

FOR APPROVAL

Lisle Community Unit School District No. 202 Board of Education Meeting July 22, 2025

SUBJECT: Approval of Trent Schalk as Lisle CUSD 202 Technology Coordinator

RECOMMENDATION: The administration recommends the approval of Mr. Trent Schalk as the District's Technology Coordinator.

BACKGROUND DATA: Administration is proposing a position change for Trent Schalk from "Technology Systems Specialist" to "Technology Coordinator". This promotion better reflects Trent's current duties and responsibilities. Trent is the key point person for the District's technology and currently supervises all three (3) Technology Assistants at the buildings and the Network Administrator from Prescient Solutions. This promotion does more than simply recognize the many contributions Trent has made, but it is a strategic move to ensure the District can keep dedicated and capable professionals like Trent.

With an average area comparable salary of \$96,500, the proposed title change and salary adjustment assure that his compensation remains competitive with that of other district Coordinators and within the market for someone with his level of expertise and responsibility. As Coordinator, Trent would receive the following:

1. Increase in base salary from \$87,202 to \$90,000
2. Increase in District-paid health insurance from 82% to 100%
3. Increase annual vacation days per year from 15 days to 20 days

Trent brings extensive institutional knowledge and is consistently a high performer. He's dedicated his entire professional career to Lisle, starting as an LRC aide in 2013 right after college. He then moved up to Technology Assistant in 2015 and into his current Technology Systems Specialist position in 2020. This "Coordinator" title also aligns perfectly with Trent's future leadership goal as he plans to pursue a master's in educational leadership and/or technology.

Specific Accomplishments:

- Professional Learning:
 - Certified Educational Technology Leader (CETL) - 2023
 - Certified in Cybersecurity (CC) - 2024
 - Professional ChromeOS Administrator - 2025
 - Professional Chrome Enterprise Administrator - 2025
- Fiscal Responsibility and Transparency: Trent has been committed to ensuring the District uses resources wisely. In FY 2021, he implemented a zero-based budget for transparency and accountability and has since developed a five-year plan for hardware replacement.

- Modernizing Our Network and Cybersecurity: Trent leads initiatives to modernize our network infrastructure and significantly improve the district's cybersecurity.
- Impactful Improvements and Projects:
 - Implementing SSO and rostering of edTech apps with Classlink for streamlined access.
 - Integrating IncidentIQ for ticketing and asset management, optimizing operations.
 - Leading the IT conversations for phase one of the Jr. High renovation project and the Jr. High camera project, which just wrapped up earlier this month.
 - Ensuring SOPPA compliance to protect student data.
 - Implementing staff MFA on Google accounts to boost security.
 - Overseeing the PaperCut and copier refresh.
 - Developing and managing district 1:1 policies and refresh cycles.
 - Successfully deploying and managing the mobile hotspot program throughout COVID and continuing today, providing crucial support for remote learning and families without home internet access.

FINANCIAL IMPACT: The salary difference between the Specialist and Coordinator positions is \$2,798, and the additional insurance benefit is estimated at \$6,000.

SUGGESTED MOTION: The Board of Education approves Trent Schalk as the Technology Coordinator for an annual base salary of \$90,000 effective July 1, 2025.