

BOARD OF TRUSTEES  
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A)  Report Only  Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B)  Action Item

Presenter(s): MR. SAMUEL MIJARES, SUPERINTENDENT OF SCHOOLS

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE MINUTES OF THE SEPTEMBER 07, 2021 (WORKSHOP), AND THE OCTOBER 12, 2021 (REGULAR) MEETINGS.

- (C) Funding source: Identify the source of funds if any are required.

- (D) Clarification: Explain any questions or issues that might be raised regarding this item.

Minutes of the Board of Trustees  
Eagle Pass Independent School District

The Board of Trustees of the Eagle Pass Independent School District held a Board Workshop Meeting on September 7, 2021 at 5:30 PM at District Service Center Boardroom, 1420 Eidson Road, Eagle Pass, TX. 78852.

**Board Members Present:**

Mr. Jorge Barrera, Board President  
Mrs. Hilda P. Martinez, Board Vice-President  
Dr. Hector Alvarez, Board Secretary  
Ms. Lupita Fuentes, Board Trustee-**Entered at 5:33 PM**  
Ms. Glenna Purcell, Board Trustee-**Entered at 5:33 PM**  
Mr. Christopher Hiller, Board Trustee  
Mr. Victor E. Perry, Board Trustee-**Entered at 5:37 PM**

**Superintendent of Schools:** Mr. Samuel Mijares

**Attorney:** Mr. Richard Strieber, Escamilla & Poneck Law Firm-**Absent**

Staff Members and Visitors Present: The sign-in sheet hereby becomes a part of these minutes.

- I. **Meeting Called to Order:** Board President, Jorge Barrera called the meeting to order at 5:31 P.M.
- II. **Pledge of Allegiance:** Superintendent Mijares led the pledge of allegiance.
- III. **Citizen's Communication**
- IV. **Board Workshop:**
  1. **Team Building:** Board Operating Procedures, Board Evaluation, District Needs.

Education Service Center Region 20 Consultant Mr. Ed Vara addressed the Board of Trustees and Superintendent. He started the yearly training by asking the Board, "What has changed in terms of roll of being a Trustee"? Some of the responses included: IT (Zoom), COVID (Safety of students and staff), New Superintendent (Communicates well with media). He also informed the Board of Governor Abbott's Third Special Session. It will be held on Monday, September 20, 2021. The following are the five (5) agenda items for the third Special Session:

- 1) Legislation relating to the apportionment of the State of Texas into districts used to elect members of the Texas House of Representatives, the Texas Senate, the State Board of Education, and the United States House of Representatives.
- 2) Legislation providing appropriations from the American Rescue Plan Act of 2021 (ARPA), Pub. L. No. 117-2.
- 3) Legislation identical to Senate Bill 29 as passed by the Texas Senate in the 87<sup>th</sup> Legislature, Regular Session, disallowing a student from competing in University

Interscholastic League athletic competitions designated for the sex opposite to the student's sex at birth.

- 4) Legislation regarding whether any state or local governmental entities in Texas can mandate that an individual receive a COVID-19 vaccine and, if so, what exemptions should apply to such mandate.
- 5) Legislation similar to Senate Bill 474 as passed by the 87<sup>th</sup> Legislature, Regular Session, but that addresses the concerns expressed in the governor's veto statement.

When it was time to address the Board Operating Procedures Mr. Vara had the Team of 8 divide into four (4) groups of two (2) each where each group participated in the assignment to review and bring up-to-date the Board Operating Procedures. Other information that was handed to the board for their review was the 2021 TASA School Awards Program Rating Scale for ISD. They were to self-evaluate a few of the questions. The questions they choose are:

- 1) Functions as a policy-making body
- 2) Public relations efforts, including community awareness
- 3) Commitment to a code of ethics
- 4) Participation in workshops and other performance improvement program

The consultant concluded the workshop by informing them that the School Health Advisory Committee (SHAC). They make recommendations to the Board about Health Education (e.g. Sex education). They must run meetings as Open Meetings. They must also do the following:

- 1) Post Agenda 72 hours before meeting
- 2) Must have Citizens Communication
- 3) Must have Closed Session and
- 4) Keep Minutes

Mr. Vara stated that they had completed the required Teambuilding Training which earned them 3 hours of continuing education credit.

