

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 18, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 11/13/25

To: Rebecca Rappold
Superintendent of Schools

From: Bev Sinclair
Title: HR Director

Subject: Approval: Offer Letter, Schierlen Gotladera 2025-2026 SY

Description: Rebecca Rappold is requesting approval of an offer letter for Schierlen Gotladera to teach ELA/Reading/Enhancement at BHS for the second semester of the 2025-2026 SY. This offer letter is required by her J1 VISA sponsor. Schierlen successfully taught English for BPS during the 2023-2024 SY through Fullmind.

Financial Impact: \$26,111.70 (prorated from \$54,254.00: $\$54,254.00 \div 187 \text{ days} = \$290.13 \text{ daily rate} \times 90 \text{ days remaining in SY (1/20/26 start date)} = \$26,111.70$)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): N/A

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools

Superintendent's Office

129 First Avenue S.E.

P.O. Box 610

Browning, MT 59417

Phone: (406) 338-2715 ♦ Fax: (406) 338-2708



November 18, 2025

Ms. Schierlen Gotladera
Block 45 Lot 20 Lhinette Homes
Cavite, Philippines, 4108

Dear Ms. Gotladera:

Browning Public Schools is pleased to offer you the position of English Language Arts/Reading Intervention/Enhancement at Browning High School in Browning, Montana.

The start date is January 20, 2026. Based on your documented education and experience, the starting salary will be \$54,254.00, prorated to \$26,111.70 for a late start; calculation:

$\$54,254.00 \div 187 \text{ days in a school year} \times 90 \text{ days remaining in the 25-26 SY} = \$26,111.70$

We are excited about this opportunity and look forward to you joining our team of educators.

If you have any questions, please contact me at (406) 338-2715.

Sincerely,

Rebecca Rappold
District Superintendent