

AZTEC MUNICIPAL SCHOOL DISTRICT NO 2  
REGULAR MEETING  
MINUTES **Draft – Not Official**  
November 7, 2024

BOARD MEMBERS PRESENT: Fran Dobey, President  
Jimmy Dusenbery, Vice President  
Katie Buchholz, Member  
Amanda Sutherland, Member

ABSENT: Laci Newland, Secretary

SCHOOL PERSONNEL PRESENT: Lauren Laws, Interim Superintendent  
Evelyn Garcia, Associate Superintendent of Finance  
Jason Miller, Director of Technology  
Brian Dowdy, CTE Director  
David Sweet, Director of Athletics and Activities  
Brenda McNeal, Koogler Middle School Principal  
Samantha Arrington, Koogler Middle School Assistant Principal  
John Laws, Director of Transportation  
Ashley Lee, Teacher  
Jessica Howard, Technology

VISITORS: Josh Curry  
Ben Olguin  
Ali Laws  
Jayanna Hank  
Azurae Drinkard  
Isaac Espinoza  
Wyatt Hare  
Devon Rae Hare  
Kevin Howells  
Trysten Howells  
Alyssa Howells  
Olena Castaneda  
Cruz Castaneda  
Brian Howard  
Leesha Allen  
Xzavier Hernandez  
Melissa Hernandez  
Steve Curry  
Sandra Mascarenas  
Chris Hare  
Jessica Emery  
Hank Emery  
Barry Emery  
Conor Lee  
Hailey Bouren

Tyler Carter  
Gina Carter  
Annette DiGiacomo  
Rogan DiGiacomo  
Bailey Hare  
Cooper Gomez  
Darlene Baeza  
Tiffany Elwood  
Nikko Elwood  
Keevana Dan  
Caydence McCabe  
Jack Howard  
Julius Dixon  
Helen Moore  
Kegan Keller  
Brendan McLaughlin  
Kelsie Dixon  
Kaison Meador

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Board President Mrs. Fran Dobey in the Board Room at Central Office. This meeting is streaming live on Aztec Schools Website via Zoom. The Aztec Board of Education welcomes you to this meeting.

VERIFICATION OF QUORUM/ROLL CALL

Roll call:	Fran Dobey, President	HERE
	Jimmy Dusenbery, Vice President	HERE
	Laci Newland, Secretary	ABSENT
	Amanda Sutherland, Member	HERE
	Katie Buchholz, Member	HERE

WELCOME/PLEDGE OF ALLEGIANCE TO THE FLAG

The Aztec Board of Education welcomes you to this meeting.

If you wish to express an opinion or ask questions unrelated to the agenda, please direct those to the appropriate administrator and/or board member(s) outside of this meeting.

It is our intent to maintain a professional atmosphere during this meeting. Public input is always welcomed, pursuant to board policy BEDH. Please refer to our handout on the website under Board Meetings that describes the appropriate procedures and decorum for public input.

If you are present in the Board Room, please turn off or silence your cell phones and avoid side conversations. If a need arises for a side conversation, please step out of the room to not disrupt business at hand.

Board President Mrs. Fran Dobey welcomed those attending. Mrs. Lee led the Pledge of Allegiance and the Pledge to the New Mexico State Flag.

We would ask now that you please stand for our pledge of allegiance and the salute to the state flag. Official Salute to the New Mexico Flag: "I salute the flag of the State of New Mexico and the Zia symbol of perfect friendship among united cultures.

APPROVAL OF AGENDA\*

Board President Mrs. Fran Dobey presented and recommended to approve the agenda as presented. Board Member Ms. Amanda Sutherland made a motion to approve the agenda as presented; second Board Vice President Mr. Jimmy Dusenbery vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

APPROVAL OF MINUTES\*

Board President Mrs. Fran Dobey presented and recommended to approve the minutes from the October Board Meetings as presented. Board Member Mrs. Katie Buchholz made a motion to approve the minutes from the October Board Meetings as presented; second Board Member Ms. Amanda Sutherland; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

RECOGNITION AND PRESENTATIONS

Interim Superintendent Mrs. Lauren Laws introduced Mrs. Brenda McNeal, Koogler Middle School Principal and Mrs. Samantha Arrington, Koogler Middle School Assistant Principal, to present the Koogler Middle School Spotlight. The Tiger News Team students and Ashley Lee, Teacher, presented on the Tiger News Team activities. Discussion was held.

PUBLIC FORUM

Description:

The Aztec Municipal School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, etc. Per board policy BEDH, please keep in mind the following practices:

- Questions of fact asked by the public shall, when appropriate, be answered by the President or referred to the Superintendent for reply. No action or discussion shall transpire among Board members regarding such questions or comments. Questions requiring investigation shall be referred to the Superintendent for later report to the Board. Questions or comments on matters that are currently under legal review will not receive a response.
- The President has set a time limit on the length of the comment period. This time limit is five (5) minutes and the lending or borrowing of time is not permitted. The time limit may be shortened depending on the number of speakers signed up to speak during public comment to allow more speakers to be heard.
- Personal attacks upon Board members, staff personnel, or other persons in attendance or absent by individuals who address the Board are prohibited. Presenters are cautioned that statements or representations concerning others that convey an unjustly unfavorable impression may subject the presenter to civil action for defamation.

