



BOARD MEETING DATE
January 13, 2014

APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- December 16, 2013 – Business Meeting

BACKGROUND INFORMATION:

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions (executive and regular) are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(14-370) BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



Business Meeting

December 16, 2013

Board Members Present

Mary VanderWeele, Chair
Jeff Hicks, Vice Chair
LeeAnn Larsen
Linda Degman
Anne Bryan
Donny Tyner
Susan Greenberg

Staff Present

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Sue Robertson	Chief Human Resource Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communication Officer
Claire Hertz	Chief Financial Officer
Maureen Callahan	Chief Academic Officer
Vicki Lukich	Executive Administrator
Barbara Evans	Executive Administrator
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Jan Martin	Administrator for Curriculum, Instruction & Assessment
Danielle Sheldrake	Administrator for Student Services
Jon Bridges	Administrator for Instructional Accountability
Matt Casteel	Administrator for Grading & Reporting
Dick Steinbrugge	Executive Administrator for Facilities

Visitors: 25

Media: 1

The meeting was called to order at 6:36 p.m.

CALL MEETING TO ORDER – Mary VanderWeele

School Board Chair Mary VanderWeele called the Business Meeting to order at 6:36 p.m. School Board High School Reps, Gabriel Mendez, Rushil Vora, Ana Sabarots and Jackie Salzinger, led the group in the Pledge to the Flag.

RECOGNITION OF STUDENTS, STAFF AND COMMUNITY

WE Collaborate: Beaverton School District Clothes Closet and Shoe Box

The Clothes Closet and Shoe Box program is an outstanding volunteer program providing exceptional service to students in need. The Clothes Closet provides clothing for children in grades K-12 enrolled in a Beaverton school. Beaverton School District parent groups and community volunteers staff the Clothes Closet as well as supporting the program with financial contributions. The Shoe Box program offers a one-time purchase of new shoes for students in extreme need.

WE Embrace Equity: Beaverton High School PACE Program

Beaverton High School students and staff are working together to provide a caring and inclusive learning environment for every person so that all students, regardless of their backgrounds, are able to Think, Know, Act, Go.

In October of 2012, a group of students who represent all factions of the diverse student body were selected to serve on the Principal's Advisory Council on Equity (PACE), to advise Principal Anne Erwin about how to help all Beaverton High School students succeed and graduate.

BOARD PROCEDURES – Mary VanderWeele

Mary VanderWeele asked if there were any changes to the agenda. There were no changes.

PUBLIC PARTICIPATION

- Gabriella Barile, Sunset High School student, addressed the Board regarding the Grading and Reporting system. She stated that the system is difficult for students to understand where they stand. The Proficiency Grading is inconsistent, has different grading scales and is based on teacher interpretation. Gabriella also stated that the system is unnecessary because it converts back to letter grades.
- David Strayer stated his praise and gratitude to the Bond Community Involvement Committee for a great job.

