

Vicksburg Community Schools
Board of Education Meeting
November 13, 2017 – 7 pm – Tobey Elementary
MINUTES

Members Present: Wil Emmert, David Schriemer, Tina Forsyth, Deborah Harsha, Virgil Knowles

Members Absent: Rudy Callen, Carol Lohman

Administrators Present: Rebecca Durant, Don Puckett, Mike Barwegen, Dennis Kirby, Matt VanDussen, Amie McCaw, Ruth Hook, Karen McKinstry, Maureen Ouvry, Gail VanDaff, Adam Brush, Keevin O'Neill, Supt. Glaes, Asst. Supt. Goss

Guests Present: Dean and Michelle Theodore, Michele Wolthuis, Carol Brunett, Kim Armitage, Steve Thomas, Karen Randall, Jager Luegge, Moira Macleod, Jeff Egberts, Matt Kelley, Anna Roach

I. SUPERINTENDENT'S REPORT

- A. Cub Scout Pledge of Allegiance Troop 251 – Troop 25 performed the flag ceremony, led the pledge of allegiance, and attended the meeting to earn a merit badge.
- B. Recognition of Certificate of Excellence for School Bus Safety Inspections – Asst. Supt. Goss presented a plaque of recognition from the Michigan State Police to Karen McKinstry, Director of Transportation.
- C. Election Update – Supt. Glaes reported that the Homestead renewal passed by a wide margin.
- D. Important Dates – Supt. Glaes corrected that the HS musical listed is actually the Fall HS play. He pointed out the various holiday programs coming up at the PAC in December.
- E. Legislative Update – Legislature is in Thanksgiving recess at this time, but just before break passed Senate Bills 584-586, which are intended to eliminate an unintended conflict of the law regarding the carrying of firearms. Supt. Glaes expressed very grave concerns regarding the passage of these bills. These bills will be up for debate in the House when they return from recess.

II. REPORTS AND PUBLIC INQUIRY

- A. Business & Finance Report - Steve Goss
 - 1. Presentation of 2016-2017 Audit, Plante & Moran - Asst. Supt. Goss introduced Jeff Egberts and Matthew Kelly from Plante & Moran who discussed the audit results. The district received the highest level of assurance that auditors are able to provide.
 - 2. Budget Progress Report – Asst. Supt. Goss presented the October 2017 budget report showing total revenues of \$4,289,814; total expenditures of \$5,342,048 and deficiency of revenues over expenditures of (\$1,052,234). He reported that District health insurance costs are up about \$85,000 from last year at this time.

3. Bond Update – Asst. Supt. Goss reported that Phase 2 project work is almost complete with punch list items being finished up.
 4. Proposed Change to Financial, Human Resources, and Student Management Systems – Asst. Supt. Goss updated the Board about the benefits of moving to a new system called Skyward. This upgrade would integrate all systems without having to purchase add-ons to the core system which will allow greater functionality. Many school districts across the state have moved to the Skyward system. Discussion followed. The administration is asking for Board authorization to switch from Infinite Campus/KRESA to Skyward.
- B. Food Service Annual Report - Maureen Ouvry, Director – Mrs. Ouvry presented the 2016-2017 Annual Report. School breakfast has been very popular. She thanked the maintenance staff and enjoys the cooperative work environment. She introduced Food Service staff members in attendance. Carol Brunett gave a short presentation giving the time-line of a typical day at the Middle School.
- C. Tobey Elementary Recognitions - Mike Barwegen – Mr. Barwegen introduced the PTO members and expressed his appreciation for all of the hard work and fund raising they have performed. He announced that it is Renee Hawkins last year as PTO President. Kristeen Hildebrand will be the incoming president.
1. Tobey Elementary PTO Members
 - a. President - Renee Hawkins
 - b. Vice President - Holly Schiedel
 - c. Secretary - Kristeen Hildebrand
 - d. Treasurer - Trudy Yost
 - e. Volunteer Coordinator - Holly Hill
- D. Tobey 1.57 - Mike Barwegen – Mr. Barwegen explained CTE (Collective Teacher Efficacy). The goal for next year is to reach every child at Tobey and have proficiency levels up for each student. He also presented data from the last three years showing growth in many areas.
- E. Audience – One audience member addressed the board on a non-agenda item. Moira Macleod from the group, Moms Demand Action for Gun Sense in America spoke about the importance of opposing Michigan SB 584 and SB 586. She asked that we contact our state representatives stating opposition to the SBs.

III. BOARD ACTION REQUIRED

- A. Approval of the October 10, 2016 Meeting Minutes – A motion for item approval was made by Emmert and supported by Forsyth. Motion carried unanimously.
- B. Approval of General Fund Invoices Totaling \$259,730.48 (detail below) - ROLL CALL VOTE – A motion was made for item approval by Forsyth and supported by Emmert.
- Ayes: Emmert, Harsha, Schriemer, Forsyth, Knowles
Nays: None
Absent: Callen, Lohman
Abstain: None
Motion carried unanimously.

1. 10/6/17 = \$140,495.70
 2. 10/20/17 = \$119,234.78
- C. Approval of Purchase Card Disbursements for October Totaling \$111,197.57 - ROLL CALL VOTE – A motion was made for item approval by Emmert and supported by Forsyth.
Ayes: Emmert, Harsha, Schriemer, Forsyth, Knowles
Nays: None
Absent: Callen, Lohman
Abstain: None
Motion carried unanimously.
- D. 2nd Reading Approval of the Following Policies - ROLL CALL VOTE – A motion was made for item approval by Forsyth and supported by Emmert.
Ayes: Emmert, Harsha, Schriemer, Forsyth, Knowles
Nays: None
Absent: Callen, Lohman
Abstain: None
Motion carried unanimously.
1. P8400 - School Safety Information
 2. P8500 - Food Services
 3. P8510 – Wellness
- E. Approval of FFA Field trip to the FFA National Convention, Indianapolis, IN on October 25-28, 2017. All costs paid by students. – A motion for item approval was made by Emmert and supported by Forsyth. Motion carried unanimously.
- F. Approval of Disability Leave of Absence for Jill Treat, Sunset Lake 5th Grade Teacher – A motion for item approval was made by Forsyth and supported by Harsha. Motion carried unanimously
- G. Approval of FMLA Request for Aubrie Burns, Sunset Lake First Grade Teacher, for 12 Weeks Starting Approximately November 7, 2017 – A motion for item approval was made by Emmert and supported by Schriemer. Motion carried unanimously.
- H. Approval of Conversion to Skyward Student Management, Human Resources, and Financial Management Systems – A motion for item approval was made by Forsyth and supported by Emmert. Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:15 pm.

President Virgil Knowles
Date: December 11, 2017

Secretary Amy Manchester