

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY BOARD OF COMMISSIONERS  
FULL BOARD MEETING MINUTES**

**July 30, 2019  
5:30 p.m.  
Howard Male Conference Room**

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The County of Alpena Board of Commissioners met and was called to order by Chairman McRoberts in the Howard Male Conference Room in the County Annex Building in the City of Alpena on Tuesday, July 30, 2019 at 5:30 p.m.

**PRAYER**

Prayer by Assistant Director Brendan Maroney of Sunrise Mission.

**PLEDGE OF ALLEGIANCE**

Board Chairman Brad McRoberts called for the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Roll was called, the following Commissioners were present: Bradley McRoberts, Robert Adrian, Dave Karschnick, Bill Peterson, Brenda Fournier, Ronald McDonald, Marty Thomson and John Kozlowski. ABSENT: None.

**AGENDA**

Moved by Commissioner Fournier and supported by Commissioner McDonald to approve the agenda. Motion carried.

**PUBLIC COMMENT**

Rob Edmonds, representing Thundercats Softball Association, addressed the board regarding the proposal to decommission the softball field at the fairgrounds. He shared their program has up to 60 players from as far away as Traverse City and they are looking for a designated field for practice and they would also host games there. He said he believes the Youth & Recreation millage has put money into this field in the past and he would like to see it continue to be a ballfield.

Fran Arthur, 4-H Horseman's Club, addressed the board regarding an interest in putting a horse arena in the area of the current ballfield at the fairgrounds. She said it would be suitable for their needs and they would love to use the space.

## CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners  
Regular Session – June 25, 2019  
Board Workshop – July 24, 2019**

**ACTION ITEM #FBW-1: The Committee recommends the board reappoint Fred Wegmeyer to the Youth and Recreation Committee for District #7.**

**ACTION ITEM #FBW-2: The Committee recommends the board reappoint Herb Gamage to the Older Persons Committee for District #7.**

**ACTION ITEM #FBW-3: The Committee recommends to approve the Sunken Lake Park Forest Management Plan as presented.**

**ACTION ITEM #FBW-4: The Committee recommends we approve a letter from the Veterans Board to area counties requesting funding donations for a DAV van.**

**ACTION ITEM #FBW-5: The Committee recommends we do not hold a millage for specifically funding the Plaza Pool.**

**ACTION ITEM #FBW-6: The Committee recommends we raise the construction site grade by 12 inches as described, for a total cost of \$32,000, to be paid from the Construction Contingency Fund line item as presented.**

- B) **Central Dispatch – July 9, 2019**
- C) **ACEMAC/LEPC – July 9, 2019**
- D) **Insurance Committee – July 10, 2019**
- E) **Personnel Committee - July 10, 2019**

**ACTION ITEM #PM-1: The Committee recommends we approve the following objectives for the Veterans Board:**

- a. **By statue, they appoint the Veterans Service Officer and staff and monitor what the department is doing. This provides accountability for millage and grant funds.**
- b. **Assist the Director as he develops a team.**
- c. **Guidance to set up work with Office/Director, which are the metrics and how do we achieve.**
- d. **Collaboration of area veteran organizations.**

**ACTION ITEM #PM-2: The Committee recommends we continue paying Nicki Janish \$1.00 per hour plus any additional hours above 35 hours to be paid at a straight time hourly rate comparable to her salary for Home Improvement duties through the end of 2019 with funds out of the Home Improvement Budget.**

F) **Airport Committee – July 11, 2019**

**ACTION ITEM #AC-1: The Committee recommends the transfer of \$6,405.00 from line #295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay RS&H Invoice 2100025001-3 (Runway Sweeper Procurement).**

**ACTION ITEM AC-2: The Committee recommends the Chairman of the Board sign the Land Release and financial obligation letter received from the FAA, to release the land from the Airport to the new Jail, along with any other pertinent documents.**

**ACTION ITEM #AC-3: The Committee recommends the transfer of \$239.80 from Line 295-536-625 PFC Equity Fund to Line 295-536-805 Consulting Services to pay Primary Airport Services invoice 1112-04.**

