

# Minutes of Building and Sites Committee Meeting

## The Board of Education Prospect Heights School District 23

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A Building and Sites Committee Meeting of the Board of Education of Prospect Heights School District 23 was held Wednesday, November 4, 2020, beginning at 7:00 AM in the Grodsky Administration Building  
700 N Schoenbeck Rd  
Prospect Heights, IL 60070.

### I. Call to Order

### II. Discussion Items

#### A. Lost Time - Over Time Report

This report looks back to 9/1/2020. There was OT coverage required for a MAC night shift position vacancy. Almost all the custodial group contributed to the additional coverage needs.

#### B. FEMA Update

Amy McPartlin has been working with the Federal Emergency Management Authority (FEMA) since the beginning of the pandemic. A list of expenditures has been attached. She will provide an update on efforts being made in seeking reimbursements for costs due to the ongoing management of the pandemic.

#### C. Final Summer 2020 Construction Update

For the November Board meeting there are the two remaining pay requests to be processed for eCube and Honeywell. These payments will close out all contracts for the Summer 2020 work. Final paperwork and records have been submitted. Attached is the current Master Project Tracking Sheet. Original contract values for all work (not including ARCON) totaled \$821,212.00. After approved change orders were processed, \$53,500.00 was credited back to the District. Final contract values totaled \$767,712.00

#### D. Discussion of Long Term Capital Projects

A listing of current capital projects and a potential financial plan will be shared and discussed as Administration seeks the Committee's guidance on the next steps.

#### E. Initial Discussion of Summer 2021 Construction Projects

The forecast for 60 Fund expenditures will be conservative for Summer 2021, should the potential bonding acceleration option be approved the process will not be completed until May 2021. We will continue with completing the HVAC retrofit work (climate master units) at Ross/Sullivan. This work is estimated to be approx. \$720,000.00. District wide video surveillance upgrades will also be considered. Video cameras currently in use are nearing "end of life" and are currently managed by the Honeywell service contract which is also expiring this spring. A full investigation is underway whether to keep video surveillance under Honeywell or a different vendor.

20 Fund expenditures will include various Honeywell server upgrades, minor roof repairs at Sullivan, Ross/Sull gym LED lighting upgrades, washroom sink replacement at MAC, and parking lot sealcoating at IKE. These projects will be procured in-house, and may be completed prior to summer during extended break periods.

F. Sullivan Mural Work

Sullivan Administration has been working with the library team to enhance the walls in the library with some mural work. Preliminary murals have been attached for the Committee's review. Each mural is 64" x 64". The projected cost is \$1,320 and will be paid for with Student Activity funds.

III. Old Business

A. Approval of Minutes - September 8, 2020 Buildings & Sites Committee Meeting

The Finance Committee recommends approval of the minutes from the September 8, 2020 as written.

IV. New Business

V. Adjournment

I move to adjourn. 7:26. This motion, made by Jim Bednar and seconded by Pat Chester, Passed.

Donald Angelaccio: Yea, Jim Bednar: Yea, Pat Chester: Yea, Amy McPartlin: Yea, Brian Rominski: Yea