



BUSINESS SERVICE CONSORTIUM (BSC)

April 29, 2020

BOARD REPORT

Our Excess Cost reporting was submitted prior to 3/31/2020. This reporting will set the threshold amounts for next year's compliance requirements. This is an annual requirement that the ISD and the local schools will have to complete.

I have met (via telephone) with Mike and Casey to review the 2019-2020 budgets and to start the close out on areas such as sub costs and any other areas that will not be expended this fiscal year. I will be meeting with Tricia either this week or early next week.

I have started to review the budgets for the 2020-2021 fiscal year. Wendy and I discussed in April the General Fund budget. In this month's board packet the General Fund budget will be presented for approval as we are required to provide the local schools the General Fund budget by May 1st.

Katie Dooley from the BSC attended a meeting with EduStaff. They have created a new absence/substitute management software that fully integrates with their billing side. We have requested a quote to see if there would be a cost savings by switching. Prior to any discussion of moving to this new software we will have to weigh the cost benefit in all areas to do so. We received our quote, however due to everything that has been going on we have side tabled any discussion on moving to the new software. We will be reviewing this again in the upcoming month.

The Business Office has remained very busy during this difficult time. We are staggering our time in the office to ensure that there are not too many people in at once. We really miss being in our offices working and seeing everyone, as I know all of the ISD staff do.