**ACTION ITEM #AC-4: The Committee recommends the transfer of \$435.45 from Line 295-536-625 PFC Equity Fund to Line 295-536-805 Consulting Services to pay Primary Airport Services invoice 1096-10 to close out the Application.**

G) **NLA Adhoc Committee – July 23, 2019**

**ACTION ITEM #NLA-AC-1: The Committee recommends that Northern Lights Arena be requested to report and/or bill quarterly (October 1, January 1, April 1, and July 1) for all maintenance costs that will be requested out of the Surcharge Fund to include bills for the initial \$6,000 paid by NLAC.  
(Not approved in Consent Calendar.)**

**ACTION ITEM #NLA-AC-2: The Committee recommends that NLA (Keli Werda and Jeremy Winterstein) be requested to make a list of County owned equipment that is at Northern Lights Arena with the make, model and serial number.**

**ACTION ITEM #NLA-AC-3: Put on the main agenda.**

**ACTION ITEM #NLA-AC-4: Put on the main agenda.**

H) **Finance/Building Maintenance and Recreation Committee – July 17, 2019**

	<b>SUBMITTED:</b>	<b>APPROVED:</b>
General Fund & Other Funds	\$71,715.09	\$71,715.09

**ACTION ITEM #FM-1: The Committee recommends we approve the Letter of Support for the Northeast Michigan Community Service Agency Implementation Plan for FY 2020-2022 as recommended by the Alpena County Older Persons Committee as presented.**

**ACTION ITEM #FM-2: The Committee recommends we approve the BKV Jail Invoice #50365 in the amount of \$60,676.45 with monies coming out of line item #466-301-975 as presented.**

**ACTION ITEM #FM-3: The Committee recommends we approve the Granger Construction New Jail Invoice 005182300 in the amount of \$114,293.66 with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.**

**ACTION ITEM #FM-4: The Committee recommends we approve the RS&H Invoice 2138509013-4 for the new airport terminal in the amount of \$159,040.00 with monies coming out of line item #481-595-975 as presented.**

**ACTION ITEM #FM-5: The Committee recommends we approve the RS&H Invoice 2138509012-8 for the new airport terminal in the amount of \$11,763.07 with monies coming out of line item #481-595-975 as presented.**

**ACTION ITEM #FM-6: The Committee recommends we approve the Alpena Ground Services Invoice in the amount of \$60,555.00 with monies coming out of line item #295-536-801.000 as presented.**

**ACTION ITEM #FM-7: The Committee recommends we approve the Spence Brothers Invoice in the amount of \$73,285.83 (County's portion) for the new airport terminal with monies coming out of line item #481-595-975 as presented.**

**ACTION ITEM #FM-8: The Committee recommends we remove the ballfield at the Fairgrounds by tearing down the concession building/restrooms, dugouts and ball fencing. (Not approved in Consent Calendar.)**

**ACTION ITEM #FM-9: The Committee recommends we approve second quarter budget adjustments as presented.**

Moved by Commissioner Kozlowski and supported by Commissioner Thomson to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and McRoberts. NAYS: None. Motion carried.

#### **FAIRGROUNDS CONCESSION BUILDING/RESTROOMS, DUGOUTS AND BALL FENCING**

Discussion was held on the following action item. Maintenance Superintendent, Wes Wilder, was asked to estimate the cost of hauling away the rubble from tearing down the concession building/restrooms, dugouts and ball fencing and he estimated approximately \$1,000 to \$1,500.

**ACTION ITEM #FM-8: The Committee recommends we remove the ballfield at the Fairgrounds by tearing down the concession building/restrooms, dugouts and ball fencing.**

Motion by Commissioner Peterson and supported by Commissioner Kozlowski to table the action item of tearing down the concession stand/restrooms, dugouts and ball fencing to allow further discussion since groups have stepped forward voicing interest. Motion carried.

## NORTHERN LIGHTS ARENA REPORTING/BILLING

Discussion and clarification of the following Action Item was held.

