

Office of Special Services

DR. SOPHIA JONES-REDMOND, Director
Harvey Public Schools District 152
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Harvey, Illinois 60426
Phone (708) 333-0300
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Date: February 12, 2013

To: Mr. Eric Kellogg, Superintendent, SD 152

From: Dr. Sophia Jones-Redmond, Director of Special Services, SD 152



Re: Salary Review: Nurse Chandra Williams, RN

Nurse Chandra Williams has been a nurse for 13 years, 8 of those years with Harvey School District. Her current salary is \$39,593.10, which is well below the average salary for a registered nurse within the area; therefore, I am requesting that her salary be reviewed and considered for an increase. An appropriate salary increase range for a staff member with her experience and credentials would be between \$52,000 and \$60,000. Nurse Williams is a tremendous asset to this district and our District would suffer a great and substantial deficit if she left. Thank you in advance for your consideration in increasing Nurse Williams' salary.

c: Dr. Nohelty, Assistant Superintendent of Business Operations and Human Resources
Personnel Committee

FEB 12 2013

Office of the Superintendent
Eric J. Kellogg
Harvey Public Schools District 152

Date: March 13, 2013
To: Chandra Williams
From: Mr. Eric J. Kellogg
Superintendent of Schools

RE: ADJUSTMENT IN SALARY FOR 2012-13 SCHOOL YEAR

Subject to Board Approval

This memorandum will serve as official notice that effective the March 18, 2013, your salary for the 2012-13 school year will be \$55,000 (prorated from 3/18/13). In addition, you have agreed to obtain Type 73 school nurse certification through Illinois State Board of Education no later than June 30, 2015. Including but not limited to, attending workshops, academic classes and passing state exams to fulfill this requirement.

Provided you remain in good standing, you will fulfill all of your professional responsibilities and duties as a certified school nurse and remain employed by Harvey Public Schools District 152 until June 30, 2017. If in the event you choose to resign, retire or your employment with Harvey Public Schools District 152 is terminated prior to June 30, 2017, you will be responsible for owing the district any and all tuition reimbursement from the date of this agreement through June 30, 2017.

Upon execution of this agreement, the terms and conditions cannot be re-negotiated.

Date:

Date:

3/13/2013

Signed:



Janet Rogers
Board President

Chandra Williams