## **2. Adjournment:**

There, being no further business, the meeting adjourned at **8:24 PM**. **Motion by Trustee Fuentes second by Trustee Alvarez. Motion Granted 7/0**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

President: \_\_\_\_\_ Secretary: \_\_\_\_\_

Date Minutes Approved: \_\_\_\_\_ Date Minutes Signed: \_\_\_\_\_

Minutes of the Board of Trustees  
Eagle Pass Independent School District

The Board of Trustees of the Eagle Pass Independent School District held a Regular Meeting on October 12, 2021 at 5:30 PM at De Luna Center located on 649 Webster Street, Eagle Pass, TX. 78852.

**Board Members Present:**

Mr. Jorge Barrera, Board President  
Mrs. Hilda P. Martinez, Board Vice-President  
Dr. Hector Alvarez, Board Secretary - **Absent**  
Ms. Lupita Fuentes, Board Trustee  
Ms. Glenna Purcell, Board Trustee  
Mr. Christopher Hiller, Board Trustee  
Mr. Victor E. Perry, Board Trustee – **Entered at 5:36 PM**

Superintendent of Schools: Mr. Samuel Mijares

Attorney: Mr. Richard Strieber, Escamilla & Poneck Law Firm

- I. **Meeting Called to Order:** Board President, Jorge Barrera called the meeting to order at 5:33 P.M.
- II. **Pledge of Allegiance:** Superintendent Mijares led the pledge of allegiance.
- III. **Public Hearing on "SCHOOL FIRST" Rating (Financial Accountability Rating System of Texas)** - Open 5:34 PM Closed 5:35 PM
- IV. **Citizen's Communication/Recognitions:** No one signed up for Citizen's Communication.
  1. **Recognition of EPHS students Collin J. Caballero and Cuauhtémoc M. Saucedo for their National Merit Scholarship Recognition.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized students Collin J. Caballero and Cuauhtémoc M. Saucedo for their National Merit Scholarship Recognition. A group picture was taken.
  2. **Recognition of EPHS students Eloy Montalvo, Rebecca Gonzalez, Valeria Saya Marquina, and Zenaida Rodriguez for receiving the National Hispanic Recognition and the National Rural and Small-Town Recognitions by the College Board National Recognition Program.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized EPHS students Eloy Montalvo, Rebecca Gonzalez, Valeria Saya Marquina, and Zenaida Rodriguez for receiving the National Hispanic Recognition and the National Rural and Small-Town Recognitions by the College Board National Recognition Program. A group picture was taken.
  3. **Recognition of EPHS Principals in celebration of National Principals Month as Proclaimed by Texas Governor Greg Abbott.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized EPHS Principals in celebration of National Principals Month as Proclaimed by Texas Governor Greg Abbott. A group picture was taken.

4. **Recognition of Juan N. Seguin Elementary for being selected as the most clean and maintained campus for the month of September 2021.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Juan N. Seguin Elementary for being selected as the most clean and maintained campus for the month of September 2021. A group picture was taken.
5. **Recognition of Eagle Pass Independent School District's Human Resources Department in celebration of Texas Education Human Resources Day on October 13, 2021 as proclaimed by Governor Greg Abbott.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Eagle Pass Independent School District's Human Resources Department in celebration of Texas Education Human Resources Day on October 13, 2021 as proclaimed by Governor Greg Abbott. A group picture was taken.

#### V. District Reports/Presentations

1. **Financial Report.** No questions from the Board.
2. **Utility Report.** No questions from the Board.
3. **Tax Collection Report.** No questions from the Board.
4. **Review Investment Officer's Annual Report of Investment Transactions for all Funds for the Quarter ended August 31, 2021.** No questions from the Board.

Mr. Isamel Mijares, Deputy Superintendent for Business and Finance, reviewed the Revenue State Funding Short Fall. All Board questions and concerns were addressed.

#### VI. Action Items

1. Consider and take appropriate action on the request to adopt a Resolution 2021/22-04 to nominate candidates to serve as Board of Directors of the Maverick County Appraisal District (MCAD). Motion by Trustee Barrera second by Trustee Purcell to adopt Resolution 2021/22-04 to nominate candidates to serve as Board of Directors of the Maverick County Appraisal District (MCAD). Trustees Martinez, Fuentes and Hiller were nominated to continue serving on the Board of Directors of the Maverick County Appraisal District (MCAD). Motion granted 6/0.
2. Consider and take appropriate action on the request to submit a Low Attendance Days Waiver for Eagle Pass ISD to the Texas Education Agency. Motion by Trustee Hiller second by Trustee Martinez to submit a Low Attendance Days Waiver for Eagle Pass ISD to the Texas Education Agency. Motion granted 6/0.
3. Consider and take appropriate action on the request to approve the contract with Advanced Education-Cardonex to provide subscription, implementation, best practices training and technical assistance for the school year to build 2022-2023 schedules and staff plans. Produce a staff analysis report to show where EPISD is understaffed/overstaffed. Motion by Trustee Purcell second by Trustee Fuentes to approve the contract with Advanced Education-Cardonex to provide subscription, implementation,

best practices training and technical assistance for the school year to build 2022-2023 schedules and staff plans. Produce a staff analysis report to show where EPISD is understaffed/overstaffed. Motion granted 6/0.

