



Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 04/01/2025

Item Title:	<u>Change Order #003 to Amend the Owner/Contractor</u>	<u>X</u>	Action
	<u>Agreement with Insight Public Sector, Inc.</u>		Information
	<u>CSP #21-121 BISD Intercom Upgrades Various</u>		Discussion
	<u>School Campuses</u>		

BACKGROUND:

Administration recommends approval of Change Order #003 to the Owner/Contractor Agreement with Insight Public Sector, Inc. for the CSP #21-121 BISD Intercom Upgrades Various School Campuses. The change order is credit back to the District \$133,717.69 for unused funds on allowances.

Attached for reference find the following documents:

- Change Order – AIA Document G701-2017
- Cover Letter –
- Summary Breakdown (Exhibit “A” & “B”)

FISCAL IMPLICATIONS:

Contract amount increase by \$133,717.69

Fund 188

RECOMMENDATION:

Recommend approval of Change Order #003 to amend the Owner/Contractor Agreement with Insight Public Sector, Inc for the CSP #21-121-BISD Intercom Upgrades Various School Campuses, of \$133,717.69. The amount represents unused funds in the allowances under fund 188 (Credit back to the District).


Manuel Hinojosa, FAIA

Submitted by: Principal / Program Admin

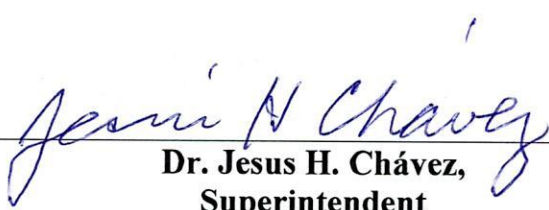
Alonso Guerrero

Recommended by: Health Services & Operation

Alejandro Cespedes

Approved by: Chief Financial Officer

Approved for Submission to Board of Education:


Dr. Jesus H. Chávez,
Superintendent

When Necessary, Additional Background May Follow This.

AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> CSP #21-121 BISD Intercom Upgrades Various School Campuses	CONTRACT INFORMATION: Contract For: Intercom Upgrades Date: December 09, 2020	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: November 17, 2024
OWNER: <i>(Name and address)</i> Brownsville Independent School District 1900 E. Price Rd. Brownsville, TX 78521	ARCHITECT: <i>(Name and address)</i> Ethos Engineering 1126 South Commerce Street Harlingen, TX 78550	CONTRACTOR: <i>(Name and address)</i> Insight Public Sector, Inc. 2712 N. McColl Road McAllen, TX 78501

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Order No. 3 is to provide Owner with credit for spare materials (Hardware, Cabling & Conduits) and return remaining allowance to Owner. See summary breakdown attached as Exhibit "A" & Exhibit "B".

Change Order No. 1: Extend date of Substantial Completion

Change Order No. 2: to increase the contract amount for RFI's and Skinner (Cost Increase).

Change Order No. 3: to provide Owner with credit for spare materials (Hardware, Cabling & Conduits) and return remaining allowance to Owner. See summary breakdown attached as Exhibit "A" & Exhibit "B".

Spare Material Hardware Credit: \$8,432.75
Spare Material Cabling/Conduit: \$34,174.74
Total Return of Credits to Owner: <\$42,607.49>

Beginning Allowance Balance: \$91,110.20
Return of Allowance to Owner: <\$91,110.20>
Ending Allowance Balance: \$0.00

The original Contract Sum was	\$ 3,315,626.69
The net change by previously authorized Change Orders	\$ 39,214.08
The Contract Sum prior to this Change Order was	\$ 3,354,840.77
The Contract Sum will be decreased by this Change Order in the amount of	\$ 133,717.69
The new Contract Sum including this Change Order will be	\$ 3,221,123.08
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be unchanged	

NOTE: This Change Order does ~~not~~ include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.