No Public Forum Requests

REPORTS

Interim Superintendent’s Report – Interim Superintendent Mrs. Lauren Laws presented the Interim Superintendent’s Report. Interim Superintendent Mrs. Lauren Laws included the Interim Superintendent’s Report in Board Book. Discussion was held.

Personnel Report - Interim Superintendent Mrs. Lauren Laws presented the Personnel Report. Mr. Jonathan Acrey, Associate Superintendent of Human Resources, included the Personnel Report in Board Book. Discussion was held.

ACTION ITEMS\*

Approve Fundraiser Requests – Action Items 9-A to 9-L\*

Interim Superintendent Mrs. Lauren Laws presented the request to approve the Fundraiser Requests – 9-A to 9-L as presented. Board Vice President Mr. Jimmy Dusenbery made a motion to approve the Fundraiser Requests – 9-A- to 9-L as presented; second Board Member Mrs. Katie Buchholz; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

Approve Student/Field Trip Request – Aztec High School – PlayMakers – NMAA One-Act Festival – Rio Rancho, New Mexico\*

Interim Superintendent Mrs. Lauren Laws presented the request to approve the Student/Field Trip Request – Aztec High School – PlayMakers – NMAA One-Act Festival – Rio Rancho, New Mexico as presented. Board Member Ms. Amanda Sutherland made a motion to approve the Student/Field Trip

Request – Aztec High School – PlayMakers – NMAA One-Act Festival – Rio Rancho, New Mexico as presented; second Board Vice President Mr. Jimmy Dusenbery; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

Discuss and Approve Revisions to Board Policy C-0631 – CBI -E – Evaluation of Superintendent\*

Interim Superintendent Mrs. Lauren Laws presented the request to approve the Revision to Board Policy C-0631 - CBI – E – Evaluation of Superintendent as presented. Board Member Mrs. Katie Buchholz made a motion to approve the Revision to Board Policy C-0631 - CBI – E – Evaluation of Superintendent as presented; second Board Member Ms. Amanda Sutherland; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

CONSENT AGENDA\*

Interim Superintendent Mrs. Lauren Laws presented and recommended the approval of the Consent Agenda as presented. Mrs. Evelyn Garcia, Director of Finance, included the Consent Agenda in the Board Packet. Board Vice President Mr. Jimmy Dusenbery made a motion to approve the Consent Agenda as presented; second Board Member Mrs. Katie Buchholz; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

FUTURE BUSINESS

Regular School Board Meeting, Wednesday, December 11, 2024 @ 6:00 p.m.  
Working Session, Wednesday, December 11, 2024 @ 5:00 p.m.  
NMSBA Annual Convention – December 12 to December 14, 2024, Albuquerque, New Mexico

The Regular Board Meeting was paused at 6:23 p.m. to continue when the Koogler Middle School Football Team arrives at 6:45 p.m.

Board President Mrs. Fran Dobey Board recommended the Board of Education return to the Regular Board Meeting. Board Vice President Mr. Jimmy Dusenbery made a motion to return to the Regular Board Meeting at 6:45 p.m.; second Board Member Ms. Amanda Sutherland; vote unanimous.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

Interim Superintendent Mrs. Lauren Laws introduced the Koogler Middle School Football Players and their Coaches to recognize their successful 2024 football season. Discussion was held.

EXECUTIVE SESSION – The Board of Education Will Convene In A Closed Executive Session As Permitted Under Section 10-15-1(H)(2) for the Interim Superintendent’s Evaluation.

Board President Mrs. Fran Dobey recommended the Board of Education Convene In A Closed Executive Session as Permitted Under Section 10-15-1(H)(2) for the Interim Superintendent’s Evaluation as presented. Board Member Mrs. Katie Buchholz made a motion to convene into Executive Session as presented; second Board Vice President Mr. Jimmy Dusenbery; vote unanimous.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

The Board went into Executive session at 6:50 p.m.

Board Member Mrs. Katie Buchholz made a motion to return to the Regular Board Meeting at 7:56 p.m.; second; Board Member Ms. Amanda Sutherland; vote unanimous. No decisions were made.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

ADJOURNMENT

Board Member Ms. Amanda Sutherland made a motion to adjourn the meeting; second Board Vice President Mr. Jimmy Dusenbery; Vote 4-0. The meeting was adjourned at 7:59 p.m.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

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Fran Dobey, President

ATTEST TO: \_\_\_\_\_  
Laci Newland, Secretary