



Parkrose School District #3
As Per Board Policy DLC/DLC-AR
Request for Extended Travel
(Travel Outside 200 Miles)

The Parkrose School Board asks that extended travelers (or their supervisors) present for a few minutes at a Board meeting following their conference. Please make arrangements with the Board Secretary.

NAME: Sharie Lewis DATE March 3, 2022 DEPT/BUILDING Business & Operations Dept

PURPOSE: OASBO Conference

TRAVEL DETAILS: DESTINATION: Cleveland, Ohio DATES: April 9-13, 2022
OASBO IS PAYING FOR THE TRAVEL

ESTIMATED EXPENSES:	DESCRIPTION	COST
TRAVEL	Airline Tickets	\$470.00
LODGING	AC Hotel by Marriott 270.00 per night x 4 nights	\$ 1,080.00
PER DIEM	Per Diem April 9- 13 - Breakfast,Lunch,Dinner \$74.00 74.00 x 5 days =	\$ 370.00
REGISTRATION		\$0
OTHER		\$0
TOTAL		\$1,920.00 ****OASBO IS PAYING FOR THE TRAVEL****

BUDGET SOURCE(S) NAME:

Travel Budget Code
100.2240.0244.100.330.000

Amount
\$ 1,920.00 **OASBO is paying for the travel****

BUSINESS SERVICES DIRECTOR SIGNATURE: [Signature]

DATE: 3/3/22

SUPERVISORS RECOMMENDATION AND COMMENTS: _____

SUPERVISOR SIGNATURE [Signature]

DATE: 3/3/22

BOARD ACTION: APPROVED: _____ DISAPPROVED: _____ DATE: _____



OASBO 2022 Annual Conference & Expo
Sunday, April 10 – Wednesday, April 13, 2022
Greater Columbus Convention Center

VIP Registration Form

Please print all information and fill out form completely.

ASBO ORGANIZATION: ADDRESS:

10636 NE Prescott Street

CITY: Portland

STATE: OR

ZIP: 97220

PHONE: 503-516-0693

Sharie Lewis

*** ATTENDEE NAME**

Director of Business Svcs & Operations

lewissha@parkrose.k12.or.us

DATES ATTENDING WORKSHOP

4/10/22 - 4/13/22

1. Sharie Lewis, CPA

***[Please list name EXACTLY as you wish to see on your workshop name badge].**

HOTEL ACCOMMODATIONS: CHECK IN:

4/9/22

CHECK OUT:

4/13/22

AC Hotel by Marriott, 517 Park Street, Columbus, Ohio 43215 - (614) 227-6100

SPECIAL ACCOMMODATIONS:

☐ I have special dietary needs.

☐ Under the Americans with Disabilities Act, I will require assistance.

(For either special need, please provide name of attendee and documentation to explain).

REGISTRATION INCLUDES:

Meal/hospitality functions (please check meals you'll attend)

Sunday – X evening reception

Monday – X continental breakfast, X luncheon, X evening reception

Tuesday – X continental breakfast, X luncheon, X evening reception

Wednesday – X hot buffet breakfast

Admittance to track sessions and general sessions

Admission to the Trade Show

Please send registration form by February 11th via email, mail or fax to OASBO at:

Communications@oasbo-ohio.org / Fax: 614-431-9137

(or)

Ohio Association of School Business Officials

Attn: Annual Conference

98 Commerce Park Dr.

Westerville, Ohio 43082

Bringing a guest? Please include guest name for badge purposes.

Kimberly Lewis

Emergency Contact Information

Please type or print name of person to contact in case of emergency.

Name: Kimberly Lewis

Relation: Wife

Phone Number: 360-281-0473

Ohio Association of School Business Officials

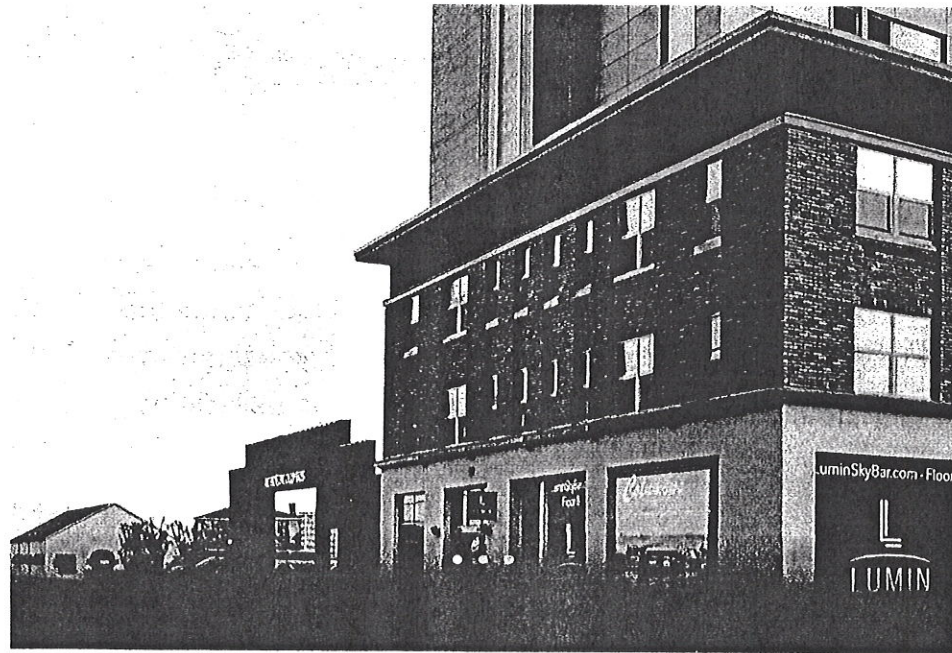
98 Commerce Park Dr | Westerville, OH 43082 | www.oasbo-ohio.org Toll Free: 844-838-5395 | Direct:

614-431-9116 | Fax: 614-431-9137

VIP REGISTRATION FORM



AC Hotel Columbus Downtown, OH



WELCOME TO AC HOTEL COLUMBUS DOWNTOWN, OH

Discover modern refinement at our Columbus Downtown Hotel

Explore like a local and stay in style at this newly opened hotel! The AC Hotel Columbus Downtown offers a unique combination of quality, timeless European design comfort, and true authenticity. Experience the hotel's signature rooftop bar, Lumin Sky Bar and Kitchen, specializing in crafted cocktails and Spanish tapas while offering stunning panoramic views of the city skyline. Take your event to new... [See More](#)

RESERVE