

To: Morrow County School District  
From: Heppner TSA  
RE: Technology Student Association National Conference  
Date: April 4, 2023

We are requesting approval to attend the 2023 National TSA conference in Louisville KY June 28-Jul 2, 2023. There are 5 students scheduled, they are active members and officers of the Heppner TSA Chapter. They are also State Officers for TSA.

Dave Fowler  
Heppner TSA Chapter Advisor  
Oregon TSA Board Director

Field Trip Request  
MCSD Policy IICA

8. Club/Organization Field Trip

- a. Name of club/organization: **TSA, Heppner Chapter**
- b. Number of students: **5**
- c. Number of adult chaperones: **2**
- d. Destination of trip: **Louisville KY**
- e. Distance and number of days: **2172 miles, 6 days, no school days**
- f. Transportation plan: **District vehicle to airport, Fly, Rental car there**
- g. Purpose of trip: **National competitions and leadership training, visit Louisville area**
- h. Cost: **See below "Estimated Expense & Fundraising Activities"**
- i. Fund raising proposed: **See below "Estimated Expense & Fund Raising Activities"**
- j. Liability insurance provided. **District insurance and family insurance**

<b>Category</b>	<i>Funding Items</i>	<i>Estimates</i>
	<b>National TSA Conference June-July 2023 in Louisville KY</b>	
<b>Airfare for Advisors</b>	2 @ \$700	\$1400
<b>Registration for National Conference</b>	5 students, 2 advisors \$100 each	\$700
<b>Rental vehicles/parking</b>	mini van and parking at airport and in Louisville	\$500
<b>Hotel Rooms (5 nights)</b>	3 rooms @ \$1275 (required to stay at conference site)	\$3825
<b>Meals</b>	Meals: \$30/day/person	\$1260
<b>Field Trips/Entertainment</b>		\$600
<b>Total</b>		\$8285

Prior Years Fund Raising	\$4000
Guzzler Roofs (10 MSWCD)	\$1000
Woods/Metals projects	\$1000
Oregon TSA Travel Grants	\$1800