**VII. Consent Items:** It was the Consensus of the Board to consider Item(s) 1-7 in one motion. Motion by Trustee Hiller second by Trustee Fuentes to consider items. Motion Granted 6/0.

1. Consider and take appropriate action on the request to approve the minutes of the September 14, 2021 (Regular) Meeting. Item previously considered.
2. Consider and take appropriate action on the request to approve, in accordance with Board Policy CH, the interlocal agreement to participate in the Region 19 Education Service Center Allied States Cooperative and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of goods or services as per Board Policy CH. Item previously considered.
3. Consider and take appropriate action on the request to approve, in accordance with Board Policy CH, the interlocal agreement to participate in the Region 14 Education Service Center Allied States Cooperative and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of goods or services as per Board Policy CH. Item previously considered.
4. Consider and take appropriate action on the request to approve adopt a Resolution 2021/2022-03 to approve the Annual Review of Investment Policy and Investment Strategies in accordance with Board Policy CDA (Legal). Item previously considered.
5. Consider and take appropriate action on the request to approve a memorandum of understanding between Kids Are First, Inc. and the Eagle Pass ISD. Item previously considered.
6. Consider and take appropriate action on the request to approve the classroom donation from Donors Choose for a classroom project called "Full STEM Ahead" to Perfecto Mancha Elementary. Item previously considered.
7. Consider and take appropriate action on the request to approve the donation of 100 library books to Glass Elementary by HEB to promote reading. Item previously considered.

**VIII. Closed Session:** Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into Closed Session at **6:12 PM** Pursuant to Sections §551.071, §551.072, §551.074, §551.076, §551.082, §551.083, and §551.084, Texas Government Code. Motion by Fuentes second by Trustee Martinez. Motion Granted 6/0.

1. The Board will consider the request to hire personnel to fill vacancies pursuant to (TGC 551.074)

2. Consultation with Attorney regarding District construction projects (TGC 551.071)
- IX. **Open Session:** The Meeting Reconvened at **6:49 PM** and the Board will consider and take appropriate action on item(s) discussed in Closed Session.
1. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074. **Motion by Trustee Alvarez second by Trustee Perry to hire personnel to fill vacancies as pursuant to TGC 551.074 as discussed in closed session. Motion Granted 6/0.**
  2. Consultation with attorney regarding district construction projects. **Motion by Trustee Martinez second by Trustee Fuentes to authorize the Superintendent to consult with the districts attorneys and take appropriate action in the district's construction litigation and that Mr. Perry and Mr. Jorge Barrera assist the Superintendent in the matter. Motion Granted 6/0.**
- X. **Correspondence and Information:**
1. School Board Members Continuing Education Credit Hours. **Board President Barrera announced the Board Members Continuing Education Credit Hours and all Board Members exceeded the required continuing education hours.**
- Superintendent Announcements
1. CC Winn High School Homecoming Parade-Thursdays, October 14<sup>th</sup> – 6:30 PM – San Juan Plaza
  2. Friday-Eagle pass High School – Eagles vs Alexander @ Laredo SAC – 7:00 PM
  3. Friday – CC Winn High School – Winn vs Laredo Martin Tigers @ SAC – 7:30 PM (Homecoming)
  4. Community Breakfast – October 20, 2021 – 8:00 AM – ICT Please let us know if you need tickets.
  5. Eagle Pass High School Homecoming Parade – October 20, 2021 – 6:30 PM – San Juan Plaza- Please confirm attendance.
- XI. **Adjournment:** There being no further business, the meeting adjourned at **6:53 PM**. **Motion by Trustee Purcell second by Trustee Perry. Motion Granted 6/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

President \_\_\_\_\_ Secretary \_\_\_\_\_

Date Minutes Approved: \_\_\_\_\_ Date Minutes Signed: \_\_\_\_\_

## **ANNOUNCEMENT PREPARATION**

**Review TASB Resources:** TASB recommends that the board president and all other board members review [Texas School Board Member Continuing Education](#), a comprehensive FAQ that includes information about required continuing education, reporting continuing education credit, the board meeting announcement, and posting the minutes on the announcement.

