



INDEPENDENT SCHOOL DISTRICT 763  
MEDFORD, MN 55049

The regular meeting of the Medford Board of Education was called to order by Ms. Berg, Chair, at 7:00 p.m. in the Community Room at the Medford School. Present were Ms. Amberg, Mr. Anhorn, Ms. Berg, Ms. Chambers, Ms. Janke, Mr. Sutherland Ms. Winkels and Superintendent Ristau.

Motion by Mr. Sutherland, second by Mr. Anhorn, to approve the agenda with one additional, one removal and one change. Motion carried.

There was no public input or recognition.

Motion by Ms. Amberg, second by Ms. Winkels, to approve the consent agenda as presented. Motion carried 6-0-1.

#### 5. Consent Agenda

- a. Correction and approval of minutes
- b. Treasurer's Report and Claims
- c. Expense Reports
- d. Personnel
  - I. Resignations/Retirements/Terminations
  - II. Employment
    - a. Yazmin Rojas - Paraprofessional
    - b. Ella Flicek – Paraprofessional
  - III. Leave of Absence
- e. Gifts and Donations
  - I. Ella Betner – Negative Lunch Balances -\$2,771
- f. Written Reports
  - I. Secondary Principal
  - II. Elementary Principal
  - III. Facilities Manager

Ms. Ford presented several items to the board. The Middle School Team has done a great job of helping the junior high students transition to the high school. Homecoming activities start next week. Conferences will be October 17<sup>th</sup> and 18<sup>th</sup>.

Mr. Carlson presented several items to the board. The back to school picnic was a success again and he thanked MEPA for putting this on. The elementary held a back to school celebration in the auditorium. The elementary has about 30 new students this year. A new reading corp tutor was hired. Bus safety week and fire prevention week are both coming up in October. Open house had an attendance rate of 88% and school readiness had an attendance rate of 96%.

Mr. Krogh presented several items to the board. Summer projects went well and they have transitioned back to the school being in session. The parking lot has been completed and was reviewed with the board. The roof project has been completed and was reviewed with the board.

Site Logiq presented a communication plan with the board for the upcoming election. This includes a website, social media, deliverables, campaign branding and video interviews. They'll work to figure out which methods are most effective for Medford.

Mr. Ristau reported on the following:

I. Enrollment-893

Motion by Ms. Berg second by Mr. Sutherland to approve 2023 Payable 2024 Levy Certification. Motion carried.

Motion by Mr. Sutherland, second by Mr. Anhorn, to approve Discussion of Commissioner's Review and Comment on Proposed Projects. Motion carried.

Motion by Ms. Amberg, second by Ms. Winkels, to approve Resolution Authorizing Change In Polling Place Hours For Special Election On 11.7.23. Motion carried.

Motion by Ms. Chambers, second by Mr. Anhorn, to approve Resolution To Authorize And Establish Absentee Ballot Board For The 2023 Special Election. Roll Call; Yes: Ms. Amberg, Mr. Anhorn, Ms. Berg, Ms. Chambers, Ms. Janke, Mr. Sutherland, Ms. Winkels.

Motion by Mr. Anhorn, second by Ms. Berg, to approve Resolution Establishing A 2023 UOCAVA Absentee Ballot Board. Roll Call; Yes: Ms. Amberg, Mr. Anhorn, Ms. Berg, Ms. Chambers, Ms. Janke, Mr. Sutherland, Ms. Winkels.

Motion by Ms. Janke, second by Ms. Winkels, to approve Service Contract – Steele County Children's Mental Health Collaborative. Motion carried.

Board or Superintendent announcements.

I. October 16, 2023-7:00 p.m. Regular Meeting

Motion by Ms. Janke, second by Ms. Chambers, to adjourn the regular meeting at 7:47 p.m.  
Motion carried.

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Jackie Berg, Chair

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Jennifer Amberg, Clerk