**ACTION ITEM #NLA-AC-1: The Committee recommends that Northern Lights Arena be requested to report and/or bill quarterly (October 1, January 1, April 1, and July 1) for all maintenance costs that will be requested out of the Surcharge Fund to include bills for the initial \$6,000 paid by NLAC.**

Moved by Commissioner Kozlowski and supported by Commissioner Adrian to approve the Action Item as above. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski, and McRoberts. NAYS: None. Motion carried.

### NLA-AC-3

Commissioner Bill Peterson presented the Action Item below.

**ACTION ITEM #NLA-AC-3: The Committee recommends we approve reimbursement of the Northern Lights Arena bills for 2017-2018 in a total amount of \$2,850.79 to be taken out of the Northern Lights Surcharge Fund.**

Moved by Commissioner Peterson and supported by Commissioner Karschnick to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski, and McRoberts. NAYS: None. Motion carried.

### NLA-AC-4

Commissioner Bill Peterson presented the Action Item below.

**ACTION ITEM #NLA-AC-4: The Committee recommends that we give a one-time exception to the Northern Lights Surcharge Policy of the charges being reimbursed over \$4,500.00 and approve a reimbursement to NLA for 2018-2019 in the amount of \$7,389.60 out of the Northern Lights Surcharge Fund.**

Moved by Commissioner Peterson and supported by Commissioner Thomson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski, and McRoberts. NAYS: None. Motion carried.

## PLACEMENT OF CANNON ON COURTHOUSE LAWN

Bruce Zann and Don Londo, Past Commanders, Lockwood Post #135, Sons of the Union Veterans of the Civil War, presented a request to place a cannon on the northeast corner of the courthouse lawn to honor the sacrifice made by local Civil War veterans. The cannon is “self-preserving” as the paint/coating is intended to last 100 years. It was explained that as soon as they receive approval from this Board, they will begin fundraising for the amounts listed in the included invoices.

**ACTION ITEM #2: Recommendation to approve placement of cannon on the northeast corner of the courthouse lawn as presented.**

Moved by Commissioner Fournier and supported by Commissioner Peterson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, Thomson, Kozlowski, and McRoberts. NAYS: Commissioner McDonald. Motion carried.

**RESOLUTION #19-11**

Tammy Thomson, Chairperson, Alpena County Planning Commission, presented the Coastal Resiliency Support Resolution #19-11. The County is working with NEMCOG to update our master plan. Through this process, we have the opportunity to receive assistance from Michigan’s Coastal Zone Management (CZM) Program, a collaboration between Land Information Access Association, the University of Michigan and Michigan Technological University. This partnership aims to provide awareness of and address the unique needs of the Great Lakes coastal community, providing planning/zoning assistance such as a shoreline management plan, flooding and erosion analysis as well as build the capacity to better respond to coastal processes and hazards. These services will be provided at no cost.

**RESOLUTION #19-11 FOR PLANNING FOR RESILIENT COASTAL COMMUNITIES IN ALPENA COUNTY**

- WHEREAS, Alpena County is a collection of coastal communities along the shores of Lake Huron which value our natural resources, and
- WHEREAS, Alpena County seeks to build a better and more reliable local economy, manage social and environmental changes and respond to dynamic changes in Great Lakes water levels, and
- WHEREAS, the State of Michigan’s Coastal Zone Management (CZM) Program and Land Information Access Association in collaboration with University of Michigan, Michigan Technological University, are helping communities at no charge to develop plans that result in greater coastal and community-wide resilience, and

NOW THEREFORE BE IT RESOLVED, that Alpena County respectfully requests assistance and will support the efforts of the CZM Program in development of a Coastal Resilience Plan for Alpena County.

**ACTION ITEM #3: Recommendation to approve Coastal Resiliency Support Resolution #19-11 as presented.**

Moved by Commissioner Karschnick and supported by Commissioner Fournier to approve the above Resolution #19-11 as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski, and McRoberts. NAYS: None. Motion carried.

**AUDIT REPORT**

Mark Sandula, Straley, Lamp & Kraenzlein, Certified Public Accountant, presented the 2018 Alpena County Audit report. He noted that every single department in the County was within their budget for 2018.

**ACTION ITEM #4: Recommendation to approve the 2018 Alpena County Audit report as presented.**

Moved by Commissioner Peterson and supported by Commissioner Adrian to approve the above 2018 County Audit report. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski, and McRoberts. NAYS: None. Motion carried.

