

CENTRAL DISPATCH POLICIES & PROCEDURES COMMITTEE MEETING MINUTES

Wednesday, July 28, 2021 - 1:00 p.m.

Howard Male Conference Room

Members Present: Chair – Alpena County Board of Commissioners Robert Adrian
Alpena County Commissioner Dave Karschnick
Emergency Services Coordinator/911 Director Mark Hall
Alpena County Sheriff’s Office Erik Smith
Alpena City Police Joel Jett
Michigan State Police John Grimshaw
EMS Providers Rob Edmonds
NE Michigan Medical Control Nick Harrison
Alpena County Fire Representative Darrell Bowman
Private Citizen at Large Edna Sorensen

Members Excused: Michigan Township Association Dan Hibner

Members Absent: Elected Representative, City of Alpena Mike Nowak

Others Present: Tammy Sumerix-Bates, Executive Manager
Kim Elkie, Administrative Assistant
Hanna Trelfa, President, Thunder Bay Fire Fighters’ Association

Commissioner Adrian called the meeting to order at 1:00 p.m.

Motion to approve the agenda by John Grimshaw with support by Commissioner Karschnick.
Motion carried.

Motion by Joel Jett to approve minutes from the previous meeting dated January 14, 2020, with support by Nick Harrison. Motion carried.

Emergency Services Coordinator/911 Director Mark Hall was given the floor by the Chair.

INFORMATION ITEM: Discussion was held regarding Policy #IV-17 Found or Recovered Discarded Syringes and/or Needles. Additionally, first responders were asked to notify Central Dispatch if they notice frequent problems in an area and a CAD entry will be created.

Moved by F/Lt Grimshaw with support by Nick Harrison to approve the below Action Item. Motion carried.

Action item#1: The Committee recommends to approve Policy #IV-17 Found or Recovered Discarded Syringes and/or Needles, as presented.

INFORMATION ITEM: Updates to Policy #III-4 Pager Messaging were discussed.

Moved by Rob Edmonds with support by Darrell Bowman to approve the below Action Item. Motion carried.

ACTION ITEM #2: The Committee recommends to approve the updates to Policy #III-4 Pager Messaging, as presented.

INFORMATION ITEM: Updates to Policy #IV-4 Dispatch of MFR Units were discussed.

Moved by Rob Edmonds with support by Nick Harrison to approve the below Action Item. Motion carried.

ACTION ITEM #3: The Committee recommends to approve the updates to Policy #IV-4 Dispatch of MFR Units, as presented.

INFORMATION ITEM: Updates to Policy #III-5 Alpena Township Fire Departments Page Out Policy were discussed.

Moved by Darrell Bowman with support by Rob Edmonds to approve the below Action Item. Motion carried.

ACTION ITEM #4: The Committee recommends to approve the updates to Policy #III-5 Alpena Township Fire Departments Page Out Policy, as presented.

INFORMATION ITEM: Discussion was held regarding updates to Policy #I-29 Search and Rescue.

Moved by Erik Smith with support by Joel Jett to table updates on Policy #I-29 Search and Rescue to a future meeting. Motion carried.

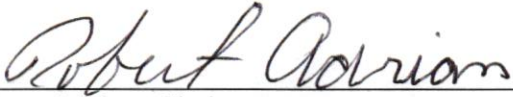
INFORMATION ITEM: Mark reminded the Committee that updates to the Central Dispatch Animal Control Policy and Procedures as well as Medical Examiner Policy and Procedures still need to be addressed. A delegation from this Committee will attend the next Animal Control Adhoc Committee meeting. Commissioner Adrian informed the Committee a Medical Examiner Adhoc Committee meeting is scheduled for August 3.

INFORMATION ITEM: Mark Hall provided an update on the central tower concept. He will provide further information when he receives communication from the State if they are going to be involved.

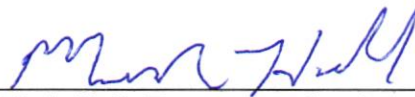
INFORMATION ITEM: Emergency Services Coordinator Hall outlined projects completed since the last time this Committee met, including the 7500 Motorola project, Unication pagers (now paid off), 800 MHz radio system is working well (Mark also has extra batteries and antennas for these radios). The Genesee radios were helpful; he has just a handful remaining.

INFORMATION ITEM: The 911 Executive Committee will meet to discuss radio template issues.

Motion to adjourn by Chief Jett with support by Commissioner Karschnick. Motion carried. The meeting adjourned at 2:37 p.m.



Robert Adrian, Chairman



Mark Hall, Emergency Services Coordinator



Kim Elkie, Administrative Assistant

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