

To: Board of Education

From: Margo Empen, Superintendent

Subject: Action Item – Approve the Disposal of Obsolete Equipment – January 14, 2026

PROPOSED MOTION BY THE BOARD OF EDUCATION

That the Board approves the disposal of obsolete equipment, as presented.

Moved by _____; Seconded by _____

| YEA | NAY | YEA | NAY |
|---------------------------|-------|-------------------------|-------|
| _____ David Fritts | _____ | _____ Kathleen Schaefer | _____ |
| _____ Melissa Gates | _____ | _____ Jon Wadsworth | _____ |
| _____ Linda LeBlanc-Parks | _____ | _____ Linda Wegner | _____ |
| _____ Brandon Rogers | _____ | | |

Recommendation:

Mr. James Manley, Director of Technology, recommends the following:

We have a collection of obsolete equipment that needs to be disposed of. I am requesting permission to dispose of the equipment through the most efficient and ecological means available. For equipment that had a significant initial purchase price, my department will provide a list of equipment, and serial numbers when available, to the business office.

For technology equipment, we generally use equipment until the value is zero or near zero. Much of the gear we need to dispose of has failed. For example, we have old Smart Boards and other display equipment that has failed after years of use. We also have a collection of old Chromebooks that are not useful and are becoming a liability because the batteries are failing and are potentially hazardous at this stage.

I would like to get permission from the board to dispose of old equipment by the most efficient and ecologically responsible manner possible.