1126 South Commerce
Harlingen, TX 78550
Off: (956) 230-3435
Fax: (956) 720-0830
www.ethoseng.net

November 17, 2024

Brownsville ISD
1900 E. Price Road
Brownsville, TX 78521

RE: BISD Intercom Upgrades - District Wide PO#P368537, PO#P367867

This Change Order includes adjustments to the Contract Sum, specifically involving credits and adjustments for surplus materials. Change Order No. 3 includes a credit to the Owner for unused spare materials, including hardware, cabling, and conduits. The credit reflects the value of these materials that were not required for the project. In addition to the credit for spare materials, this Change Order provides for the return of the remaining allowance to the Owner. For a detailed breakdown of these adjustments, please refer to the attached summary.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'G. Quintanilla', is written over a faint, larger signature.

Guillermo Quintanilla

Principal

Ethos Engineering

C (956) 564.2811

O (956) 230.3435

gquin@ethoseng.net

Exhibit "A"



2712 North McColl Rd

McAllen Tx, 78542

Letter Head

CSP 21-121 BISD Intercom Upgrades

Insight Credits Summary

Spare Materials Hardware	\$8,432.75
Spare Materials Cabling/Conduit	\$34,174.74
Total	\$42,607.49

Reference Templates:

Pg 2. Spare Material Hardware

Pg 3. Spare Materials Cabling/Conduit

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Ethos Engineering

ARCHITECT (Firm name)



SIGNATURE

Guillermo Quintanilla, Principal

PRINTED NAME AND TITLE

February 18, 2025

DATE

Insight Public Sector, Inc.

CONTRACTOR (Firm name)



SIGNATURE

PRINTED NAME AND TITLE

DATE

Brownsville Independent School District

OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

2x2 VE422A-2 speakers	Used	Unit Deliver	Unit Credit	Unit Price Credit		Round Spks S- 500	Used	Unit Deliver	Unit Credit	Unit Price Credit
180	66	74	40	\$4,007.75		145	11	83	51	\$1,785.00

2x2 VECTLA-2 speakers	Used	Unit Deliver	Unit credit	Unit Price Credit		Round Spks V- 1020C	Used	Unit Deliver	Unit Credit	Unit Price Credit
20	4	16	0	\$0.00		20	3	17	0	\$0.00

Wall S- 504 Mount	Used	Unit Deliver	Unit Credit	Unit Price Credit		Call Button	Used	Unit Deliver	Unit Credit	Unit Price Credit
80	3	77	0	\$0.00		195	144	67	-16	-\$221.00

Wall V9880 Mount	Used	Unit Deliver	Unit Credit	Unit Price Credit		V Horn V- 1030	Used	Unit Deliver	Unit Credit	Unit Price Credit
5	0	5	0	\$0.00		8	1	7		\$0.00

Atlas VT- 152UCN Horn	Used	Unit Deliver	Unit Credit	Unit Price Credit
62	48	17		\$1,846.00

Phone	Used	Deliver	Unit Price Credit
5	1	4	\$1,015.00

Intercom device spare material credit cost **\$8,432.75**

Cabling and Raceway tally	Cable	PVC	EMT	RMC	
AIKEN ELEMENTARY					
BEN BRITE ELEMENTARY					
BURNS ELEMENTARY	685				RFI 27
CANALES ELEMENTARY					
CASTANEDA ELEMENTARY					
CHAMPION ELEMENTARY	180				RFI 19
CROMACK ELEMENTARY					
DEL CASTILLO ELEMENTARY					
EGLY ELEMENTARY	100		100		RFI 12
GALLEGOS ELEMENTARY					
GARDEN PARK ELEMENTARY	200				RFI 21
GONZALES ELEMENTARY					
KELLER ELEMENTARY					
MARTIN ELEMENTARY					
ORTIZ ELEMENTARY					
PEREDES ELEMENTARY					RFI 30
PENA ELEMENTARY	150				RFI 22
PEREZ ELEMENTARY					
PULLAM ELEMENTARY					
RUSSELL ELEMENTARY					
SHARP ELEMENTARY					
SKINNER ELEMENTARY					
SOUTHMOST ELEMENTARY					
VILLA NUEVA ELEMENTARY					
YTURRIA ELEMENTARY					
BESTEIRO MIDDLE SCHOOL					
FAULK MIDDLE SCHOOL					
GARCIA MIDDLE SCHOOL	220				RFI 6
EDDIE LUCIO MIDDLE SCHOOL	85				RFI 7
MANZANO MIDDLE SCHOOL	1500				RFI 35
OLIVEIRA MIDDLE SCHOOL					
PERKINS MIDDLE SCHOOL					
STELL MIDDLE SCHOOL				100	RFI 39
VELA MIDDLE SCHOOL					
BROWNSVILLE EARLY COLLEGE					
HANNA EARLY COLLEGE HIGH					
PACE EARLY COLLEGE HIGH	1900				RFI 38
PORTER EARLY COLLEGE HIGH	2550				RFI 20, 23
CUMMINGS MIDDLE SCHOOL					
LINCOLN PARK HIGH SCHOOL					
VERMILLION	100		40		RFI 8
TOTAL Used	7670	0	140	100	
Budget	5000	5000	5000	5000	
Remaining balance	-2670	5000	4860	4900	
Credits costs	-\$582.06	\$3,750.00	\$7,192.80	\$23,814.00	
Spare Material Cost Credit			Total	\$34,174.74	

