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TO: Dr. Carol E. Kelley, Superintendent of Schools

FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations

RE: 2015-16 Hephzibah Agreement

DATE: December 1, 2015

Please find attached the updated 2015-16 agreement between Hephzibah and District 97 for use of school facilities. This has been reviewed by both Hephzibah's Chief Operating Officer, Shaun Lane, and me to ensure all appropriate updates (primarily custodial fees to be changed) have been adjusted.

This will return to the Board for final approval at its December 15, 2015 meeting.

tmo

attachment (1)