**Determine Status of Compliance:** Prior to the meeting when the announcement is made, the board president will need to review with each member whether the board member has completed, exceeded, or failed to satisfy the required continuing education training.

**Board Members with Time Remaining:** At the time of the announcement, if a deficient board member still has time remaining to complete training, TASB recommends that the board president note those members that have scheduled training to be completed before the deadline. Next, the board president should note any members who are deficient and who have not scheduled training.

**Review the Announcement Script:** The announcement script explains the announcement to the public and provides a record to complete that complies with the requirements for the minutes of the meeting.

**Complete the Announcement Record:** For each of the seven training areas, and for training that exceeds the required continuing education, insert the applicable information on the announcement pages.

TASB recommends that the board president direct that the pages as announced be attached to the meeting minutes. The minutes must be posted to the district's website within 10 business days if any trustee is deficient in required training.

## **BOARD PRESIDENT'S SCRIPT**

### **Board President:**

Under State Board of Education Rule, completing required continuing education each year of service is a basic obligation and expectation of any sitting board member.

As Board President (if absent, then replace with "Presiding Officer of the Board"), I am required to announce the name of each member who:

- Has completed the required continuing education;
- Has exceeded the required continuing education; and
- Is deficient in meeting the required continuing education.



The requirements for training are measured as of the first anniversary of the date of the trustee's election or appointment or two-year anniversary of his or her previous training, as applicable.

There are seven training areas for board member continuing education:

1. Local District Orientation
2. Orientation to the Texas Education Code
3. Post-Legislative Update to the Texas Education Code
4. Team Building
5. Additional Continuing Education
6. Evaluating Student Academic Performance and Setting Goals
7. Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children

To the extent applicable to each board member, I will announce the completion or deficiency as to required training.

For members who still have time remaining to complete required training, I will announce those board members who have scheduled timely training and those who have not yet scheduled the training.

At the conclusion of this announcement, I will announce any board member's training in excess of the continuing education requirements.

**Local District Orientation**

**Note: If no new members were required to complete local district orientation training for the prior year, mark as “not applicable” and announce:**

No new board members were required to complete local district orientation training for the time period covered by this announcement.

**Board President or Presiding Officer of the Board announce as applicable:**

The following first-year board members have completed the local district orientation training:

**NOT APPLICABLE**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (names).

The following first-year board members are deficient in meeting the required local district orientation training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following first-year board members have scheduled training to timely complete the local district orientation:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following first-year board members have time remaining to complete the local district orientation and have not yet scheduled this training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

**Orientation to the Texas Education Code**

**Note: If no new members were required to complete the Orientation to the Texas Education Code for the prior year, mark as “not applicable” and announce:**

No new board members were required to complete Orientation to the Texas Education Code training for the time period covered by this announcement.

**Board President or Presiding Officer of the Board announce as applicable:**

The following first-year board members have completed the Orientation to the Texas Education Code training:

**NOT APPLICABLE**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (names).

The following first-year board members are deficient in meeting the required Orientation to the Texas Education Code training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following first-year board members have scheduled training to timely complete the Orientation to the Texas Education Code:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following first-year board members have time remaining to complete the Orientation to the Texas Education Code and have not yet scheduled this training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

**Post-Legislative Update to the Texas Education Code**

**Note: If no members were required to complete the Post-Legislative Update to the Texas Education Code training for the prior year, mark as “not applicable” and announce:**

No board members were required to complete Post-Legislative Update to the Texas Education Code training for the time period covered by this announcement.

**Board President or Presiding Officer of the Board announce as applicable:**

**The following board members have completed Post-Legislative Update to the Texas Education Code training:**

Hilda P. Martinez, Dr. Hector Alvarez, Lupita Fuentes, Glenna Purcell,  
Christopher Hiller, Victor E. Perry, Jorge Barrera  
\_\_\_\_\_ (names).

The following board members are deficient in meeting the required Post-Legislative Update to the Texas Education Code training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members have scheduled training to complete the Post-Legislative Update to the Texas Education Code:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members have time remaining to complete the Post-Legislative Update to the Teas Education Code and have not yet scheduled this training:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (names).