Exhibit "B"



1126 S. Commerce St.
Harlingen, Tx 78550
O: (956) 230-3435
F: (956) 720-0830

November 16, 2024

Brownsville ISD
1900 E. Price Road, RM 303
Brownsville, TX 78521

Ref: BISD Intercom Upgrades

Please find below a detailed summary breakdown of the \$42,607.49 credit for the spare material for each campus as part of Change Order #03.

Summary for BISD Intercom Upgrades: Change Order #03 - Credit for Spare Material		
	Campus	Amount Per Campus
1	Aiken Elementary	\$1,039.20
2	Ben Brite Elementary	\$1,039.20
3	Burns Elementary	\$1,039.20
4	Canales Elementary	\$1,039.20
5	Castaneda Elementary	\$1,039.20
6	Champion Elementary	\$1,039.20
7	Cromack Elementary	\$1,039.20
8	Del Castillo Elementary	\$1,039.20
9	Egly Elementary	\$1,039.20
10	Gallegos Elementary	\$1,039.20
11	Garden Park Elementary	\$1,039.20
12	Gonzalez Elementary	\$1,039.20
13	Keller Elementary	\$1,039.21
14	Martin Elementary	\$1,039.21
15	Ortiz Elementary	\$1,039.21
16	Paredes Elementary	\$1,039.21
17	Pena Elementary	\$1,039.21
18	Perez Elementary	\$1,039.21

19	Pullam Elementary	\$1,039.21
20	Russell Elementary	\$1,039.21
21	Sharp Elementary	\$1,039.21
22	Skinner Elementary	\$1,039.21
23	Southmost Elementary	\$1,039.21
24	Vermillion Elementary	\$1,039.21
25	Villa Nueva Elementary	\$1,039.21
26	Yturria Elementary	\$1,039.21
27	Besterio Middle School	\$1,039.21
28	Faulk Middle School	\$1,039.21
29	Garcia Middle School	\$1,039.21
30	Lucio Middle School	\$1,039.21
31	Manzano Middle School	\$1,039.21
32	Oliveira Middle School	\$1,039.21
33	Perkins Middle School	\$1,039.21
34	Stell Middle School	\$1,039.21
35	Vela Middle School	\$1,039.21
36	Brownsville Early College H.S.	\$1,039.21
37	Hanna Early College H.S.	\$1,039.21
38	Pace Early College H.S.	\$1,039.21
39	Porter Early College H.S.	\$1,039.21
40	Brownsville Learning Center	\$1,039.21
41	Lincoln Park Middle School	\$1,039.21
Total Amount Per Campus:		\$42,607.49

Should you have any inquiries or require further clarification, please do not hesitate to contact me.

Thank You,



JOSE G. LEAL III
CA PROJECT MANAGER

a: 1126 S. Commerce St. Harlingen TX. 78550
e: jose@ethoseng.net
w: ethoseng.net
o: (956) 230-3435 f: (956) 720-0830 c: (956) 572-7613