**BS&A ONLINE TAX INFORMATION**

Commissioner Karschnick brought forth further discussion regarding the contract with BS&A as to whether the County should continue to provide free access to online tax information or proceed with pay-per-hit signed contract which will be effective as of August 1, 2019.

Moved by Commissioner Karschnick and supported by Commissioner Adrian to rescind the new pay-per-hit contract effective August 1, 2019. Roll call vote was taken: AYES: Commissioners Adrian and Karschnick. NAYS: Commissioners Peterson, Fournier, McDonald, Thomson, Kozlowski, and McRoberts. Motion failed.

**CHANGE REQUEST THUNDER BAY TRANSPORTATION ARTICLES OF INCORPORATION**

Adam Poll, Planning & Development Director for City of Alpena and Thunder Bay Transportation board president, presented a proposed change request of Thunder Bay Transportation Articles of Incorporation. One modification represents a change of address as their office has moved. The second change involves broadening the representation on the board.

On attorney review of the proposal, Prosecuting Attorney Ed Black recommended a process be developed for appointing representatives in these categories.

**ACTION ITEM #5: Recommendation to approve the proposed change request of Thunder Bay Transportation Articles of Incorporation as modified.**

Moved by Commissioner Thomson and supported by Commissioner Peterson for TBTA to work with the Prosecutor's Office to make appropriate changes. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski, and McRoberts. NAYS: None. Motion carried.

**BKV JAIL INVOICE**

Bill Peterson, Finance Chair, presented invoice #50577 from BKV Group, Inc, for the new jail and gave an update on the project overall. Commissioner Peterson will send an updated spreadsheet of the project to the other members of the Board.

**ACTION ITEM #6: Recommendation to approve the BKV Jail invoice #50577 in the amount of \$28,170.67 with monies coming out of line item #466-301-975.**

Moved by Commissioner Peterson and supported by Commissioner Karschnick to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski, and McRoberts. NAYS: None. Motion carried.

**APPOINTMENTS**

Chairman McRoberts appointed Commissioner Brenda Fournier and Commissioner John Kozlowski to Animal Control Adhoc Committee.

**ACTION ITEM #7: Recommendation to concur with the Chairman's appointment of Commissioner Brenda Fournier and Commissioner John Kozlowski to the Animal Control Adhoc Committee as presented.**

Moved by Commissioner Karschnick and supported by Commissioner McDonald to concur with the above appointment for Commissioner Brenda Fournier and Commissioner John Kozlowski as presented. Motion carried.

Chairman McRoberts appointed Commissioner Marty Thomson to the following Committees: Finance/Building Maintenance and Recreation Committee, IT Committee, Alpena County Court Committee, 26<sup>th</sup> Judicial Circuit Local Court Management Council, Target Alpena, Jail Committee, Alpena County Parks and Recreation Commission alternate, Northeast Michigan Consortium alternate, Northeast Michigan Council of Governments alternate.



**ACTION ITEM #8: Recommendation to concur with the Chairman's appointment of Commissioner Marty Thomson to the Committees as listed above.**

Moved by Commissioner Peterson and supported by Commissioner Fournier to concur with the above appointments for Commissioner Marty Thomson as presented. Motion carried.

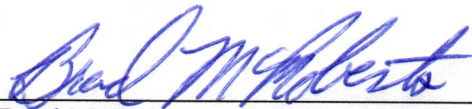
**PUBLIC COMMENT**

Don Londo thanked the board, again, for the opportunity to present their project of placing a Civil War cannon on the courthouse lawn. He stated that they will be working diligently to raise the necessary funds.

Commissioner Kozlowski is waiting to hear from the Prosecutor's Office concerning some questions regarding a contract; Assistant Prosecutor Cynthia Muszynski will follow up on this.

**ADJOURNMENT**

Moved by Commissioner Adrian and supported by Commissioner Fournier to adjourn. Motion carried. Meeting adjourned at 6:41 p.m.



Brad McRoberts, Chairman of the Board



Bonnie Friedrichs, County Clerk

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