

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
BEMIDJI AREA SCHOOLS  
JUNE 16, 2025**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, June 16, 2025, at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Jenny Frenzel, Jack Aakhus, Anna Manecke, Ann Long Voelkner, Todd Haugen Dave Wall and Superintendent Jeremy Olson

Jacobi Burmeister Pater – Student Representative

MEMBERS ABSENT: Mckenzie Edevold – Student Representative

CALL TO ORDER: (Time: 6:30 p.m.)

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

The motion was offered by Todd Haugen, seconded by Ann Long Voelkner, and carried by all in attendance to approve the agenda.

PUBLIC PARTICIPATION

Michelle Marion – Pressing Charges on Children

REQUEST TO REMOVE TOPIC(S) FROM THE CONSENT AGENDA

CONSENT AGENDA

The motion was offered by Jack Aakhus, seconded by Jenny Frenzel, and carried by all in attendance to approve the following items:

- A. Minutes from the May 19, 2025 Board Meetings
- B. Current Bills Totaling: \$6,323,565.73
- C. Non-Certified Staff Resignations
- D. Release from Contract Requests
- E. Certified Staff Appointments
- F. Second Reading and Adoption of Revised SBR 700-40-2R:Code of Conduct
- G. Second Reading and Adoption of Revised SBR 300-70-1:Payment of Fees and Other Charges

SPECIAL TOPICS

**Spotlight Presentation: Bemidji High School and Middle School Athletics**

Kristen McRae spoke about the number of students that participated in athletics this year.

STUDENT REPRESENTATIVE REPORTS

New Student Representative Jacobi Burmeister Pater was welcomed.

LISTENING SESSION REVIEW

There were no participants in the listening session.

#### DONATIONS

The motion was offered by Jenny Frenzel, seconded by Ann Long Voelkner, and carried by all in attendance to accept the following donations, \$500.00 from Tracy Chalgren to Bemidji Middle School.

#### INFORMATIONAL ITEMS

#### ACTION ITEMS

#### **Designation of Identified Official with Authority for the Minnesota Department of Education External User Access Recertification System**

Todd Haugen introduced the following resolution and urged its adoption:

##### DESIGNATION OF IDENTIFIED OFFICIAL WITH AUTHORITY FOR THE MINNESOTA DEPARTMENT OF EDUCATION EXTERNAL USER ACCESS RECERTIFICATION SYSTEM

WHEREAS, MDE's External User Access Recertification System is a password protected website for members of educational organizations who have received prior approval to access statewide testing and graduation information. On behalf of Bemidji Area Schools, Jeremy Olson is designated by the School Board as the Identified Official with Authority (IOWA) for Bemidji Area Schools for the secure site for Minnesota Department of Education Secure Systems information. This School Board action will be forwarded to the Minnesota Department of Education as a matter of record.

THEREFORE BE IT RESOLVED, the School Board of Bemidji Area Schools, Bemidji, Minnesota, designates Dr. Jeremy Olson, Superintendent of Schools, as the Identified Official with Authority with the Minnesota Department of Education for External User Access Recertification System related to the testing and graduation information of Independent School District No. 31, Bemidji Area Schools effective July 1, 2025.

The motion for the foregoing resolution was seconded by Ann Long Voelkner, and a tabulation of votes is as follows:

Yes: Jack Aakhus, Jenny Frenzel, Todd Haugen, Anna Manecke, Ann Long Voelkner and Dave Wall

Noes: None

Absent: None

WHEREUPON, the foregoing resolution was duly passed and adopted.

#### **Student Handbooks Approval**

The motion was offered by Jack Aakhus, seconded by Jenny Frenzel, and carried by all in attendance to approve the 2025-2026 student handbooks as presented.

#### **Approval of Elementary Principal**

The motion was offered by Ann Long Voelkner, seconded by Todd Haugen, and carried by all in attendance to employ Christine Christiansen as an Elementary Principal effective July 1, 2025.

#### **Resolution Removing Committed Fund Balance for AV Technology Replacement**

Member Anna Manecke introduced the following resolution and moved its adoption:

RESOLUTION REMOVING COMMITTED FUND BALANCE FOR AV  
TECHNOLOGY REPLACEMENT

BE IT RESOLVED, that the School Board hereby removes the General Fund committed fund balance for the purpose of replacing AV technology equipment in the amount of \$672,500.

The motion for the foregoing resolution was duly seconded by member Ann Long Voelkner and upon vote being taken thereon, the following voted in favor thereof: Jack Aakhus, Jenny Frenzel, Todd Haugen, Anna Manecke, Ann Long Voelkner and Dave Wall, those voting against: none.

