

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: St. Martin High School

The requesting club or activity is a(n): St. Martin Steam Team

The resulting money will be collected by: Steam Booster Club

Name of Activity/Sport/Outside Organization: Steam Booster Club

Full Name of Sponsor/Coach/Outside Officer: Dr. Humphreys/ Stephanie Jordan

Dates of fundraising activity: Beginning - 10/2025 Ending - 06/2026

Location of fundraising: _____ # of Fundraiser: _____ of 3 fundraisers

Describe the fundraiser: Provide Concessions for Robot and Drone Events for Dr. Humphrys

of students involved: 10 Anticipated revenue: \$ 550

Anticipated use of revenue: Use money for registration and parts students may need

Were students informed in writing that the fundraiser is voluntary? yes

Stephanie Jordan
Stephanie Jordan (Oct 14, 2025 13:06:12 CDT)

10/14/25

Signature of Sponsor/Coach/Outside Organization Officer

Date

Approved by:

Wilson Scarborough
Wilson Scarborough (Oct 14, 2025 14:03:15 CDT)

10/14/25

Signature of Principal

Date

Montgomery Noblitt
Montgomery Noblitt (Oct 15, 2025 07:57:04 CDT)

10/15/25

Signature of Asst. Superintendent

Date

Signature of Superintendent

Date

Signature of Board Chairman

Date

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Signature:

Email: