

DRAFT Minutes

**AMPHITHEATER PUBLIC SCHOOLS
Tucson, Arizona**

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, March 25, 2014, 5:00 PM

Board Members Present

Susan Zibrat, President
Deanna Day, Vice President
Dr. Kent Paul Barrabee, Member
Julie Cozad, Member
Jo Grant, Member

Central Administrators Present

Patrick Nelson, Superintendent
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel
Monica Nelson, Associate Superintendent
Scott Little, Chief Financial Officer

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Ms. Zibrat called the meeting to order at 5:00 PM and invited members of the audience to sign the visitors' register.

Pledge of Allegiance

Mr. Nelson led the Pledge of Allegiance.

Announcement of Date and Place of Next Regular Governing Board Meeting:

Ms. Zibrat announced the next regular meeting of the Governing Board: Tuesday, April 8, 2014, 6:00 PM, at the Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT

There were no public comments.

1. CONSENT AGENDA

Ms. Zibrat asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Ms. Day to approve consent agenda items A-M. The motion was seconded by Mrs. Grant and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

A. Approval of Minutes of Previous Meeting(s)

The Minutes of the October 8, 2013 Regular Governing Board Meeting, December 10, 2013 Executive Session Meeting, January 14, 2014 Regular Governing Board and Executive Session meetings, and January 28, 2014 Special Governing Board and Executive Session meetings were approved, as submitted.

B. Approval of Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

C. Addendum to Approval of Personnel Changes

Certified and classified personnel were appointed, as listed in Exhibit 2.

D. Approval of Leave(s) of Absence

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

E. Approval of Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 4.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,407,723.73 (Final Total)

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board.

The following vouchers were approved as presented and payment authorized:

Voucher #804 - \$ 311,587.44 Voucher #805 - \$177,684.65 Voucher #806 - \$ 89,359.60
Voucher #807 - \$ 731,735.42 Voucher #808 - \$ 97,356.62

G. Receipt of January 2014 Report on School Auxiliary and Club Balances

Board Book information: *Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board approved the Monthly Report on School Auxiliary and Club Balances for month-end January 2014, as submitted. (Exhibit 5, pp. 1-8)

H. Out of State Travel

Out of state travel was approved for students and staff (source of funding indicated): from the JROTC program at Flowing Wells School District to take 2 students to the US Air Rifle National Championships in Salt Lake City, Utah, April 2-6, 2014 (no cost to the district); from the JROTC program at Flowing Wells School District to take 4 students to the JROTC Adventure Training in Los Angeles, California, April 11-14, 2014 (no cost to the district); from the JROTC program at Flowing Wells School District to take 3 students on a team trip to San Diego and Los Angeles, California, April 16-19, 2014 (no cost to the district).

Out of state travel was approved for staff (source of funding indicated): from Canyon del Oro High School to attend the Rocky Mountain Athletic Trainers' Association and Annual Clinical Symposium in Provo, Utah, April 9-13, 2014 (gifts and donations funds, and teacher).

I. Approval of New Course Level – Russian IV

Board Book information: *Students who continue past the third year Russian class have a desire to improve their language skills. The curriculum in Russian IV is designed to ensure a cohesive, comprehensive education for these students. While acquiring more knowledge of the Russian language, students will explore the rich culture connected to it. The focus of this course is language acquisition and intercultural understanding.*

The Governing Board approved the new course, Russian IV, as submitted.

J. Approval of Contract Forms for the 2014-2015 Fiscal Year for Administrative, Administrative Exempt, Certificated, and Professional Non-Teaching Employee Groups; Authorization to Issue Contracts to Renewing Staff Members for Fiscal Year 2014-2015

Board Book Information: *On March 11, 2014, the Governing Board was presented with a proposal for approval of a 2014-2015 compensation and fringe benefits package for the District's employee groups. This item is an*

additional step required to implement the package, through the issuance of contracts to those employees receiving contracts.

The timely resolution of the meet and confer process and issuance of contracts as early as possible helps assure employees of their status, and should therefore proceed as quickly as possible.

