

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 8/18/23

**Board Approval:** 8/21/23

**Contractor:** Ben Lawrence

**Phone:** \_\_\_\_\_

**Address:** 30 Ring Neck Drive Harrisburg, PA 17112  
P.O. Box or Street Address City, State, Zip

**Type of Project/Service** (be specific) Temporary On-Line Technology (IT) Services, as needed. Contractor will invoice the district for time spent assisting staff with support in (IT) Technology.

**Contracted Dates:** 8/21/23 as needed

Rate per hour/per day: \$30.00 x \_\_\_\_\_ # of Days = \_\_\_\_\_  
Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = NA  
Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = NA  
Other costs (explain): \_\_\_\_\_ = NA  
**Total Project Cost** = \$ \_\_\_\_\_

**Contract to be paid from:**

126.78.162.2220.111  
226.78.162.2220.111

**Independent Contractor:**

- Submit invoice on completion  
 Other \_\_\_\_\_

**Employee:**

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Corrina Guardipee-Hall  
**Principal/Supervisor**

92-2652733  
**Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office