

# Aztec Travel/ Trip Estimate Worksheet 2024-25 SY

Rev. 8/1/24

<b>Dates of Travel:</b>	5/2-5/3/2025
<b>Destination:</b>	Denver, CO (Elitch Gardens)
<b>Name of Event:</b>	Elitch Gardens Festival
<b>Trip Supervisor, Coach or Traveler:</b>	Melody Post oak, Paul Cranfill



# of Buses

**BUS Miles (One Way)**



\$1.25/mile plus 5% contingency

# of SUV's

**SUV Miles (One Way)**



\$0.65/mile plus 5% contingency

**Bus Miles at Destination**



**SUV Miles at Destination**



# of Drivers

**Drive Time (One Way)**



\$19.00/hour

**Hours at Destination**



Driver receives 8 hours minimum if staying multiple days at destination

**Bus Driver Days on Trip**



# of Students

# of Teachers/Coaches

**Hotel Expense Total Trip**

(\$90 per room per day max)

Account to Charge:

**Meal Expense Total Trip**

(\$12.00 per meal maximum)

Account to Charge:

**Registration or Entry Fee**

(Attach Event Info or Flyer)

Account to Charge:

**VENDOR:** FunME Events

**Misc. Expense Estimate**

Account to Charge:

For/Description:

**Total Trip Expense**

**Cost Per Student**

**Transp Dept Total**

**All Other Exp Total**  (Total of Hotel, Meals, Registration, Misc. )