BOARD COMMUNICATION

A. Individual School Board Member Comments

- Donna Tyner reported visiting the International School of Beaverton on November 21. She thanked Principal Jill O'Neill and Amy Schuff, the IB Diploma Coordinator who provided the tour of the school.
Donna took a tour of the after school program at Kinnaman Elementary on December 3 with Principal Michael Crandall. The program is funded with a 5-year grant and can only serve 200 students. There is a long waiting list.
On Thursday, December 12, Donna and Susan Greenberg attended the Fir Grove Elementary School Winter concert. Students danced, sang and played instruments all under the direction of Jennifer Mohr. She put on a fabulous program and the performances were exceptional.
Donna also reported on a parent/community group that is growing in numbers headed by Linda Nezbeda. The goal of the group is to connect schools with resources in hopes of providing more opportunities to students for music, dance, art, tutoring, mentoring, leadership, job shadowing and internships. The group is also trying to address student's basic needs to help them through the day such as food and clothing. Donna applauded Linda and the group of parents who are putting the "WE" in action.
- Susan Greenberg toured McKay Elementary School with Jeff Rose. The students were all very engaged.
Susan reported on the progress of the Music Task Force. They have met six times and have developed three sub committees. They are working on a proposal to the Budget Committee.
- Jeff Hicks attended the Oregon Leadership Network Leadership Conference on December 3. The OLN is the only Leadership Network in the nation with equity at its core. Danica Jensen brought students who spoke about the importance of listening to student voices and about being known and recognized within their school building.
Jeff also reported that Conestoga Middle School had a Bring Your Progress Report to School evening event at the school. Parents could bring their child's progress report in to get help in understanding how to interpret the results. About 50 people took advantage of the opportunity.
- Anne Bryan reported that she has received emails regarding Grading & Reporting, the Bond project recommendations, the Summa program and the Board's role in Community Engagement/Partnerships. She attended a funeral where students from Westview High School sang. They did a very nice job.
Anne also stated that she reviewed and interviewed candidates for the Budget Committee. She was impressed with the credentials of each. When she decided on her selection she reached out to Tom Quillin for his opinion. He wanted the Board to know that he is pleased to see that the Ending Fund Balance is projected to be 5.3%.

B. Superintendent's Comments

- Superintendent Rose stated that the past years have been difficult financially. This is the first year since he has been a Superintendent that there has been extra money to allocate.
- He liked that the School Board recognitions and the Student Reps reports were focused on the Pillars.
- The Board committee work this year has been incredible. A lot of work has been done.
- The Bond work, though not complete, has completed milestones.
- Strategic Plan work has accomplished identifying the measurements that focus success on what we want to be known for.
- The Southridge community has stepped up to develop the Community Plaza Project.

HIGH SCHOOL BOARD REPRESENTATIVES – Vicki Lukich

Anna Sabarots, Southridge High School Rep, exemplified the WE Pillars – Excellence and Collaboration, by reporting on the Student Council work. The Student Council has been successful in opening communication throughout the school with both students and faculty.

Gabriel Mendez, Merlo Station High School Rep, spoke to the school's initiatives on the Pillars. Collaboration can attempt to fill in the gaps of unfunded mandates. Equity is expressed through their LGBTQ Gay Straight Alliance eliminating the stigma in the institution. Equity is also exemplified through the comprehensive health care with family planning, contraception and sexual health education.

Rushil Vora, Sunset High School Rep, reported that collaboration is increased with their Stitch Online program providing students with a way to give feedback on improving the climate at Sunset High School. The school has also established community partners with Columbia Sportswear and ESI; both of these neighbors have provided internships for students.

Jackie Salzinger, Westview High School Rep, presented on the WE Pillar – Embracing Equity. She explained the difference between equality and equity. The school developed a summer school program that enhanced 200 student's education. The program is self-funded with a progressive funding system.

REPORTS

1. School Board Committee Work

- a. Strategic Plan – Mary VanderWeele reported that on tonight's agenda is an action item for the Strategic Plan Indicators and Reporting Timeline. The committee has also been working on a communication plan and how to make connections with the classroom.
- b. Funding – Susan Greenberg reported that the joint School Board meeting with Portland Public Schools and Salem Keiser School District has been put on hold. The Washington County Summit has been scheduled on January 23 at 6 p.m. at the Administration Center. The committee also asked the Board to save the date, January 28 for the Legislative Breakfast.

2. Superintendent Progress Report – Jeff Rose

Supt. Rose asked the Board for their question and comments to the report submitted in the Board Packet.

- Is the data system readily available as a student growth tool?
 - The Student Plan and Profile is the tool that will show if Supt. Rose is on track.
- This is a very helpful report, thank you.
- Do all schools now have learning teams established?
 - All schools have a system for learning teams. Time is a factor especially at the high school level. Not all teams meet weekly, which is a challenge.
- What are the measurements for improving teacher effectiveness?
 - There is a new evaluation system for all educators.
 - We are now using data as a part of the evaluation.
 - The evaluation is now aligned with rubrics.