WHEREUPON, said resolution was declared to have passed.

**2025-26 Budget Book and Adoption of Preliminary Operating Budget**

The motion was offered by Anna Manecke, seconded by Todd Haugen and, carried by all in attendance to approve the 2025-26 Operating Budget as presented.

**Certification of Updated District Population Estimate**

Jenny Frenzel introduced the following resolution and moved its adoption:

CERTIFYING THE POPULATION ESTIMATE FOR THE 2025 PAYABLE 2026 LEVY OF  
INDEPENDENT SCHOOL DISTRICT 31

**WHEREAS**, the Independent School District # 31 has experienced an increase in population from the 2020 census figure of 38,981, to the current census figure of 39,808 as determined by the State Demographer.

**BE IT RESOLVED**, by the School Board of Independent School District # 31 that the census figure of 39,808 be certified to the State Demographer for approval of use in the 2025 payable 2026 revenue calculations.

For the adoption of the foregoing resolution was duly seconded by Member Ann Long Voelkner and upon vote being taken thereon, the following voted in favor thereof: Jack Aakhus, Jenny Frenzel, Todd Haugen, Anna Manecke, Ann Long Voelkner and Dave Wall and the following voted against: none.

Whereupon said resolution was declared duly passed and adopted.

**First Reading of Revised SBR 400-30-7: Graduation Requirements MSBA policy 613**

The motion was offered by Ann Long Voelkner, seconded by Jenny Frenzel, and carried by all in attendance to approve the first reading of revised policy SBR 400-30-7: Graduation Requirements to reflect MSBA policy 613.

**First Reading of Revised SBR 400-30-9: Modified Grading**

The motion was offered by Jenny Frenzel, seconded by Jack Aakhus, and carried by all in attendance to approve the first reading of revised policy SBR 400-30-9: Modified Grading.

**First Reading of Revised SBR 400-80-1: Distribution of Materials on School District Property by Nonschool Persons to reflect MSBA policy 904**

The motion was offered by Todd Haugen, seconded by Ann Long Voelkner, and carried by all in attendance to approve the first reading of revised policy SBR 400-80-1 and SBR

400-80-1R: Distribution of Materials on School District Property by Nonschool Persons to reflect MSBA policy 904.

**First Reading of SBR 400-80-3:Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees MSBA 505**

The motion was offered by Jack Aakhus, seconded by Anna Manecke, and carried by all in attendance to approve the first reading of revised policy SBR 400-80-3:Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees MSBA 505.

**First Reading of Revised SBR 400-80-2:Display or Distribution of Information by Student Groups**

The motion was offered by Jenny Frenzel, seconded by Ann Long Voelkner, and carried by all in attendance to approve the first reading of revised policy SBR 400-80-2: Display or Distribution of Information by Student Groups.

**First Reading of Revised SBR 400-90-5:Staff Development Standards MSBA policy 619**

The motion was offered by Ann Long Voelkner, seconded by Jenny Frenzel, and carried by all in attendance to approve the first reading of revised policy SBR 400-90-5:Staff Development Standards.

**First Reading of Revised SBR 600-50-1:Internet and Technology Acceptable Use and Safety Policy to MSBA policy 524**

The motion was offered by Todd Haugen, seconded by Jack Aakhus, and carried by all in attendance to approve the first reading of revised policy SBR 600-50-1:Internet and Technology Acceptable Use and Safety Policy to reflect MSBA policy 524.

**First Reading of SBR 600-50-1.5:Personal Electronic Communication Devices to reflect MSBA policy 524.5**

The motion was offered by Jack Aakhus, seconded by Ann Long Voelkner, and carried by all in attendance to approve the first reading of revised policy SBR 600-50-1.5:Personal Electronic Communication Devices to reflect MSBA policy 524.5

**Policies to Rescind**

SBR 200-10-15R:Evaluation of the Superintendent Procedures

**ACTION:**

The motion was offered by Jenny Frenzel, seconded by Anna Manecke, and carried by all in attendance to rescind the above named policy.

**UPCOMING EVENTS**

Next Regular School Board Meeting, July 21, 2025, 6:30 PM, District Office Board Room

**OTHER**

**Recognize Spring State Participants**

Spring state participants were listed.

**Superintendent's Report**

Superintendent Olson gave a report about the district.

ADJOURNMENT

The motion was offered by Todd Haugen, seconded by Jack Aakhus, and carried by all in attendance to adjourn the meeting. Time: 7:35 p.m.

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Jenny Frenzel, Clerk

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Date Approved

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Dave Wall, Chair

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Date Approved