

EFFINGHAM COMMUNITY UNIT DISTRICT #40
EFFINGHAM, ILLINOIS

MINUTES
REGULAR MEETING
MONDAY, NOVEMBER 18, 2024

The November 18, 2024, Effingham Unit #40 Board of Education meeting will be held at 6:00 pm in the EHS Cafetorium at 1301 W. Grove Ave., Effingham, IL.

1. Call Truth in Taxation Hearing to Order/ Pledge of Allegiance/Roll Call
President Wendling called the Truth in Taxation Hearing to order at 6:00 PM
Secretary Willenborg called the roll.
Members present: Andrew Altman, Steve Bone, Erica Boone, Chad Thompson, Desha Wear, Jill Wendling and Jane Willenborg
Members absent: none
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
 - A. Tax Levy - Truth in Taxation Hearing
 - B. Adjourn Truth in Taxation Hearing
Bone made a motion, seconded by Boone to adjourn the Truth in Taxation Hearing at 6:06 PM.
Roll call vote
AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg
NAYS: none
ABSTAIN: none
Motion Carried
2. Call to Order Regular Meeting/Roll Call
President Wendling called the Regular Meeting to order at 6:06 PM
Secretary Willenborg called the roll.
Members present: Andrew Altman, Steve Bone, Erica Boone, Chad Thompson, Desha Wear, Jill Wendling and Jane Willenborg
Members absent: none
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
3. Acknowledgements
HS Boys Golf
JH Girls Softball
HS Girls Golf
HS Soccer
4. Recognition of Visitors – Michaela Overbeck, Students from Mr. Hammer’s Government Class, and Laura Ann Tays
5. FY24 Audit
Altman made a motion, seconded by Thompson to accept the FY24 Audit as presented.
Roll call vote
AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg
NAYS: none
ABSTAIN: none

Motion Carried

6. Financial Report

Baker reported there is a net fund balance of \$28,198,770; Operating funds net total of \$26,248,294. Reimburse the imprest account in the amount of \$3,658.88 and approve the bills as listed:

- Education Fund – \$754,337.33
- Little Hearts Daycare - \$19,202.54
- Operations, Building & Maintenance Fund – \$256,949.00
- Bonds & Interest - \$323,494.88
- Transportation Fund – \$168,924.05
- Tort Fund – \$82,842.94
- Capital Improvements - \$9,054.35
- Total - \$1,614,805.09

Thompson made a motion and seconded by Altman to approve the financial report and to reimburse the imprest account in the amount of \$3,658.88 and payment of bills in the amount of \$1,614,805.09.

Roll call vote

AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

7. Consent Agenda

A. Minutes – October 15, 2024, Regular and Closed Session Minutes; October 28, 2024, Special and Closed Session Minutes; October 29, 2024, Technology Committee Meeting Minutes; November 1, 2024, Curriculum Committee Meeting Minutes.

B. Cafeteria Report – Enclosed

C. Student Teachers

Student	Type	Unit 40 Teacher	Grade/Subject	School	Date
Justin Levesque	Extended Field Experience: Student Teaching	Jim Hammer; Sarah Wyckoff	High School Social Studies	EHS	Spring 2025
Kenna Koester	Extended Field Experience: Student Teaching	Abra Woomer	Grade 1	South Side	Spring 2025

D. Fundraisers

Group	Event	Reason	Date
EJHS Pep Club	Selling popcorn & pickles in concession stand & half-court shot during 7th grade game	Raise money for the club to help buy items for our school & sports programs, and a popcorn machine	September 2024 - March 2025
EHS Winter Guard	Domino's "Slice the Price" Card	Raise money to fund uniforms, equipment, etc. for the season	November 12-26, 2024
EHS FFA	Selling Scotch Pine Wreaths & Crosses	Raise money for banquet and to pay for entry fees for contest	November 20 - December 6, 2024

SS PTO	Donate \$1 and wear a hat to school for the day	Raise money for supply kits	December 2024 - April 2025
EHS Dance Team	Fill My Uniform Fundraiser - Pick a section of uniform and match that sections donation	Raise funds to purchase new uniforms	December 1-18, 2024
EJHS Student Council	Coin Drive - Students bring coins to school and put in bucket of their choice.	Raise money for school-wide activities for students and staff and boost student morale	December 2-13, 2024
ELC	McTeacher's Night - ELC teachers will serve food at McDonalds on Keller Drive from 5-7 PM	Raise money for ELC activities and events - 20% of total sales will be donated directly to ELC	December 4, 2024
EHS Dance Team	Christmas Kids Dance Clinic - Routine will be taught and performed at a boy's home basketball game	Raise Funds to offset costs for supplies & apparel	December 7, 2024 - Practice and December 13, 2024 - Performance
Mustang Outreach	Candy Cane Grams - To be delivered December 19, 2024	Raise money to carry out community projects throughout the year	December 10-12, 2024
EJHS Pep Club	Selling unused, outdated uniforms from the Athletic Department - jerseys, shorts, and warm-up tops	Raise money for Pep Club to buy items for the club (popcorn machine) and the school	December 2024 - February 2025
Central School PTO	Read-A-Thon - Pledges	Promote reading and students ask for pledges to read on calendar dates	January 31 - April 1, 2025
Central School Library & PTO	Scholastic Books and School Supplies	Engage families in literacy and support literacy at school	March 24-28, 2025

E. Surplus Disposal of Old Mustangs Uniforms/Miscellaneous EHS Athletic Equipment – Enclosed

F. Start-up of Chess Club at EJHS – Enclosed

Boone made a motion, seconded by Bone to accept the Consent Agenda.