- The new system was developed in collaboration with the Oregon Education Association, Beaverton Education Association and administrators.

3. Financial Report – Claire Hertz

Claire Hertz reported that the ending fund balance is projected to be at 5.3%.

The Local Option Levy revenue is about \$3 million over projected. The funds will be used for classroom teachers. The funds will be very targeted to fill in gaps to increase student achievement rather than sprinkled throughout the entire District.

4. Bond Update – Ron Porterfield, Dick Steinbrugge, Pam Treece, Linda Degman, LeeAnn Larsen, David Etchart

Ron Porterfield introduced Pam Treece, David Etchart, Linda Degman, LeeAnn Larsen and Dick Steinbrugge.

Pam Treece is the chair of the Bond Community Involvement Committee. Pam is the Executive Director of the Northwest Economic Alliance and has grandchildren in Beaverton School District.

Pam explained that there is a 19-member committee. They met 5 times and took 5 different tours to see first hand the needed projects. The committee also collected feedback from the community. Last week the committee came to a consensus on the project list, total dollar amount and to have one election instead of two.

There is a good balance between modernization of buildings (55%) and new capacity (35%) with technology at 10%.

Questions and comments:

- Thank you for all your hard work. Why was the construction cost for the new high school reduced?
 - The estimate by the architect included \$11.5 million for land acquisition. That was a duplication of funds.
- Thank you and all the members of the committee for their time and effort.
- Shifts in attendance boundaries will be necessary to balance out attendance.

BREAK – 8:00 – 8:10 p.m.

DISCUSSION ITEMS

A. Board Communication Strategy – Draft Brochure – Anne Bryan

Anne Bryan presented a draft copy of the School Board Brochure. She asked the Board for feedback on the content. She asked, “Is this the right information?”

- If the Board has a generic email, we will need to appoint a person to monitor it. It is important that emails do not go unanswered.
- Great job, this elevates our work.
- Fabulous.
- We should receive more feedback so don’t print too many on the first run.
- Good job.

Next steps are to decide how and where to put this information on the website.

ACTION ITEMS

A. Comprehensive Annual Financial Report (CAFR) (13-354)

Claire Hertz introduced Andre Schellhaas, and Rob Drake, Audit Committee Chair. She thanked LeeAnn Larsen and Anne Bryan for their hard work on the committee.

Rob Drake commended Claire Hertz and Andre Schellhaas stating that this was the best budget report he has seen in 25 years in the business. He assured the Board that the District funds are being well managed.

Questions and comments:

- It shows amazing work by District staff to have such a clean audit.

LeeAnn Larsen moved that the School Board receive the Comprehensive Annual Financial Report for the year ended June 30, 2013 now on file in the Office of the Chief Financial Officer.

Donna Tyner seconded and the motion passed unanimously.

B. Appoint Budget Committee Members (13-355)

Donna Tyner introduced Cindy Owen as her selected appointee for Zone 4.

Anne Bryan introduced Simer Singh as her selected appointee for Zone 2.

Susan Greenberg nominated Tim Garey as her selected appointee for Zone 1.

LeeAnn Larsen moved to approve the following appointees to fill the four vacant Budget Committee positions:

Tim Garey	Zone 1	2014
Simer Singh	Zone 2	2014
Cindy Owen	Zone 4	2016

Donna Tyner seconded and the motion passed unanimously.

C. Budget Calendar and Financial Goals Approval (13-356)

LeeAnn Larsen moved to approve the Budget Calendar, Process and Financial Goals for the 2014-2015 school year.

Linda Degman seconded and the motion passed unanimously.

D. Strategic Plan Indicators and Reporting Timelines (13-357)

LeeAnn Larsen moved to approve the Strategic Plan indicators and reporting timelines.

