



Consent Item

Date: June 8, 2026

Division: Finance

Subject: RFP #3358(A)-26 Beverage Products and Distribution Services and Other Related Products and Services

Background Information:

- Request for Proposal (RFP) #2463-16 Exclusive Beverage Agreement is set to expire on June 30, 2026.
- RFP #3358-26 Beverage Products and Distribution Services and Other Related Products and Services was issued in February 2026, receiving five proposals.
- To expand vendor participation and provide the District with a broader pool of proposals capable of supporting district-wide service needs, supplemental bid RFP #3358(A)-26 was issued in March 2026.
- To ensure a complete review, all proposals from both solicitation periods were evaluated by a committee consisting of the Chief Schools Officer, Chief Student Services Officer, and representatives from the Child Nutrition Department and Athletics. The committee determined that the recommended vendor offers the best value to the District.
- Best value involves considering several factors, which may include, but are not limited to, price, quality, availability, delivery timing, support, and other relevant factors.

Administrative Consideration:

- Request for Proposal #3358-26 notifications were sent to 589 vendors, and five proposal responses were received.
- Request for Proposal #3358(A)-26 notifications were sent to 592 vendors, and one proposal response was received.
- Vendors from the initial RFP, not recommended for award, did not demonstrate the same level of experience providing vending services to large school districts and proposed higher product pricing, lower commission structures, and fewer incentive opportunities than the recommended vendor.
- There is no cost to the District for the provision of these services. The recommended vendor proposed a competitive commission and product pricing structure for vending machine sales, expanded beverage product variety, complimentary product incentives, and sponsorship opportunities that provide the greatest overall benefit to the District.
- If awarded, the initial term would be July 1, 2026, through June 30, 2028, with two successive two-year extensions, based on the long-range needs of Lewisville ISD and mutual consent of both parties, not to exceed six years total.

Recommendations:

- That the Lewisville ISD Board of Trustees approves RFP #3358(A)-26 and the recommended vendor to provide Beverage Products and Distribution Services and Other Related Products and Services for two years.

Timeline/Report:

- Term: July 2026 – June 2028