The ongoing uncertainty associated with federal and Arizona legislative budget matters this year again suggest the need for contract forms that contain contingency clauses to allow for circumstances beyond the Governing Board's control. Current indications are that there will be no new legislative cuts to the Arizona K-12 budget for next fiscal year, but legislative action is never "final" -- as experience in recent legislative sessions has taught us. The federal sequestration and other national budget issues are the most significant unknown. Thus, the contingency language is necessary and links any contract term changes to legislative reductions and limits pay reductions, however remote, to no more than 4%. Notably, contracts over the last few years have included similar provisions – none of which had to be exercised.

This year, contingency language is also included to allow for a potential increase in compensation under each contract if the Arizona legislature or federal government provides designated funding increases that may be used to increase staff compensation, as provided for in the package approved by the Governing Board.

Please note that support staff employees are not issued contracts, but will be issued written verification of their pay rates and other information consistent with the Board's approval of the meet and confer package terms.

The Governing Board approved the contract forms for the 2014-2015 school year, as submitted: Certified Teacher's Contract (Standard, Career Ladder, Short Term, Part-Time); Professional Non-Teaching (including Exempt) Staff Contract (Ten Month, Twelve Month); Administrator's Contract (Ten Month, Twelve Month); Administrative Exempt (Multi-position Officer/Twelve Month); and, Administrative Exempt Contract (Twelve Month); and, directed their issuance to renewing members of the respective employee groups in accordance with the recommended package, as approved by the Board on March 11, 2014. (Exhibits: 6a. pp. 1-2; 6b. pp. 1-2; 6c. pp. 1-2; 6d. pp. 1-2; 6e. pp. 1-2; 6f. pp. 1-2; 6g. pp. 1-2; 6h. pp. 1-2; 6i. pp. 1-2; and, 6j. pp. 1-2, respectively.)

K. Approval of the Removal of the Nellie P. Covert School from the Arizona Department of Education's Data System

Board Book Information: Amphitheater has placed special needs students with the Nellie P Covert School in prior years. Several years ago the school closed. The Arizona Department of Education will only remove the school from Amphitheater's site listing with Governing Board approval.

The Governing Board approved the removal of the *Nellie P. Covert School* from the list of the District's school sites in the Arizona Department of Education's data system.

L. Award of Contract for Medicaid Reimbursement Services Based Upon Responses to Request for Proposal (RFP) 13-0030

Board Book Information: Request for Proposal (RFP) 13-0030 was e-mailed to six (6) vendors and published on the District's website. The solicitation asked for proposals for Medicaid Reimbursement Services. The District received two (2) proposals, and the Evaluation Team scored each proposal based on the evaluation criteria listed in the RFP.

The Governing Board approved the award of contract for Medicaid reimbursement services to *Southwest Educational Billing Services* based upon responses received to RFP 13-0030.

M. Approval of Disposal of Surplus Property [3.24.14]

The Governing Board approved disposal of surplus property comprising of miscellaneous printers, monitors, computers, copier, servers, power supply, switches, hubs, modems, televisions, and hand-held/portable radios, as submitted. [A listing of these items can be viewed at: <https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50109613>]

2. EXECUTIVE SESSION

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30049714; b. Student # 30006474; c. Student # 30045516; d. Student # 30042065; e. Student # 30032909; Student # 30044732; g. Student # 30024824; h. Student # 30032717; and i. Student # 30032939.

2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30023417; b. Student # 30034162; c. Student # 30046560; and d. Student # 30020992.

3. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: Student # 30014175.

A motion was made by Ms. Day that the Board recess into Executive Session pursuant to A.R.S. §15-843 (F)(2), as presented. Mrs. Cozad seconded the motion and it passed unanimously, 5-0. Ms. Zibrat called a recess at 5:01 PM for the purpose of holding Executive Session for student disciplinary action.

B. Motion to Close Executive Session and Reconvene Open Meeting

Upon return to the Board Room, Ms. Day moved to reconvene the meeting into open session. Dr. Barrabee seconded the motion and it passed, unanimously, 5-0. The time was 7:38 PM. Ms. Zibrat declared the meeting in open session.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board Members requests.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

A motion was made by Ms. Day, seconded by Mrs. Grant, and passed unanimously, 5-0 that the meeting be adjourned. Ms. Zibrat declared the meeting adjourned at 7:39 PM.

Respectfully submitted,
Margaret Harris

Ms. Susan Zibrat, President

Date

Approved: TBD