

To: Board of Education
From: Margo Empen, Superintendent
Subject: Action Item – Approve the Disposal of Obsolete Equipment – January 14, 2026

PROPOSED MOTION BY THE BOARD OF EDUCATION

That the Board approves the disposal of obsolete equipment, as presented.

Moved by _____; Seconded by _____

YEA	NAY	YEA	NAY
____ David Fritts	____	____ Kathleen Schaefer	____
____ Melissa Gates	____	____ Jon Wadsworth	____
____ Linda LeBlanc-Parks	____	____ Linda Wegner	____
____ Brandon Rogers	____		

Recommendation:

Mr. James Manley, Director of Technology, recommends the following:

We have a collection of obsolete equipment that needs to be disposed of. I am requesting permission to dispose of the equipment through the most efficient and ecological means available. For equipment that had a significant initial purchase price, my department will provide a list of equipment, and serial numbers when available, to the business office.

For technology equipment, we generally use equipment until the value is zero or near zero. Much of the gear we need to dispose of has failed. For example, we have old Smart Boards and other display equipment that has failed after years of use. We also have a collection of old Chromebooks that are not useful and are becoming a liability because the batteries are failing and are potentially hazardous at this stage.

I would like to get permission from the board to dispose of old equipment by the most efficient and ecologically responsible manner possible.