

Sacramento Elementary School Site Council

Membership

Each Building council shall consist of Administrative, Certified, Classified employees and parents with a direct connection to the particular school site and such other individuals that will provide maximum staff and parent involvement.

Composition – The needs and resources of the school improvement plan require that membership include broad representation of parents, community patrons, and staff. Socioeconomic and ethnic groups represented from the school attendance area should be included on the council. The council shall be composed of:

- Not more than half of the members shall be teachers, at least one primary and one intermediate
- Not more than half of the members shall be parents of students attending the school
- At least one member shall be a classified employee of the school
- One member shall be the principal of the building or the principal's designee
- One or more members may be a local school committee member, business leader or patron of the community at large

Current Members are as follows:

2008/09 Site Council Members:

Sherri Brown and Melissa Alexander	Certified Co-chair
Penny Nuno	Certified
Beau Iwersen	Certified
Lois White	Classified
Selected after Open House And first PTO	Parents
Stevie Blakely	Principal

Ad Hoc Members:

Claudia Rusek	Counselor
Jean Beauchamp	Special Education Teacher
Angie King	Title1

- **Membership Election Procedures**
Employee: Teachers and Classified employees shall be elected. Elected members shall serve until the subsequent election. The nomination process will assure the broadest possible participation by these employee groups.
- **Membership Appointment Procedures**
Each Council may determine other positions as deemed appropriate. Such positions may include, but are not limited to: business leaders, students and members of the community-at-large. Appointments to these positions will be made by the 21st Century Schools Council in accordance with their approved Charter.
- **Membership Election Procedures**
Employee: Teachers and Classified employees shall be elected. Elected members shall serve until the subsequent election. The nomination process will assure the broadest possible participation by these employee groups.
Parents: The Council will provide for significant and meaningful parent and; community involvement. Nomination, selection, and election process must encourage involvement and participation.

Decision Making Process

Shared decision making is a joint planning and problem solving process. The purpose is to promote cooperative problem identification and problem solving and to provide all Site Council members with an expanded role in making building or program level decisions. The council will make recommendations regarding instructional matters that may impact Sacramento School. All council actions must comply with state statutes, regulations, policies and contracts. Sacramento Site Council decisions will be aligned with Parkrose School District's vision, mission, beliefs, outcomes, and based on current research and best practices. This type of decision making leads to:

- An action plan for improved student learning
- Input from all interested people
- Effective use of resources
- Accountability of all council members

In addition, the Site Council will use a "fist of five" voting process if consensus can not be reached.

- The decision making process used shall be determined by the Site Council.

- Two-thirds of the membership must be present in order to conduct a meeting.
- Members may vote by written proxy at regular scheduled meetings

Activities

In 2006-07 the Site Council led the school through an extensive planning process to implement a new School Improvement Plan and a School-wide plan for Title 1. These steps included:

- Conducting a needs assessment
- Collecting data,
- Setting goals,
- Implementing programs, and
- Evaluating programs.

This plan will continue to be evaluated and re-evaluated throughout the 2007-09 school year. In addition the Site Council plans to include the following:

Goals:

- Continue to improve teaching strategies by providing staff development in Differentiated Instruction, Trailblazer Math, sheltered Instruction and Literacy Instructional Strategies.
- Develop strategies and goals for the Healthy Generation Schools project that includes a staff wellness plan

Accountability

- Members are expected to attend all meetings. Unexcused absence of two (2) meetings is cause for removal from the Site Council.
- Participants are accountable for the implementation of the team's decisions.

Parent, Staff and Community Involvement

Staff, Parents and Community: The Council will provide for significant and meaningful parent and; community involvement. Nomination, selection, and election process must encourage involvement and participation. Our plan coordinates with our School Improvement Plan and our Title 1 plan. We will have at least 5 family nights per year. Each family night will have a particular grade level focus.

Development, Implementation and Evaluation of the School Improvement Plan

The Sacramento Site Council is responsible for developing and ensuring implementation of a long-range instructional improvement plan. The process will include but is not restricted to:

- Reviewing school profile
- Identifying areas of strength
- Identifying areas that need improvement
- Developing a long-range plan for improvement which specifies annual goals including a Staff Development Plan
- Devising and implementing strategies, including establishing sub-committees, as needed
- Deploying resources to carry out the long-range plan
- Monitoring the long-range plan and adjusting the strategies, if needed
- Review and monitor the school's budget, including Title I and its sub-grant
- Review goals and expectations quarterly of the Title 1/School Improvement Plan. Make adjustments as needed.