Linda Degman seconded and the motion passed unanimously.

E. 2014 Legislative Agenda (13-358)

Susan Greenberg explained that the committee discussed adding the student data privacy issue as an additional Legislative Priority and decided that their focus during this shortened legislative session should remain focused on two items:

1. Investment in Pre-K-20 Education
2. Support for State-Wide Initiatives
 - a. Full-day Kindergarten (SB 248)
 - b. Physical Education (HB 3141)
 - c. Inter-District Transfer of Students (HB 3681)

LeeAnn Larsen moved to support the Legislative agenda for 2013-2014 school year as submitted.

Susan Greenberg seconded and the motion passed unanimously.

F. Southridge Community Plaza Project (13-359)

Ron Porterfield introduced Todd Corsetti, Dave Garske, Jeff Keller, and Dick Steinbrugge.

He explained the Southridge High School Community Plaza Committee, a part of the Boosters Club, has developed a design concept for a Community Plaza project and is proposing to build these new facilities utilizing a combination of fund raising and donated in-kind labor and

materials. School Board Policy FF defines acceptable ways to recognize deceased students and staff. School Board Policy DJ requires Board approval of contracts exceeding \$150,000.

Dave Garske, Senior Operations Manager for Hoffman Construction and a parent of a Southridge High School student, will be leading the project. He is relying on a wealth of connections in the construction industry to help out.

The Community Plaza Committee/Boosters Club anticipates initiating project-permitting activities in January 2014, with construction starting in the spring and being completed before school starting in September 2014.

Questions and comments:

- Thank you for all your hard work on this project and bringing the community together for the project.
- This will be an amazing tribute.
- Grateful for this idea and implementation.
- Where are you in fundraising?
 - With so much of the project being completed with in-kind labor and materials from contractors we are about 60 – 75% funded.
- What are the risks?
 - With most volunteer capital improvements you need to worry about the volunteers getting in over their heads and not completing the project. This project has professional expertise and donated professional labor. The risks are very low. Nothing will be started without plans and permits for the total project.

LeeAnn Larsen moved to authorize the Superintendent, or designee, to enter into an agreement with the Southridge High School Boosters Club for the Club's construction of the Southridge High School Community Plaza solely utilizing the Boosters' resources.

Jeff Hicks seconded and the motion passed unanimously.

G. Consent Agenda

LeeAnn Larsen moved to approve the Consent Agenda.

Linda Degman seconded and the motion passed unanimously.

1. Personnel (13-360)

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

2. Public Contracts (13-361)

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract item as submitted at this meeting.

3. Approval of Board Meeting Minutes (13-362)

BE IT RESOLVED that the minutes of the listed School Board meeting be and hereby are approved for: *November 18, 2013 – Business Meeting.*

4. Grant Report (13-363)

BE IT RESOLVED that the Grant Report and Proposals be and hereby are approved as submitted at this meeting.

5. Community Partnership Teams (13-364)

BE IT RESOLVED that the School Board and administrative staff receive the Community Partnership minutes as an information item.

6. Approval of Amendment to Tax Shelter Annuity 403(B) Plan (13-365)

BE IT RESOLVED that the Amendment to Tax Shelter Annuity 403(B) be and hereby are approved as submitted at this meeting.

7. Washington County Roadway Safety Concerns (13-366)

BE IT RESOLVED that the School Board supports the request to Washington County Board of Commissioners to consider necessary improvements for safe travel.

CLOSING COMMENTS AND NEXT STEPS

Mary VanderWeele thanked everybody for their preparation and hard work for this meeting. The January 13, 2014 School Board Business Meeting Agenda is well underway and is already packed. If anyone has any additional items Mary asked that they be emailed to her.

ADJOURNMENT

The meeting was adjourned at 8:55 p.m.

Submitted by Carol Marshall, School Board Recording Secretary.

Mary VanderWeele, School Board Chair