

Browning Public Schools
Board Agenda Request
Meeting to Be Held: March 5, 2024



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide


Date: 03/01/2024

To: Corrina Hall Guardipee
 Superintendent

From: Bev Sinclair
 Title: Human Resources Director

Subject: **Hiring: Childcare Aide 1**

Description: Rose Racine is recommending the following hire:

 Jocce Louis, Child Care Aide I

Financial Impact: L1/S0, \$15.85 (L1/S1, \$16.46 after successful completion of 90-working-day probationary period)

Funding Source (Budget/Grant, etc): 170 72 920 3200 117

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)_____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:_____



Browning Public Schools Hiring Selection Report

Position Child Care Aide I		Applicant Recommended Jocee Louis	
Department/Location Child Care		Supervisor Rose Racine	
Type of Position Classified	Starting Date 3/7/24	Term SY	

Recruiting	Date Posted: 1/19/24	Updated:	Closing Date: Until Filled
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	BirdRattler, Shyla	1/18/24	Yes	2/21/24
	Bullchild, Kourtney	1/25/24	Yes	2/21/24
	Louis, Jocee	1/9/24	Yes	8/21/24

Interview Committee		Title	Name	Title
Rose Racine	Child Care Coordinator			
Bristen Belcourte	CC Aide			
Monique Rivas	CC Aide			

Recommendation: Jocee is clear and detailed with the information she provided. She has good work ethic, and her personality is appropriate for the work environment.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	1/10/24	Yes	Ok
State & Federal Criminal background check	1/22/24	Yes	Ok
TBC	2/2/24	Yes	Ok

Salary: L1/S0, \$15.85	Placement: L1/S1, \$16.46	Contract Days: school year
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Prepared by: Bev Sinclair Date 3/1/24 Approved by: _____ Date: _____