

**“POST-SECONDARY ENROLLMENT OPTION” PROGRAM**

Agreement Between Itasca Community College  
And Independent School District #363 Northome  
Contract A – Covers **all** On Campus Credits

The intent of this agreement is to formalize policies and procedures regarding post-secondary course enrollment by eligible school district students. The District 363 Northome school board and the governing body of Itasca Community College, hereafter referred to as “college or ICC,” have elected to enter directly into a contract to provide courses and reimbursement thereby by-passing the Post-Secondary Enrollment Option (PSEO) program as allowed in the Omnibus Education Funding Bill, Laws 1992, Chapter 499, Article 9, Sections 2-11, 14 and 15.

1. The school district authorizes enrollment for eligible high school students in college courses located on campus.
2. Eligible students are the same students defined as eligible for the Post-Secondary Enrollment Options program in the following three authorities: (a) Minnesota Statutes 124D.09, (b) Itasca Community College policy, and (c) Minnesota State System policy.
3. For each student participating in this program, the school district will provide the appropriate authorization forms to be certified by the college's Office of Admissions. The form must contain a minimum of parental consent to attend courses, school district verification of eligibility and college confirmation of enrollment.
4. District 363 Northome will be billed at the standard 2021-2022 rate **\$221.87 per credit hour**, as the State would pay the post-secondary institution. This rate is inclusive of all tuition, fees, texts and course fees as listed in the class schedule. A copy of each completed registration form will be returned to the school district with the invoice requesting payment. District 363 Northome will follow the MDE coding policies for PSEO students on contract with the college.
5. Credit for refunds due to individual courses or complete college withdrawal will be issued according to the same refund schedule accorded other college students. Rates charged and refund schedules are set by the Minnesota State System Board and subject to change without notice.
6. Payment is due thirty (30) days after the bill is issued.
7. ICC Records and Admissions office will provide an authorized stamped/approved copy of the PSEO student's registration that list classes by name and course number to the student. The PSEO student will take the registration to the ICC Bookstore to get required books and materials. The student will sign a receipt of the required books and materials listed at no cost to them. The payment to the bookstore is the responsibility of the college. The books and materials are the property of the college and it will be the PSEO student's responsibility to return the books to the college after each semester.
8. Room and board costs, if applicable, are the responsibility of the student.

The agreement is for the Fall Semester 2021 (term 20223) and Spring Semester 2022 (term 20225) and may be renewed on an annual basis by the written agreement of both parties to extend. The official contact person and mailing address for each institution must be approved at the time both parties sign the agreement.

**Independent School District #363**

**College Name: Itasca Community College**

Jeremy Tamm  
School District Contact Person

Jill Day (218) 322-2400  
College Contact Person

Jeremy Tamm Superintendent 1/31/2022  
School District Authorized Signature & Title Date

Bart Johnson Provost Jan 27, 2022  
College Authorized Signature & Title Date

ISD #363  
Northome, MN 56661

Bart Johnson, Provost  
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