Roll call vote

AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

8. Correspondence – Enclosed - Thank you notes from Erin Hartke and Christy Jones

9. Superintendent's Report

- A. FOIA – Enclosed
 - B. Enrollment - As of 10.31.24, the total enrollment is 2,311 (5 fewer students than last month and 3 more than the previous year)
 - C. Unit #40 Foundation Report – Enclosed
 - D. Information – Enclosed
10. New Business
- A. 2024 Tax Levy Approval
 Bone made a motion, seconded by Boone to adopt the 2024 Tax Levy as presented.
 Roll call vote
 AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg
 NAYS: none
 ABSTAIN: none
 Motion Carried
 - B. Approval to Purchase LightSpeed Classroom Management
 Wear made a motion, seconded by Boone to purchase LightSpeed Classroom Management at the cost of \$13,950 for 3 years.
 Roll call vote
 AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg
 NAYS: none
 ABSTAIN: none
 Motion Carried
 - C. Set Effingham High School Graduation Date for the 2024-25 School Year
 Altman made a motion, seconded by Boone to set the 2025 Graduation Date as May 18, 2025, at 2:00 PM.
 Roll call vote
 AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg
 NAYS: none
 ABSTAIN: none
 Motion Carried
 - D. First Reading of Press Policy and 5-Year Review of policies:
 2:105, 2:110, 2:120, 2:140, 4:10, 4:30, 4:40, 4:60, 4:150, 4:160, 4:170, 4:190, 5:10, 5:20, 5:30, 5:35, 5:90, 5:120, 5:125, 5:150, 5:230, 6:20, 6:60, 6:65, 6:135, 6:270, 6:340, 7:10, 7:100, 7:160, 7:165, 7:180, 7:200, 7:270, 8:10. (Review 6:50 AP only for 5-year review and potential update.)
 - E. Approval of District Ambulance Protocols
 Altman made a motion, seconded by Boone to approve ambulance protocols as presented in this plan.
 Roll call vote
 AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg
 NAYS: none
 ABSTAIN: none
 Motion Carried
 - F. Approval of Updated Job Description for BCBA Position

Bone made a motion, seconded by Boone to approve the updates to the BCBA Job Description as presented.

Roll call vote

AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

G. Approval for Lease with Midland States Bank

Bone made a motion, seconded by Thompson to authorize Effingham CUSD #40 to borrow \$149,634 from Midland States Bank for a new lift bus and Andrew D. Johnson to sign loan documents on behalf of the District as Treasurer.

Roll call vote

AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

H. Discussion about Updates from October 11, 2024, Teachers Institute Day & Exploration Opportunities Survey - Presentation

I. 2024 Report Card Data Presentation and Official Summative Designations

Altman made a motion, seconded by Bone to accept the 2024 Illinois Report Card Data.

Roll call vote

AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

11. Adjournment to Closed Session

Bone made a motion, seconded by Altman to adjourn to Closed Session at 8:15 PM.

Roll call vote

AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

Thompson left at 8:30 PM

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. 5 ILCS 120/2(c)(1)

B. Student disciplinary cases. 5 ILCS 120/2(c)(9)

C. Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

12. Return to Open Session

Bone made a motion, seconded by Boone to adjourn and return to open session at 8:50 PM.

Roll call vote

AYES: Altman, Bone, Boone, Thompson, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

13. Personnel List

EMPLOYMENT:	
Paige Sherrod	PFA Paraprofessional at LHECC
Ashley Darden	7 Hr. Cook at EHS
Nancy Organ	Teacher Assistant at LHECC
Leah Snyder	BCBA/Behavior Interventionist - January 2025
Shanon Wagner	School Security Officer (SSO)
VOLUNTEER:	
Devan Henderson	Wrestling Coach
David Stewart	Wrestling Coach
Emilee Ross	Color/Winter Guard Assistant
TRANSFER:	
Jaiden Olinger	3 Hr. Cashier at EHS
Katie Lacy	Paraprofessional at ELC
RETIREMENT:	
Richard Hirtzel	Custodian at South Side School
RESIGNATION:	
Haley Lovins	Paraprofessional
Kenneth Pollum	School Security Officer (SSO)
Jason Root	School Security Officer (SSO)
Mark Burgess	Volunteer Assistant Girls Golf Coach

Bone made a motion, seconded by Altman to approve the personnel list as presented.

Roll call vote

AYES: Altman, Bone, Boone, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

14. Approval of Director of Safety and Security Contract

Willenborg made a motion, seconded by Boone to approve the Director of Security and Safety employment contract with Kevin Mante through May 2025.

Roll call vote

AYES: Altman, Bone, Boone, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

15. Approval of Resolution Authorizing Issuance of Notice of Remedial Warning for Tenured Teacher Boone made a motion, seconded by Wear to approve a Resolution Authorizing Issuance of Remedial Warning for Rene Green.

AYES: Altman, Bone, Boone, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

16. Adjourn

Altman made a motion, seconded by Bone to adjourn the meeting at 8:55 PM.

Roll call vote

AYES: Altman, Bone, Boone, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

Date of Minutes: Monday, November 18, 2024

Date of Approval: _____

President

Secretary

EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40

Effingham, Illinois

Motion to Adjourn to Closed Meeting

Date: November 18, 2024

Time: 8:15 PM

A motion was made by Bone, and seconded by Altman, to adjourn to closed meeting to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).**
- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.
- The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- Student disciplinary cases. 5 ILCS 120/2(c)(9).**
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).**
- The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

Closed Meeting Roll Call:

“Yeas” – 7	“Nays” - 0
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Motion: Carried