**Team Building**

**NOTE: The entire board and the Superintendent must participate in the annual team-building session. This training should be completed by the time of the annual announcement.**

**Board President or Presiding Officer of the Board announce as applicable:**

**The following board members have completed the annual team-building training:**

Hilda P. Martinez, Dr. Hector Alvarez, Lupita Fuentes, Glenna Purcell,  
Christopher Hiller, Victor E. Perry and Jorge Barrera  
\_\_\_\_\_ (names).

The following board members are deficient in meeting the required annual team-building training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members were not members of the board at the time of the annual team-building training and therefore did not attend the training for the year:

\_\_\_\_\_  
\_\_\_\_\_ (names).

**Additional Continuing Education**

**NOTE: 10 hours for first-year members, 5 hours for subsequent years.**

**Board President or Presiding Officer of the Board announce as applicable:**

**The following board members have completed the additional continuing education requirements:**

Hilda P. Martinez, Dr. Hector Alvarez, Lupita Fuentes, Glenna Purcell,  
Christopher Hiller, Victor E. Perry and Jorge Barrera  
\_\_\_\_\_ (names).

The following board members are deficient in meeting the additional continuing education requirements:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members have scheduled training to timely complete the additional continuing education requirements:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members have time remaining to complete the additional continuing education requirements and have not yet scheduled this training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

**Evaluating Student Academic Performance and Setting Goals**

**NOTE: This training must be completed every two years.**

**Board President or Presiding Officer of the Board announce as applicable:**

The following board members have completed the biennial training on evaluating student academic performance and setting goals:

Hilda P. Martinez, Dr. Hector Alvarez, Lupita Fuentes, Glenna Purcell,  
Christopher Hiller, Victor E. Perry and Jorge Barrera  
\_\_\_\_\_ (names).

The following board members are deficient in meeting the required biennial training on evaluating student academic performance and setting goals:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members have scheduled training to timely complete the biennial training on evaluating student academic performance and setting goals:

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members have time remaining to complete the biennial training on evaluating student academic performance and setting goals and have not yet scheduled this training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

**Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children**

**NOTE: This training must be completed every two years.**

**Board President or Presiding Officer of the Board announce as applicable:**

**The following board members have completed the biennial training on identifying and reporting abuse and trafficking:**

Hilda P. Martinez, Dr. Hector Alvarez, Lupita Fuentes, Glenna Purcell,  
Christopher Hiller, Victor E. Perry and Jorge Barrera  
\_\_\_\_\_ (names).

The following board members are deficient in meeting the required biennial training on identifying and reporting abuse and trafficking :

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members have scheduled training to timely complete the biennial training on identifying and reporting abuse and trafficking :

\_\_\_\_\_  
\_\_\_\_\_ (names).

The following board members have time remaining to complete the biennial training on identifying and reporting abuse and trafficking and have not yet scheduled this training:

\_\_\_\_\_  
\_\_\_\_\_ (names).

**EXCEEDING REQUIRED CONTINUING EDUCATION**

**Board President or Presiding Officer of the Board announce as applicable for each board member:**

Board Member Hilda P. Martinez (name) exceeded the required amount of continuing education training by 4 (insert total hours that exceeded continuing education requirements) additional hours.

Board Member Dr. Hector Alvarez (name) exceeded the required amount of continuing education training by 2 (insert total hours that exceeded continuing education requirements) additional hours.

Board Member Lupita Alvarez (name) exceeded the required amount of continuing education training by 2 (insert total hours that exceeded continuing education requirements) additional hours.

Board Member Glenna Purcell (name) exceeded the required amount of continuing education training by 1 (insert total hours that exceeded continuing education requirements) additional hours.

Board Member Christopher Hiller (name) exceeded the required amount of continuing education training by 4 (insert total hours that exceeded continuing education requirements) additional hours.

Board Member Victor E. Perry (name) exceeded the required amount of continuing education training by 4 (insert total hours that exceeded continuing education requirements) additional hours.

Board Member Jorge Barrera (name) exceeded the required amount of continuing education training by 3 (insert total hours that exceeded continuing education requirements) additional hours.

This document is continually updated at [tasb.org/Services/Legal-Services/TASB-School-Law-eSource/Governance/documents/bd-pres-announcement-on-cont-ed-of-bd-mems.pdf](https://tasb.org/Services/Legal-Services/TASB-School-Law-eSource/Governance/documents/bd-pres-announcement-on-cont-ed-of-bd-mems.pdf). For more information on school law topics, visit TASB School Law eSource at [schoollawesource.tasb.org](https://schoollawesource.tasb.org).

*This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is not an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. Consult with your own attorneys to apply these legal principles to specific fact situations.*

Updated February 2021