I recommend the above changes to this fee schedule at this time.